

Bayton Parish Council

Minutes of the Annual Parish Council meeting of Bayton Parish Council held in Bayton church at 7.30 pm on Tuesday 9 July 2024

Present: Cllrs D Burns (Chair); Cllr R Adams and Cllr T George.

In attendance – Clerk

1. **Apologies** - none
2. **Co-option of a Cllr** – no Applications have been received.
3. **Declaration of Interest:**
 - a. Register of Interests – Cllrs are reminded to keep their registers updated if changes occur.
 - b. Disclosable Pecuniary Interests - none declared
 - c. Other Disclosable Interests – none declared
 - d. Cllrs own Computers/Tablets/Phones – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies. - All Agreed
4. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the localism Act 2011)
 - a. Dispensations requested – none

Meeting adjourned for Public Question Time no parishioners present **Meeting resumed**

5. **County Councillor Report** – received report at end of the minutes. **District Councillor Report** – none received
6. **Minutes of the Parish Council Meeting** held on 9 May 2024 were agreed by all and signed by the Chair
7. **Financial Regulations 2024, updated document to review and agree.** Reviewed and agreed by all.
8. **Finances:**
 - a. **Bank Mandate** in progress
 - b. **Payments**
 - i. **To present list of regular payments for the year to 31 March 2025** - Presented and agreed by Councillors.
 - ii. **To consider payments to be made at the meeting** - It was Agreed by all - Signing of Cheques for the below by one Councillor and the Clerk at present time.

Payments – meeting 9 July 2024

Cheque no.	Date	Detail	£
298	31/05/2024	Clerks Salary May	262.78
299	28/06/2024	Clerks Salary June	262.58
300	01/07/2024	HMRC – May & June	131.40
301	09/07/2024	M Griffiths	70.00
302	09/07/2024	2023 Expenses for Clerk	233.65
303	09/07/2024	Mr D Nunn LM May & June 2024	415.62
304	09/07/2024	Microsoft Renewal reimbursement	59.99
Total of Payments			1436.02

- c. **Receipts** – received receipts are WCC LM £420.25
- d. **Bank Reconciliation** – Current Account as at 30 June 2024 reconciled Balance £ 23,802.86
- e. **Budget Review and Report** – Given to Cllrs showing that the percentage of spend against budget is on target for the first quarter of the year.
- f. **Laptop Purchase use of designated Reserved Budget Transparency Fund** – Councillors all agreed.

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9. **Documents/Policies for review**
 - a. **Standing Orders** – Reviewed and all agreed
 - b. **Code of Conduct** - Reviewed and all agreed

10. **To Consider appointment of Representatives to outside bodies**
 - a. **Bayton Village Hall Representative (1 Cllr)** – Cllr George
 - b. **Clows Top Village Hall Representative (1 Cllr)** – Cllr Burns
 - c. **Worcestershire CALC Meeting Executive (2 Cllrs)** – all agreed any 2 of the Councillors can attend.

11. **Planning**
 - a. **Plans circulated since last meeting- point 11C**

 - b. **Decisions received since last meeting –**
M/24/00243/LB Glebe House – conversion of former Coach House (retrospective) Approved.
M/24/00118/HP Tillygarmond – Conversion, alterations, extension. Approved

 - c. **Plans for Consideration –**
M/24/00656/HP 3 Clows Road, Bayton, DY14 9NB - Side and rear extensions to the dwelling, and rendering the exterior of the building - Considered and agreed no comments to be made

 - d. **Enforcements** – no further information

12. **Road Report**
 - a. **Lengthsman** – no report

13. **Progress Reports**
 - a. **Drains** – at present all are as expected for time of year.
 - b. **Milestone** – awaiting a response from the Society

14. **Reports on Meetings attended by Clerks/ Councillors** - Clerk attended the CALC Gatherings

15. **WMP contract renewal** – agreed by all, points 1. Speeding A456 Clows Top; 2. Speeding B4202

16. **Correspondence for information as circulated** – CALC newsletter, WCC, RSN weekly and monthly bulletin; TAP; MHDC; WCC Highways (Bollards).

17. **Correspondence for discussion**
 - a. **Flooding signage in association with TAP and other Parish Councils - A443/A456**
Questions to be asked -as to the sign siting on A456 and the full costs being met by MHDC
 - b. **Overhanging branches/shrubs on Highway update**
Does not appear to have been rectified further correspondence to be sent
 - c. **Damaged bollards and verge cutting WCC response**
Response received, standard cut of verge and damaged bollards to be looked at for replacement

18. **Clerks report on urgent decisions since last meeting** – SWDP Survey has been completed and returned for the Parish areas.

19. **Councillors' reports and items for next agenda** – Agenda Item Batteries Lithium ion email

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20. **Dates for Meetings** – Wednesday 25 September; Tuesday 12 November 2024; 11 January 2025; 11 March 2025 and the 13 May 2025.
21. **Meeting closed** at 20:53pm

Signed

Date:

Chair

County Councillor's Report: July 2024

1. County Hall has been closed due to the detection of legionella in parts of the water system. The only part of the building which is open is the Registry Office for weddings, as this has a separate entrance and is self contained.

Council services remain unaffected. Temporary accommodation is being secured for staff and in the interim they will be working remotely. Hopefully the situation will be resolved within a few weeks.

2. There has been a number of staff changes at County Hall due to the implementation of a new Management Structure, which will come into place early in July.
3. The Boundary Commission is due to publish changes to the County Council Divisional boundaries after the General Election.
4. The Council are holding a number of "Roadshows" around the county during July and August. Details of their location are below:

Saturday 6 th July	9am to 6pm	Hanbury Show
Sunday 7 th July	1pm to 5.30pm	Outside Great Malvern Priory during Malvern Food Festival
Saturday 11 th July	10am to 6pm	Astwood Bank Carnival
Saturday 13 th July	11am to 6pm	Bromsgrove Carnival
Saturday 3 rd August	9am to 6pm	Tenbury Show
Sunday 4 th August	10am to 5pm	Battle of Evesham
Sunday 11 th August	10am to 5pm	Worcester Show
Saturday 10 th August	10am to 5pm	Far Forest Countryside Show
Saturday 31 st August	10am to 6pm	Droitwich Saltfest

5. Whilst there are still financial challenges within the County Council, the anticipated overspend of £19million has been reduced to £4.6million which is lower than the previous year. The Council's reserves remain sound and are in excess of £100million. Local Authorities throughout the country are facing similar challenging times.
6. Due to conflicting dates with Applefest, the resurfacing of Teme Street will now be undertaken between the 2nd and 16th September depending on weather conditions. There will be road closures between 20.00 hours and 06.00 hours on the days works are taking place.

David Chambers
County Councillor for the Tenbury Division