

MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 4th JULY 2024 AT 7.30 PM AT ST BARNABAS FIRST & MIDDLE SCHOOL.

PRESENT: Cllr J Butterworth (Chair), Cllr Pell, Cllr Grisdale, Cllr Maureen Williams, Cllr R Bessant, Cllr Turner, Cllr A Masters, Cllr R Booker, Cllr S Roberts, Cllr L Abercrombie & Cllr A Clarke.

IN ATTENDANCE: County Councillor Robinson, District Councillor Rob Adams and Mrs N Nicholson (Clerk)

PUBLIC: None

1) APOLOGIES:

District Councillor Liz Turier, Cllr Mark Williams & Cllr D Skeys

2) DECLARATIONS OF INTEREST

None

Public Participation: None

3) MEMBER CO-OPTION

Mr Alistair Clarke was co-opted onto the Council to represent Drakes Broughton ward, members introduced themselves and welcomed Cllr Clarke to the meeting.

4) VACANCIES FOR MEMBERS TO REPRESENT DRAKES BROUGHTON WARD.

The Chair advised that there remained one vacancy for Drakes Broughton Ward.

5) MINUTES

The minutes from the meeting held on 6th June 2024 were proposed by Cllr Pell, seconded by Cllr Maureen Williams, agreed by all and signed by the Chair as a true record.

6) MATTERS ARISING

Villager funding request –The Chair advised that the villager after some deliberations and consultations would no longer require the requested funding as it would now only be printing 150/200 copies to be available at central points in the village with most residents requesting an email version, it will also be available on the Village Hall website. It was noted that DBWPPC usually grant the villager an annual grant which remained in the budget.

Armed Forces Covenant – This was signed by the Chair and copies would be sent to District Councillor Adams and Cllr Abercrombie. The Clerk noted the apprentice opportunity at Willow Farm for veterans as notified by Cllr Turier. District Councillor Adams advised that Wychavon District Council had also signed up to the Covenant.

Land Drain on Playing Field – The Chair advised that enquires to Croome Estate Office regarding the installation of the drain pre–Parish Council purchase had drawn a blank.

7) FINANCE

Financial Regulations and the move to internet banking – The Chair advised that the finance sub-group was meeting the following week to review the suggested changes to the Financial Regulations

that had come from the new NALC model and Cllr Mark Williams and the clerk review. It was thought this would be adopted in the September meeting.

The monthly bank reconciliation for June had been completed and confirmed by Cllr Skeys and Cllr Maureen Williams, and the reconciliation was signed.

It was noted that a payment of £3069.28 had been taken by SSE as a Direct Debit in error the clerk had contacted both SSE and the bank to get it rectified. Cllr Maureen Williams advised using the direct debit guarantee.

It was proposed by Cllr Gridale and seconded by Cllr Pell to authorise the following payments:

- a) Mrs. N Nicholson – Clerk Salary June – S/O £626.08
Note HMRC employee deductions £69.60 April, May & June, normally to be paid quarterly by 22nd July. HMRC have notified the clerk that the DBWPPC employer account in credit £85.43 and no payment is required for July.
- b) Mr. B Arrowsmith – Lengthsman Services – June £280.00
- c) Wychavon District Council – Cleanse and empty new Walcot Lane litter bin £112.87
- d) SSE – Streetlighting monthly electricity by DD £417.69
- e) Smart Cut – grass cutting £351.91

Remittance: WCC Lengthsman reimburse May £280.00

8.) PLAYPARK and PLAYING FIELD – Zip line repair, PlayPark signage, future safety inspections, Drainage on Playing field.

The Chair advised that the Rynat Play Park inspector the clerk contacted to get advice regarding the Zip Line repair had sadly passed away. The annual inspection is now due, and the Chair thought it would be wise to have a ROSPA inspection and ask to accompany the inspector to get advice regarding the Zip Line repair and if it was set up correctly regarding the impact wear and tear as slack had been suggested but then it wouldn't adhere to seat height safety requirements. The Chair advised that usually the ROSPA inspections take place in March and if on the annual schedule there is a reduced rate but as DBWPPC are not currently, the inspection would cost £315 plus VAT and an additional £50 to accompany the inspector. Members all agreed this must be done, and they agreed to have the inspection and get advice on the Zip Line with a view to accepting the Smart Cut repair quote. The members also agreed to join the schedule for the reduced rate annual inspections. (£220 plus VAT)

It was agreed to hold off on the Play Park signage review and do it as part of the Open Space Phase 2. Cllr Turner asked if the gate closed sign could be put back up. Cllr Pell and Cllr Turner would review if this can be easily achieve using the rear of the current Covid sign.

Further to the lack of information on who installed the drain on the playing field and activities regarding drainage from Elan Homes and those wishing to develop the field next to the playing field, the Chair and Cllr Booker thought a CCTV survey of the drains was required before implementing any Phase 2 developments. All members agreed, Cllr Booker would lead on this.

9.) FOOTBALL STORE

The Chair advised that for DBRFC to obtain FA funding they require a longevity in their lease agreement which is via the memorandum of Understanding with the parish Council. Members reviewed the Memorandum and agreed it was all working well and running smoothly so agreed to re-sign and put in place for 4 years.

The Parish Council were awaiting details dimensions for the FC Storage garage, which would now be a metal style storage garage and would be smaller than the original footprint suggested. DBRFC was also checking with Wychavon in case there was any Planning requirement.

10.) OPEN SPACE PHASE 2 UPDATE:

Cllr Booker advised that the first stage would be getting the hedge cut right back in the autumn and the drainage needed review before any construction could start.

Cllr Booker and the Chair had met with Wychavon DC representatives regarding drawing down the allocated s106 monies for the project. The meeting had been very successful, and Wychavon approve and praised the master plan and consultations, they confirmed there is funding: Formal sport £53,891, Off site public open space £179,63, Built Sport £2,494.47.

11.) NEIGHBOURHOOD PLAN UPDATE

Cllr Grisdale advised that he had met with Kirkwall's to review the current Neighbourhood Plan to see what needs updating of which there are a number of areas. Kirkwall's are drawing up a table of all the updating needs and cross referencing with best practice and new legislations. Their clear advice was to work very closely with Wychavon DC. Cllr Maureen Williams asked if the Parish Council need to select some land to offer for housing development - Cllr Grisdale thought this was likely.

Cllr Maureen Williams asked if WDC had a plan B should they not get planning for the new Parkway Town as this would impact on the housing numbers.

Wychavon have asked the PC to review the responses to the Village survey from 2018. Cllr Clarke & Cllr Grisdale volunteered to review the details for a response to WDC. It was noted that the responses would likely have an impact on the categories the Villages were allocated for planning purposes.

Cllr Butterworth advised she hadn't managed to get any updates about the stall infrastructure project for Drakes Broughton but is continuing to talk to Severn Trent about it. A meeting with A Fell, WDC Drainage Officer had been arranged for Monday 8th July to talk about drains in Drakes Broughton.

12.) ROAD SAFETY – Speed watch & VAS

Cllr Bessant advised there had been no Community Speed Watch session in June. There were three additional volunteers being trained on 8th July. The West Mercia co-ordinator is out of the business until October so no further training can take place until then. Cllr Bessant had a site visit and two Community Speed Watch locations have been selected for the B4084. Cllr Bessant confirmed the VAS on the B4084 had moved to the alternative location, and she would download and review the data in due course.

Cllr Abercrombie asked if new VAS locations could be sought for Wadborough in light of the 30MPH extension and an alternate pole sought for Station Road up the hill towards the pub. The clerk would email County Council.

13.) COMMUNITY NOTICE BOARDS

The Chair advised that Sanctuary Homes had no funding for a notice board in their development and didn't think it was necessary. Bovis Homes had yet to respond!

14.) DEMOLISHED STREET LAMP

The Chair advised that the streetlight outside the shops in Drakes Broughton had been completely destroyed when a car drove into it. It had been made safe by National Grid and the clerk/Cllr Pell was attempting to get the car drivers insurance details from the police. Cllr Pell advised that 999 call handlers do not pass information to local officers!

15.) VILLAGE FACILITIES SURVEY

As discussed under item 11. Cllr Clarke and Cllr Grisdale would review for submission to WDC.

District Councillor Adams left the meeting.

16.) REPORT BACK FROM TOWN & PARISH COUNCIL CONFERENCE

Cllr Maureen Williams read her summary of the conference.

Police numbers in West Mercia are now highest in their history. A presentation from CALC and J Fraiser from WCC Highways as well as the Digital Switch over had been included.

17.) REPRESENTATIVES REPORTS

County Councillor Robinson - Report circulated prior to meeting.

Cllr Robinson advised that Covid numbers in the Worcester hospital is rising, with 69 confirmed, but it was restricted the vulnerable in hospital.

Cllr Robinson noted that the police had attended Whittington Village Hall with a good turn out from the residents who were largely concerned with anti-social behaviour.

District Councillor Adams

District Councillor Adams had given apologies earlier in the meeting.

Other reports as necessary:

Cllr Pell asked the members if the Village Hall Committee could use the Playing Fields for the summer fayre on August 3rd – all member unanimously agreed.

Cllr Booker advised that the ford signs at Drakes Broughton side were all bent out of shape.

18.) HIGHWAYS MATTERS & tasks for lengthsman

Cllr Bessant asked if the grass around the VAS signs could be cut back, still not actioned from June meeting request. Also, members noted the 30MPH sign bottom of Stonebow towards the bridge needed the hedge cutting back from it.

19.) VILLAGER SUBMISSION

The Chair and the Clerk would compile the Parish Council update for the July/August edition of Villager

20.) PLANNING

- Report back from meeting 19.06.2024 with WDC – as discussed under agenda item 10.
- Neighbourhood Plan update - as discussed under agenda item 11.
- Report from meeting about 'Josies' Orchard appeal hearing, The Chair advised that interested parties had met to discuss gathering and collating information for the 'hearing' on 3rd September, although described as a hearing it is in fact a round table discussion. There would likely be a site visit too.
- 53 Houses Thornleigh - Planning Committee representation. Cllr Butterworth advised that she would represent the Parish Council at the Planning Committee on 16th July.
- Severn Trent Infrastructure upgrade project. Cllr Butterworth advised she had drawn a blank getting any update on the infrastructure project!

- a) Comments made on planning applications to Wychavon: W/24/01107/PIP Ash Vill, Abbotswood Road. Permission in Principle for up to 3 dwellings. Objection submitted building in open countryside.
W/24/01065/PIP H T Marshall And Son Joinery Ltd Workshop, Windmill Lane, Stoulton, Worcester, WR7 4RP Permission in Principle for the construction of 1no. dwelling
- b) Applications Approved: W/24/00407/HP Corner Cottage, Station Road, Wadborough. Replacement of existing shed/garage (retrospective)
W/24/00517/FUL Pirton Gorse House, Worcester Road, Pirton. Agricultural building and yard area.
- c) Applications Refused: N/A
- d) Applications Awaiting comment: W/24/001184/TDC5 Alley Gardens, Brickyard Lane. Application for technical details consent following approval of Permission in Principle ref 20/00139/PIP for the construction of 2 dwellings within the domestic curtilage of Alley Garden as approved under planning reference 21/00636/TDC5 – variation of condition 2.
W/24/01131/OUT Roselea, 42 Stonebow Road, Drakes Broughton, Pershore, WR10 2AP Outline application with all matters reserved for demolition of existing bungalow and workshop building and construction of 4no. bungalows. Members wanted the TPO on the Oak Tree verified and notified to the Planning Officer.
- e) Application withdrawn: W/23/02595/HP New farm, Besford Road, Wadborough. Replacement outbuilding with single storey link and two storey rear extension.
- f) Appeals:

APP/H1840/W/24/3340903 Land at (Os 9259 4864) Stonebow Road. Outline permission for the erection of up to 30 residential dwellings and associated infrastructure (all matters reserved for access) known locally as 'Josies Orchard'

APP/H1840/W/24/3343350 Teal Farm, Wadborough. New access off road for purpose of agriculture. Concerns were raised regarding a number of coaches being parked at the site and if planning permission was not required for this and was the access really for purpose of agriculture.

APP/H1840/W/24/3336448 Land at (OS 9310 4833) Brickyard Lane, Drakes Broughton. Application for permission in principle for min of 6no dwellings and max of 8no dwellings. Reiteration of objections sent to Inspectorate. APPROVED.

21.)CORRESPONDENCE

- West Mercia Police priorities. Thefts Wadborough, Chevington Lane, traffic issues.

INFORMATION AND DATE OF NEXT MEETING:

Parish Council Monthly meeting **Thursday 1st August 2024 at Drakes Broughton Village Hall.** The meeting will start at 7.30pm

Meeting closed 21.40.