

# **Parish Council of Alfrick and Lulsley**

Minutes of meeting of the Parish Council Thursday 20<sup>th</sup> June 2024.

Alfrick Village Hall at 19:00hrs

**Present:** Cllr N. Catlow, Chair, Cllr T. Clarke, Ir G. Lowe, , Cllr S V Glazzard, Cllr G. Messervy-Whiting, Cllr B. Prodger, Cllr P J Hayward, Cllr R. Head.  
District Cllr P.Whatley, R. Timney (Clerk)

## **Public Question Time and reports prior to the formal meeting.**

County and District Cllrs, Footpaths and Tree Warden, Village Hall, Community Shop, Knightwick Patient Group.

1. **Members' Apologies** Cllr R. Ashton, Dist Cllr S. Rouse. No further Declarations of Interests
2. **Confirmation of the minutes** of the meetings held on 16<sup>th</sup> May 2024 **Approved**
3. **Financial Matters;**
  - a) Year End Accounts 2023 – 24 **Approved**
  - b) AGAR Form 3 Section 1 – Annual Governance Statement **Approved**
  - c) AGAR Form 3 Section 2 – Accounting Statements **Approved**
  - d) Internal Auditors Report AGAR Form 3 - no outstanding comments from the IA. **Noted**
  - e) Payments and Income since May 16<sup>th</sup> meeting

## **Expenditure**

<b>Date</b>	<b>To whom</b>	<b>For what</b>	<b>Amount</b>
20/5/2024	HMRC	PAYE	72.60
28/5/2024	RT	Clerk salary	290.62
28/5/2024	W.C for BS	War Mem Grass cutting.	231.00
31/5/2024	Clear Insurance	Annual Premium	736.59
14/6/2024	Duffy Regan	Internal Audit	60.00
14/6/2024	Carolyn Baker	Payroll quarterly charge	45.00
14/6/2024	Worcestershire CALC	Local Council's Network membership	554.76
14/6/2024	R A Wilkes	Lengthsman – Jan 24	402.00
14/6/2024	R A Wilkes	Lengthsman – Oct/Nov 23	486.00
14/6/2024	R A Wilkes	Lengthsman - Dec 23	216.00
14/6/2024	HMRC	PAYE	72.60

## **Income**

<b>Date</b>	<b>From</b>	<b>Amount</b>
31/5/2024	M and G Charity Income	52.68

**Bank Balance £ 73,204.22**

**Approved**

- f) Consideration of PC risk analysis **Approved**
- g) Consider Financial Policies review – insert - Requirement for 3 quotations to be received for contracts over 20% of the precept value. Quotations to be sought for three months after which the PC will consider a reduced number of quotes where responses have been hard to secure. **Approved**
- h) Consider Standing Orders review – no change **Approved**
- f) Note new standing reserves of £8000 in budget to be held in an interest bearing account. **Approved**

**04/2023-24**

**5. Planning and Environmental Matters;**

a) **M/24/00624/FUL.** Proposed change of use from agricultural to equestrian, including demolition of existing agricultural building and erection of stable block, new access and creation of hardstanding.

Council to submit comments on the proposal referring to concerns about the removal of protected hedgerows and the position of the access point. **Approved**

**6. Alfrick bus stop sign. Alfrick Pound Bus Stop repairs.** Both matters are awaiting progress. **Noted**

**7. Tennis court project.** Cllr Ashton submitted a report. Surfacing of the court is held up by vigorous weed growth but is close to being resolved. A cheaper pergola has been secured and approved for purchase.

Cllrs welcomed the offer of a bench to go under the pergola.

**8. Highways/ Flooding/Footpaths**

a) Green lanes update - nothing further to add. Since signs have been put up the situation has improved.

b) Note new footpath route to the rear of The Spinney. **Noted**

c) VAS report – Cllr Ashton submitted a report and a request for two new batteries. **Noted and approved**

**9. Reduction of “skatepark.” Area in playing field.** Still awaiting more quotes.

**10. Clerk's Report -** Correspondence received and Actions from the previous meeting.

a) Request from Show Committee for PC agreement to use of the field for the Annual Show.

Cllrs noted the insurance cover the Show Committee have secured for the event and will contact them setting out the arrangements for the event.

b) Play area inspections.

Play area inspections are taking place weekly by cllrs and by Kompan on a quarterly basis. Kompan’s latest report issued the area with a “Low Risk” rating.

The Clerk reported:

a) Investigations into the access arrangements for the Spinney. The Chair will progress consideration of the issue.

b) The offer from Cllr Rouse to contribute towards the replacement of the damaged bench at the Upper House junction. Clerk to also seek support from Cllr Hanks

c) War Memorial base repairs to be investigated and quotes sought for replacement stones. Clerk to check with MHDC about the repairs.

d) Commercial grass cutting around the memorial is underway with a local contractor.

**11. Parish Newsletter update.** Newsletters deliveries have started, by post, on foot and have been available in the Community Shop and will be available in the doctors surgery too.

**12. Confirm nominations** to local Charities as:

a) Lulsley representative on the Knightwick Charity (2024-5);

b) Alfrick Trustee of the Suckley Charities (2024-5);

**Confirmed as Paul Leopold**

**Confirmed as Cllr Glazzard**

**13. Items for the next meeting**

Show Agreement

Inspection rota for play area

Skatepark removal – playing field

**14. Confirm date of next meeting.** Proposed 18<sup>th</sup> July 2024.

**Approved**

**Meeting closed 20.46**

**05/2023-24**