



MINUTES OF THE PARISH COUNCIL MEETING
Held at Catshill Village Hall THURSDAY 27th June
2024, 7.00pm @ 19:00

Present: Cllrs B McEldowney (Chair), K Burgess, T Gillespie, P Masters
B Pagett

In attendance: Clerk – Carol Blake

Apologies Cllr's Osman, Parry, Laniosh

Members not present: M Amin, S Khafajizadeh

24/06-01 Chairman's welcome

The Chairman welcomed all to the meeting.

24/06-02 To receive apologies from any Member unable to attend

Cllr's Osman, Laniosh and Parry sent their apologies.

24/06-03 Open Forum

3.1 Members of the Public

No members of the public were present.

3.2 Worcs County Councillor for the Woodvale Division.

Cllr Webb reported that the walkway between Oak Rd and Golden Cross Lane is being resurfaced on 9th Sept.

The lamppost at the War Memorial has been fixed and once the railings have been replaced the area will be totally resurfaced.

Parking is an issue especially outside the schools and this is being monitored to see what can be done to try and alleviate the issues.

The Village Hall Games Hub has been nominated for an award for reducing anti-social behaviour in the area through the Safer Bromsgrove group.

Healthy Hub, which provides health advice, will be being promoted at the Village Hall.

CCTV is being put on the cycle pathway by Shelley Close to try and deter the issue of youths on motor bikes that causes daily problems for residents in that area.

3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook Wards

Cllr McEldowney stated that fly tipping at the back of a property on Woodrow Close has been reported. Bromsgrove District Council have been informed but as it is on private land the council cannot intervene.

There has been a complaint regarding cars being dumped on the grass verges on Green Lane and drain covers being stolen. A request has been

received to cut down trees on Chadcote Way, there has been a report of rats in that area too. These issues are being investigated.

3.4 Any other community representative

No update.

24/06-04 Declarations of Interest

None received.

24/06-05 To re- open the meeting Parish Councillors and the Executive Officer may only speak from this point forward

24/06-06 Dispensations

No member had submitted a request for dispensation to any agenda item.

24/06-07 Approval of Minutes of previous council meeting and previous matters arising

It was agreed to accept the minutes of the previous Parish Council meeting held 21/05/2024. The Chairman then duly signed the minutes.

24/06-08 Chairman's Report

Councillor McEldowney (Chair) attended the formal opening of the Chadsgrove College Vegetable Garden on the afternoon of Wednesday 26th June. The chair of Bromsgrove District Council, the Town Cryer, and a representative of the Court Leet were also in attendance. The Parish Council has previously given grant funding towards this project.

8.1 Update on War Memorial – It was agreed that the work that needs to be completed on the War Memorial site will go ahead and paid for by the Parish Council if nothing is forthcoming from the Insurance Co in the next month.

8.2 Update on VAS signs – There were 2 boxes missing from the delivery of the VAS signs. This has been highlighted to the supplier and they have agreed to pursue the issue, it was only when the Lengthsman collected the boxes that this was realised. The supplier is now pursuing the courier service and will update the PC when they receive a response from them.

Finance

24/06-09

9.1 The payments and receipts report to 12/06/2024 was received and noted.

The council's accounts spreadsheet for June 2024 was circulated.

An excerpt from the council's accounts spreadsheet for March had been sent along with the bank reconciliation to 12/06/2024, it is as follows:

Bank Reconciliation as at 12/06/2024		
Opening Cash Book balance		£105,931.00
Add receipts between 1 April -12 June 2024	5,896.25	
Less payments between 1 April - 12 June 2024	-14,882.19	
Cashbook balance at 12 June 2024		£96,945.06
Bank statements at 12 June 2024		
Unity Trust Bank	101,104.28	
Soldo account	11.27	
Less unrepresented cheques, as list below	4170.49	
Bank balances at 12 June 2024		£96,945.06

9.2 Policies sent to all- It was agreed that the Risk Assessment Register, Internal Financial Controls and Asset Register have been reviewed and have been agreed to be a true and fair account.

24/06-10 Items for Discussion

10.1 Dock Garden update – Cllr Osman sent a report stating that he is in the process of obtaining prices for replacing the retaining wall and steps with masonry equipment and will report back when he receives quotes for the work.

10.2 Update on chatty benches- The benches have now been ordered, awaiting a delivery date and the plaques will be ordered when Cllr Laniosh has received another quote that he is waiting for before ordering them.

10.3 Stickers Quotes for Dog Waste Dispensers and Benches – Cllr Osman will be ordering the stickers.

10.4 Racking for lock-up - Cllr Osman reported that the lock-up has been cleared of rubbish. **It was agreed** by all that he could purchase 3 units totalling £392.04 which will be used to store the Christmas lights.

10.5 Update on COVID Memorial Garden quotes – **It was agreed** that this project can wait until the autumn to tidy up the area and install a footpath.

24/06-11 Committee and Representatives Report

11.1 News Magazine – Cllr Masters has plenty of ideas for the next edition of the news mag and is hoping to have a draft version of the Summer edition completed next week.

11.2 Junior Councillors - Cllr Parry has taken over from Cllr Laniosh and will be organising the next meeting of the Junior Councillors.

11.3 Footpaths Report – Cllr Laniosh reported that a pedestrian gate has been fitted and a path cleared in Burcot. The path that runs beside Christchurch Cemetery steps has been cleared all the way to Bournheath. This took two days to complete. The path by Little Barnsley Farm/Millennium Way is overgrown and is on his list to clear. The next project is to replace a stile with a gate, close to Lydiate Ash/Lizzies Farm

24/06-12

Meeting finished @ 20:49

**Date and time of next meeting: Full Parish Meeting 25th July
at the Village Hall @ 19:00**

Excerpt from June Spreadsheet

Jun-24	invoice ref	Description	Receipts	Payments Gross	Payments VAT	Payments Net
G Force Fireworks	V029	50% deposit for fireworks event		2,250.00		2,250.00
Talk Talk	v030	Broadband for office		52.95	-	52.95
Water Plus	v031	Water Ivy Cottage Gardens		7.77		7.77
O2	v032	office mobile		18.79	3.13	15.66
HMRC	v033	PAYE & NI Month 1		374.09		374.09
HMRC	v034	PAYE & NI Month 2		137.79		137.79
Mrs C Blake	v035	Work From Home Allowance		18.00	-	18.00
Soldo	v036	Top up debit card		50.00		50.00
Salaries June	v037/8	Jun-24		880.01	-	880.01
HCI Data Ltd	V039	PC Domain renewal		114.00	19.00	95.00
Meadowfields Ground Maintenance	v040	Maintain shrubs at gardens in May 2024		237.60	39.60	198.00
Chris Cooke	v041	Lengthsman April 24		257.40	42.90	214.50
JRB Enterprise Ltd	v040	5 Boxes of Dog waste bags		164.94	27.49	137.45
JRB Enterprise Ltd	v041	10 Boxes of Dog waste bags		325.20	54.20	271.00
YMCA	V042	Grant for funding		1,661.46		1,661.46
Worcestershire County Council	R3	Lengthsman Refund April 2024	214.50			-
Soldo card	v043	Bitdefender		39.99		39.99
		Stinky Ink		29.88	4.99	24.89
KOS	V044	Photocopier March to April		33.60	5.60	28.00
		subtotal June 2024	214.50	6,603.47	196.91	6,406.56
		total for year to date	5,896.25	14,882.19	618.06	14,264.13

