

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Thursday 13th June 2024 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

Present: Chairman Cllr. Mr. J. Renshaw, Cllrs. Mr. A. Tidy, Mrs K. Evans, Mr. R. Knight, Mrs. L. Hodges, Mr. P. James, Mr. D. Simmonds, and Mr. D. Saunders.

Also present: The Clerk.

08624 Apologies for Absence: Cllr. Wytcherley.

08724 Declarations of Interest: Cllrs. Tidy & Knight for matters relating to St Peter's Village Hall Association.

08824 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council meeting held on Thursday 9th May 2024 as a true record of events. The Chairman duly signed the master copy which would be held within the minute book.

Public Participation: The Chairman suspended the meeting for public participation.

- None present.

08924 Report from City Councillors: City Councillors Cockeram and Round were not in attendance.

09024 Report from County Councillor:

County Cllr. Mackay was in attendance and provided a written report to the Clerk. Council noted the report, which included:

- a. The 'Learn my way' digital skills learning programme is now available free in local libraries.
- b. A renewed callout for foster families.
- c. The suggestion for road markings on Arden Road has been investigated. Highways have inspected the area and suggest that markings are not suitable in such residential areas.
- d. Cllr. Mackay questioned if the Vehicle Activated Sign is to be replaced or not as this will be a substantial cost. This follows the theft of the unit while installed on St Peter's Drive earlier this year. Council requested the Clerk investigate the possibility for the unit to be covered by Parish insurance.

09124 Police Liaison: PC James was present and provided a verbal update on recent activity in the area.

- a. Two burglaries in the area in the last month. Police are carrying out investigations.
- b. A recent spate of car crime has come to an end thanks to Police making arrests.
- c. Smart water and similar measures do have a positive effect on reducing crime.
- d. If cars are left on the road for long periods of time, PC James requests residents to report the vehicle registration to the local police team who will investigate.
- e. E-scooters are continuing to be reported on pedways. Police will take action to remove scooters if being ridden recklessly.
- f. Vehicle parking issues on Tiree and Lundy Row. Police have attended and are liaising with residents regarding parking of commercial vehicles on residential areas.

09224 St Peter's Parish Festival: Cllr. Renshaw provided a verbal update following the festival on 9th June 2024.

- a. The Festival in 2024 was a great success and very well attended and supported by members of the community. Council thanked everyone involved in this years event.

St Peter the Great County Parish Council

- b. The Festival organiser needs to record the total cash raised and deposit into the Parish Council bank account.
- c. Once final income and expenditure have been confirmed by the festival organiser, Council needs to confirm the total donation to Acorns Hospice.

09324 Matters arising and action sheet: Council reviewed the latest actions not covered elsewhere on the agenda, updates as follows:

- a. Broomhall footbridge. Council agreed that the Chairman should write to the County Council to express concern regarding City Councillor plans to install a large mural on the bridge.
- b. Warehouses and development of land on Taylors Lane. The Chairman had previously written to Malvern Hills District Council to highlight that St Peter's Parish Council had not been consulted on the development. A response has now been received regarding this matter, confirming that MHDC do not class SPPC as a statutory consultee. Council requested the Chairman respond to request further clarification on this matter.

09424 Highways, Developments & Planning:

- a. Two planning applications were received by the Clerk & Planning Portfolio Holder Cllr. Saunders during May. Having been assessed, a formal response is required by the Parish Council for one application due to the nature of the planned high fencing close to the road verge. The second application does not require a response.
- b. A planning application hearing was held in the Guildhall on 12th June regarding traveller pitches on the Ketch Field. The Parish Council Chairman spoke at the hearing to represent resident views. The results of the planning application are expected during the summer.

09524 Finance:

- a. The Clerk presented the draft un-audited accounts as part of the Annual Governance and Accountability Return (AGAR) for approval:
 - i. Council approved Section 1, Annual Governance Statement for the year 2023/24.
 - ii. Council approved Section 2, Accounting Statement for the year 2023/24.
 - iii. Council duly authorised the Clerk to submit the AGAR for external audit in accordance with required timescale.
- b. Council approved the following payments, including those made since the last meeting under delegated authority:

Amount	Payable To	Reason for Payment
£1200.00	SPVHA	Room hire agreement
£23.99	Clerk	Purchase of activity pack for Festival
£53.98	Clerk	Purchase and fitment of frames for 2 x freedom of the Parish scrolls
£105.60	City Signs	Parish Council roller banner
£97.39	SB Print	Festival banner and patches
£69.90	Clerk	Purchase of bin bag holders for litter picking
£689.50	Event Hire LTD	Festival BBQ hire
£750.00	G. Hopkinson	Festival organiser fee pt1
£985.20	Signet Signs	Parish Council honours board

09624 Clerks Report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

St Peter the Great County Parish Council

- a. A poster for the Worcester Show 2024 which returns to Pitchcroft on 11th August this year.
- b. A communication from the County Council regarding waste and recycling changes.
- c. An email from a resident complaining about the negative impact of the new-build housing blocks on the Ketch field.
- d. An invitation from Silver Time Legal to present a community talk.
- e. An email regarding a newly set up friendship group by Age UK Worcester.
- f. Emails from residents regarding the parking situation on Tree Avenue and Lundy Row.
- g. Notification from the City Council regarding the notice of election for member of Parliament.
- h. Confirmation of Parish Council insurance cover.

09724 Portfolio Holder Reports:

- a. **Green Spaces:** Cllr. Tidy provided a verbal update:
 - i. Next litter pick is 25th July, all members of the community are welcome to attend.
 - ii. Installation of new park benches will commence shortly with the Warden.
- b. **PACT:** The Chairman provided an update:
 - i. The next PACT meeting is Tuesday 18th June 19:30 in the Village Hall.
- c. **Newslink:** Cllr. Tidy suggested the end of July as the next distribution month for Newslink publication.
- d. **Community Engagement** – Cllr. Wytcherley had provided a written report covering grant applications the Clerk can expect to receive following recent meetings in the community.
- e. **Street furniture in the Parish:** Cllr. Evans gave a verbal update:
 - i. Many requests have been made to get street furniture boxes throughout the Parish repainted and repaired. Cllr. Evans requests that any uncharted boxes in the Parish are reported for reconditioning in order to smarten up the area.
 - ii. Cllr. Evans is again in communication with Royal Mail regarding repainting of post boxes.

09824 Date of Next Meeting: The date of the next Parish Council Meeting is proposed as Thursday 11th July 2024 at 19:30 at St Peter’s Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....