

MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 1st AUGUST 2024 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL

PRESENT: Cllr J Butterworth (Chair), Cllr Grisdale, Cllr Maureen Williams, Cllr Turner, Cllr A Masters, Cllr R Booker, Cllr S Roberts & Cllr A Clarke.

IN ATTENDANCE: County Councillor Robinson, District Councillor Rob Adams and Mrs N Nicholson (Clerk)

PUBLIC: None

1) APOLOGIES:

District Councillor Liz Turier, Cllr Mark Williams, Cllr Pell, Cllr Bessant, Cllr Abercrombie & Cllr D Skeys

2) DECLARATIONS OF INTEREST

None

***Public Participation:** One member of public in attendance, nothing specific to raise*

3) VACANCIES FOR MEMBERS TO REPRESENT DRAKES BROUGHTON WARD.

The Chair advised that there remained one vacancy for Drakes Broughton Ward.

4) MINUTES

The minutes from the meeting held on 4th July 2024 were proposed by Cllr Maureen Williams, seconded by Cllr Grisdale, agreed by all and signed by the Chair as a true record.

5) MATTERS ARISING

Finance – recovery under Direct Debit Guarantee scheme – The Chair advised that the amount of £3069.79 taken in error via DD by SSE has been refunded under the Direct Debit Guarantee.

Football Club memorandum of understanding/Landlord tenant form – The Chair advised that a Landlord Tenant form was being completed to enable DBRFC to apply for FA funding for the pitch maintenance.

Streetlight update Col 9 – The clerk advised she was in touch with the driver's insurer and was hopeful that full payment would be received. There was a discussion regarding the need for the streetlight and as it lit the steps at the shops it was agreed to re-install ASAP. The cost was £1388, the full upgrade cost, it was proposed by Cllr Butterworth and seconded by Cllr Roberts to order the column be reinstated ASAP.

Litter Bin – Walcot Lane – The Chair advised that the resident adjacent to the location of the new litter bin on Walcot Lane had complained it was 'smelly' near her flower beds. The area had been assessed and the litter bin was between properties and shielded from the garden by a wall. It was agreed to increase the emptying to weekly and the clerk would visit the resident to explain, and the situation would be monitored. The additional emptying cost was £156.76 per annum Plus 20% admin, this was proposed by Cllr Grisdale, seconded by Cllr Booker and agreed by all.

6) FINANCE

Financial Regulations and the move to internet banking – The reviewed and revised Financial Regulations had been circulated. There had been no questions or concerns raised. It was proposed by Cllr Maureen Williams to adopt the new regulations, this was seconded by Cllr Roberts and agreed by all.

The Chair reminded Cllr Maureen Williams she had agreed to create a payment flow chart for online banking procedure.

The monthly bank reconciliation for June had been completed and confirmed by Cllr Skeys and Cllr Maureen Williams via email, and the reconciliation was signed by Cllr Maureen Williams.

It was proposed by Cllr Clarke and seconded by Cllr Maureen Williams to authorise the following payments:

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|----|--|---------|
| a) | Mrs. N Nicholson – Clerk Salary July – S/O | £628.26 |
| | Note HMRC employee deductions £69.60 July to be paid quarterly by 22 nd October (remaining credit £15.53) | |
| b) | Mr. B Arrowsmith – Lengthsman Services – July | £280.00 |
| c) | Mrs. N Nicholson – quarterly contribution to BB & phone | £60.00 |
| d) | Mrs. | |
| e) | N Nicholson – quarterly OPE | £27.87 |
| f) | Wychavon District Council – Cleanse and empty top Walcot Lane & Beech Ave litter bins | £225.74 |
| g) | SSE – Streetlighting monthly electricity by DD | £404.18 |
| h) | Smart Cut – grass cutting | £317.93 |

Remittance: WCC Lengthsman reimburse June £280.00

7.) PLAYPARK and PLAYING FIELD – Play Park inspection

The Chair advised that the ROSPA inspection was scheduled for the following week with the Clerk and Cllr Clarke attending. Once complete and the full report received, advice taken, further decisions on maintenance and zip line repair can be made.

8.) OPEN SPACE PHASE 2 UPDATE – Drainage on playing field.

The Chair advised that she and Cllr Booker were meeting the WDC Land drainage officer to get further advice regarding the drainage on the playing field, she explained they needed to be confident of the drainage before installing any further equipment at the Playing Field. At the meeting the Chair was hoping for an update regarding the residents who suffer flooded gardens at Holly Blue Close.

Cllr Booker advised that a full CCTV survey of the drain at the far end of the Playing Field was not possible due to the length, but an alternative was to survey was possible.

Cllr Booker and the Open Space group had sought quotes for a hard cut back of the Playing Field hedges and to remove some trees and open up the Walcot Lane pedestrian entrance to improve safety and visibility with a view for a ‘kissing gate’ to be installed there eventually. This was proposed to be done as soon as bird nesting was over, early September.

Cllr Booker is meeting with the WDC Parks Officer for advice and viewing their new installations and refurbished parks.

9.) NEIGHBOURHOOD PLAN UPDATE

Cllr Grisdale advised that he had circulated the review from Kirkwell's and needed members to review and feedback to him prior to his next meeting with Kirkwell's on Tuesday.

Cllr Grisdale advised there were grants the PC could access but the order these are applied for is important.

10.) ROAD SAFETY – Speed watch & VAS

Cllr Booker advised that the 30PMH sign towards the railway bridge on Stonebow was still obscured by the hedge.

11.) VILLAGE HALL/PLAY PARK – Recent issues

The Chair advised that glass door had been smashed at the rear of the hall and reports of drug dealing and even some money and drugs paraphernalia left on a table! Police have been informed and advice taken, CCTV has been reviewed but the evening gate shutting is thought to be the best deterrent.

12.) PIRTON PLAYING FIELD

The Chair had expected a progress report from Pirton Village Committee about the improvement project they had requested permission for 18 months ago. Pirton Village Committee were still trying to get quotes for the work.

13.) REPRESENTATIVES REPORTS

County Councillor Robinson - Report circulated prior to meeting.

District Councillor Adams

District Councillor Adams was relieved that there wasn't a Drakes Broughton Planning application on this month's Planning committee Agenda.

Cllr Adams suggested Drakes Broughton residents find historical pictures and evidence of its rural, farming and market garden heritage to bring to the attention of the Planning Inspectorate.

Cllr Adams advised that the WDC Open Air Cinemas would be running once again over the summer but not at Norton this year as the turn out last year had been low. He spoke of the wonderful amphitheatre installed at Church Lench.

Cllr Adams advised that all members should think about their mental health and workloads and advised his door was always open. Cllr Robinson suggested getting the Orange Button advice put up on the Community Notice Board.

Other reports as necessary:

Cllr Maureen Williams drew attention to the WDC design documents statement that no resident should be 5 mins from a green open space.

Cllr Masters raised concerns about the state of repair of a notice board in Pirton, the Chair advised it was not a Parish Council asset and would set up a separate meeting with the Pirton members to discuss.

Cllr Maureen Williams advised she had visited the field at the top of Mill Lane, opposite the Nursery where a resident had reported much clearing was going on, she had seen the works and there was a new padlock. It was noted this was earmarked for Commercial use in the SWDPR. The clerk advised that enforcement had been informed.

14.) HIGHWAYS MATTERS & tasks for lengthsman

Cllr Booker requested their 30MPH signs on Station Road but cut out.

15.)VILLAGER SUBMISSION

N/A next edition September.

16.)PLANNING

- Report back from WDC Planning Committee meeting – 53 dwellings Thornleigh
The Chair thanked both District Councillors and County Councillor Robinson for their support at the Planning Committee. The Chair reported the application had been refused by Wychavon, but it wasn't unanimous and was debated for 2 hours before the decision was made. It is still likely the developer will appeal.
- Thorndon Grove – 3 dwellings.
Cllr Maureen Williams advised that this application had been approved but with conditions attached. It was noted that they had referred to a 'dead' pond that since had been seen to be thriving with wildlife.
- "Josies Orchard" appeal hearing,
The Chair advised that a residents meeting with interested parties was arranged for next week. The hearing was set for 3rd September. There is strong feeling in the community and a need to show this importance of this Orchard to the inspectorate.
- Severn Trent Infrastructure upgrade project
The Chair is pressing hard to get an update on this and going via the MP 's liaison officer. There was a discussion regarding the proposed sewage solution for the 53 dwellings at Thornleigh, which involved using storage tanks on site, telemetry to only move sewage through the system when capacity allowed and use tankard sewerage as a solution at time where drainage to the mains wasn't possible. Severn Trent were agreeing to this, but members thought it was a 'win, win' for Severn Trent as they don't run sewers but get paid from the tankards to discharge at treatment centres. Cllr Grisdale noted that there was a Government initiative to eliminate management fees on developments. Cllr Clarke and Cllr Grisdale thought this maybe something to raise with the press if no answers were forthcoming.
- Village Facilities Survey – Village categorisation
The Chair thanked Cllr Grisdale and Cllr Clarke for reviewing and completing the survey requested by WDC. It had been submitted.
- Comments made on planning applications to Wychavon: W/24/00875/PIP Land at (Os 9323 4840) Walcot lane, Permission in principle for up to 9 dwellings. Objection submitted.
W/24/01184/TDC5 Alley Garden, variation of condition 2. No objection
W/24/01131/OUT Roselea, 42 Stonebow Road. Outline application with all matters reserved for demolition of existing bungalow and workshop building and construction of 4no. bungalows. Objection to the number of bungalows submitted.
W/24/01375/HP 17Hollyblue Close, Drakes Broughton. Single storey rear extension. No objection.
- Applications Approved: W/24/00950/HP4 Greenfields Close, Drakes Broughton. Single storey pitched roof extension.
W/24/00665/CU Bow Brook farm, Brickyard Lane, change of use of agricultural to residential land.
W/18/00127/FUL Hude Farm, Worcester Road, Pinvin. Proposed bund embankment – retrospective.
- Applications Refused: N/A

- Applications Awaiting comment: W/24/01396/FUL Owl Barn, Stonehall Farm, Stonebow Road, Drakes Broughton. Change of use from agricultural to residential. Construction of new garaging. (Variation of condition 4 of ref W/23/013811/FUL.
- Appeals:

APP/H1840/W/24/3340903 Land at (Os 9259 4864) Stonebow Road. Outline permission for the erection of up to 30 residential dwellings and associated infrastructure (all matters reserved for access) known locally as 'Josies Orchard'

APP/H1840/W/24/3343350 Teal Farm, Wadborough. New access off road for purpose of agriculture, enforcement had been informed regarding the coaches being stored/parked on site and a site visit by Enforcement was planned.

17.)CORRESPONDENCE

- Resident phone call regarding land clearance at the top of Mill Lane – as discussed under agenda item 13.
- Resident regarding the new litter bin installed at Walcot Lane, the location was thought to be good as school bus picks up from that exact location, it was noted the concerns regarding the smell and it was decided to increase the emptying and review if that addressed the issue, as the location is very good and the residents garden is shielded by a wall. The clerk would go and speak to the resident.
- OPCC Survey – had been completed by Cllr Pell and submitted.
- Safety of Lithium-ion Batteries and e-bikes and scooters – Bill support request
- WCC – EV charging consultation
- WCC- Revised planning validation document – adoption.
- WDC Consultation on Revised Statement of Principles Under the Gambling Act 2005

INFORMATION AND DATE OF NEXT MEETING:

Parish Council Monthly meeting **Thursday 5th September2024 at Drakes Broughton Village Hall.** The meeting will start at 7.30pm

Meeting closed 21.35.