

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Thursday 11th July 2024 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

Present: Chairman Cllr. Mr. J. Renshaw, Cllrs. Mr. A. Tidy, Mrs. A. Wytcherley, Mr. R. Knight, Mr. P. James, Mr. D. Simmonds, and Mr. D. Saunders.

Also present: County Cllr. Mr. S. Mackay, and the Clerk.

09924 Apologies for Absence: Cllrs. Mrs. K. Evans, Mrs. L. Hodges.

10024 Declarations of Interest: Cllrs. Tidy & Knight for matters relating to St Peter's Village Hall Association.

10124 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council meeting held on Thursday 13th June 2024 as a true record of events. The Chairman duly signed the master copy which would be held within the minute book.

Public Participation: The Chairman suspended the meeting for public participation.

- None present.

10224 Police liaison: PC James provided a verbal update regarding recent activity in the Parish, including:

- a. A recent break-in at the Tesco store in St Peter's.
- b. Electric motorbikes using open spaces and footpaths in the area.
- c. Reports can be made to the local police team via email bn.snt@westmercia.police.uk.

10324 Report from City Councillors: City Councillors Cockeram and Round were not in attendance. Council noted that the City Councillors have now been absent for the last 6 Parish Council meetings since January 2024 and agreed that this continued absence and poor communication by the City Councillors is not conducive to a working relationship with the Parish Council or to local residents. Council formally requested the Chairman raise this matter with the City Council.

10424 Report from County Councillor:

County Cllr. Mackay was in attendance and presented a written report to Council. Council noted the report, which included:

- a. A free library learning scheme is available over the summer holiday for children.
- b. Cllr. Mackay will be in attendance at the Worcester Show on 11th August as part of the County Council stall.
- c. News on the solar power and battery charging scheme from the Solar Together group.
- d. The Clerk confirmed that the Vehicle Activated Sign (VAS) can be insured if transferred to a Parish asset. Cllr. Mackay will investigate this opportunity to safeguard against further theft.
- e. Signage on the A38 is being assessed to ensure clear instruction to drivers.
- f. Redhill Lane is being assessed for partial resurfacing works following a series of incidents potentially due to the uneven surface.
- g. Potential review of Crookbarrow Way pedestrian bridge surface following communications with Highways engineers.

St Peter the Great County Parish Council

10524 St Peter's Parish Festival: Cllr. Renshaw provided a verbal update following the festival on 9th June 2024.

- a. Clerk has processed all received invoices.
- b. Funds raised at the Festival have been deposited into the Parish Council bank account.
- c. Once final income and expenditure for 2024 has been assessed, Council needs to confirm the total donation to Acorns Hospice. The Clerk and Chairman will meet over the summer break to review the financial position of the Festival for 2024 and report back to Council in due course.
- d. The recruitment for the role of Festival Organiser is to be reviewed in September.

10624 Matters arising and action sheet: Council reviewed the latest actions not covered elsewhere on the agenda, updates as follows:

- a. Warehouses and development of land on Taylors Lane. The Chairman had previously written to Malvern Hills District Council to highlight that St Peter's Parish Council had not been consulted on the development. A response has now been received regarding this matter, confirming that MHDC do not class SPPC as a statutory consultee. The Chairman respond to request further clarification on this matter.
- b. The Clerk and Chairman have met to review the bank account signatories.

10724 Highways, Developments & Planning:

- a. A planning application hearing was held in the Guildhall on 12th June regarding traveller pitches on the Ketch Field. The results of the planning application have been returned with a verdict to refuse the appeal.

10824 Finance:

- a. The Clerk presented a written report covering the financial position of Council.
 - i. The Clerk submitted the AGAR for external audit in accordance with required timescale. The Notice of Public Rights and Publication of Unaudited AGAR for the year ended 31st March 2024 has been published on the website and in the notice board.
 - ii. HSBC have closed a redundant Parish Council savings account.
- b. Council approved the following payments, including those made since the last meeting under delegated authority:

Amount	Payable To	Reason for Payment
£848.03	HMRC	Deductions
£45.60	DCK Accounting	Payroll
£350.00	Harper roundabouts	Festival
£240.00	Midlands Bike first aid	Festival
£528.00	Shaw Loos	Festival
£430.00	Boing Inflatables	Festival
£180.00	Ron Popple Punch & Judy	Festival
£1541.00	Glasdon	Benches
£848.03	HMRC	Deductions
£45.60	DCK Accounting	Payroll
£200.00	St Marks Church	Grant donation
£200.00	Blessed Edward Oldcorne	Grant donation
£100.00	Orchid Close Gardeners Group	Grant donation

St Peter the Great County Parish Council

10924 Clerks Report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. Contact from a resident regarding concerns over trees on Norton Pedway.
- b. Confirmation that the Willow trees that were removed on Barnes Way are privately owned.
- c. Notification of consultation from the City Council regarding the PSPO on dog control.
- d. Communications from residents regarding overflowing dog waste bins in the Parish. Reports all passed to the City Council.

11024 Portfolio allocation: Council reviewed the current allocation of portfolios and agreed to confirm new positions after the summer break at the next meeting in September.

11124 Portfolio Holder Reports:

- a. **Green Spaces:** Cllr. Tidy provided a verbal update:
 - i. The next litter pick is 25th July, all members of the community are welcome to attend.
 - ii. Installation of new park benches will commence shortly with the Warden and an additional City Council staff member.
 - iii. News from pump track consultation.
 - iv. The Aldersey Park basketball wall is due for removal in the coming weeks.
 - v. Security fencing at Area 51 will be removed once stumps have been ground out.
- b. **PACT:** The Chairman provided an update:
 - i. The next PACT meeting is Tuesday 10th September 19:30 in the Village Hall.
- c. **Newslink:** Cllr. Tidy circulated the Newslink schedule for the next publication.
- d. **Community Engagement** – Cllr. Wytcherley provided an update:
 - i. A meeting with a resident regarding the Cherry Orchard allotment suggestion to make a communal area.
 - ii. The Orchid Close Gardeners group have applied to the Parish Council for a grant towards supplies and equipment to maintain the Orchid Close park entrance area in Power Park.
- e. **Community Facility:** An update on the Lottery application.
- f. **Website:** Cllr. James confirmed a future meeting with the Clerk for progressing the new website build.

11124 Date of Next Meeting: The date of the next Parish Council Meeting is proposed as Thursday 12th September 2024 at 19:30 at St Peter’s Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....