

West Malvern Parish Council

Minutes of the Parish Council Meeting held on Monday 8th July 2024 in West Malvern Village Hall at 7:30pm.

Present

Cllrs. Mr A Turner (Chair), Ms C Baxter, Mrs J Burford, Mr G Harnden, Mr C Rouse, Mr S Sanoon.

In Attendance

County and District Cllr. N McVey, District Cllr. Prof. J Raine and Mr D Sharp (Clerk).

92/24 Public participation

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration:

No issues were raised.

93/24 Apologies

To consider acceptance of apologies for absence from Councillors: Charles Penn (Malvern Hills Trust).

94/24 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

95/24 Reports from other representatives

To receive reports from County and District Councillors, and other representatives:

County and District Cllr. Natalie McVey firstly thanked the residents for their support during the parliamentary elections. Due to the election there had been little of note in either council. However she was pleased to report that the second fire appliance at Malvern station was to be kept, albeit a 'compact' model. But its future was to be reviewed in two years. She also reported that the whole of County Hall was now closed due to the presence of RAAC (reinforced autoclaved aerated concrete).

District Cllr. J Raine reported that a working party had been set up to review the role of the full council.

96/24 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 10th June were approved and were signed by the Chairman.

97/24 Progress Reports

Updates on matters not included on the agenda: No issues were reported.

98/24 Planning

i. To consider response to the following and any late submitted applications:

Application No	From	Details
M/24/00640/FUL	Brewers Arms Lower Dingle	Retention of new lights (4) in the garden of The Brewers Arms (retrospective)

It was agreed to return the following comment: 'The Council has no objection to the application'.

ii. Decisions Notified

M/24/00593/HP – 68 Lower Road – Approved

M/24/00455/HP – 153 Old Hollow - Approved

99/24 Playing Fields and Open Spaces

Update on S106 application for playground funding: The S106 grant had been received and the order had been placed with a slight alteration to green swing frames and yellow cross bars.

West Fete had been well attended.

100/24 Allotments & Community Woodland

i. To consider installing improved surface to paths and track: Contractor to advise on best course of action for main track and path through the Glade. Replacement wood panels to be fitted to damaged benches. Isolated metal BBQ tables to be sourced to reduce future damage.

No Dog signs to be put up in allotments and quotation for replacement gate posts to be sought. A representative from 'Malvern Dousers' may have identified position of underwater pipe. Investigation to be undertaken whether additional taps could be installed. One broken tap had been fixed.

It was understood that the owner of the two garages that were on Old Hollow near the track to the playing fields was ill and any progress with determining their future was on hold.

101/24 Highways & Footpaths

No matters were discussed.

102/24 Finance

i. To review Financial Risk Assessment: This had been circulated prior to the meeting and was approved.

ii. To review internal audit report: The internal audit report was considered and no action was deemed necessary.

iii. To consider payment of invoices presented:

The following payments were made between meetings and were ratified:

From/Due to	Date	Amount		Details
Aspect Design	28/06	£273.00	BT	Hills Echo Print Costs (July)
Timbersource Ltd	28/06	£453.79	BT	Wood for picnic tables
Total		£726.79		

The following payments were approved:

From/Due to	Date	Amount		Details
JR Burford	30/06	£112.00	CH	Village Handyman (June)
B&Q	02/07	£18.37	BT	Allotment Tap and Padlock
Viking Signs	08/07	£24.90	BT	Allotment 'No Dogs' signs
Branchworks	20/06	£360.00		Tree Works
HM Revenue & Custome	-	£313.80	BT	PAYE (Apr-Jun)
DA Sharp	08/07	£418.45	BT	Clerk's Fees (Gross £523.25 SP17)
Total		£1,247.52		

BT – Bank Transfer

CH - Cheque

After these payments are made bank balances will be as follows:

Savings Account B/F	£15,132.22	Community Account B/F	£16,884.55
Interest	£104.22	MHDC S106	£91,423.00
		Allotment Rents	£17.00
			£21.00
			£20.00
		Willows (Hills Echo)	£30.00
		Malvern Book Co-Op (Hills Echo)	£30.00
		Charges	-£18.00
		Prepayments	-£726.79
		July Payments	-£1,247.52
Savings Account C/F	£15,236.44	Community Account C/F	£106,433.24

iv. To consider funding of Hills Echo magazine: The current costings indicated that after advertising revenue there would be a shortfall of about £2,000 per annum. It was agreed that the production of the magazine was effective and welcomed by the community and the Parish Council agreed to fund the annual balance.

103/24 Correspondence

i. To consider response to Malvern Hills Trust public consultation: This was to be discussed among councillors and submitted prior to the deadline of 22nd July.

ii. To consider correspondence previously circulated.

FROM	SUBJECT
Malvern Welcomes	Picnic 28/07
MHDC	June Malvern Hills Business e-Bulletin

104/24 Councillors' items for Report

No matters were discussed.

105/24 Next Meeting

The next Parish Council Meeting will be held on Monday 9th September 2024 in West Malvern Village Hall commencing at 7:30pm.

There being no further business the meeting closed at 9:35 pm.