

Bayton Parish Council

Minutes of the Annual Parish Council meeting of Bayton Parish Council held in Bayton church at 7.30 pm on Wednesday 25 September 2024

Present: Cllrs D Burns; T George; R Adams

In attendance – Clerk and 1 Parishioner

1. **Apologies** - none
2. **Co-option of a Cllr** – no Applications have been received.
3. **Declaration of Interest:**
 - a. Register of Interests – Cllrs are reminded to keep their registers updated if changes occur.
 - b. Disclosable Pecuniary Interests - none declared
 - c. Other Disclosable Interests – none declared
 - d. Cllrs own Computers/Tablets/Phones – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies. - All Agreed
4. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the localism Act 2011)
 - a. Dispensations requested – none

Meeting adjourned for

Public Question Time

notes at end of minutes for information

Meeting resumed

5. **County Councillor Report** – received report at end of the minutes
- District Councillor Report** – none received
6. **Minutes of the Parish Council Meeting** held on 9 July 2024 were agreed by all and signed by the Chair
7. **Documents/Policies for review** -
 - a. Risk Assessment – agreed by all and signed by Chair
8. **Finances:**
 - a. **Bank Mandate** – being finalised
 - b. **Payments**
 - i. **Regular Payments** – as agreed at meeting 9 July 2024, query re the Poppy Appeal confirmed for Wreath and Wooden Crosses all agreed.
Regular payments made for Clerks Salary July and August 2024.
 - ii. **To consider payments to be made** - It was Agreed by all, payments by bank transfer

	Defib supplies Ljenkins	£	268.80	
	McAfee livesafe Ljenkins	£	29.99	
	HMRC Quarter payment	£	197.00	Reg.payment
	Clerks Salary September	£	262.58	Reg.payment
	Cheque unrepresented Clerk expenses 23-24	£	233.65	BP/FPO to replace
	Forest Garden Machinery (Mowing contract payable October)	£	480.00	Reg.payment
	Sub Total	£	1,472.02	
Regular Payments	<u>issued between meetings</u>			
02/09/2024	Clerks Salary July	£	262.78	regular payments-agreed 9/7/24
03/09/2024	Clerks Salary Aug	£	262.78	
	Sub Total	£	525.56	
	TOTAL of payments	£	1,997.58	

Bayton Parish Council

- c. **Receipts** – received receipts are WCC LM reimbursement £135.62
 - d. **Bank Reconciliation** – Current Account as at 16 September 2024 reconciled Balance £ 22,502-26
 - e. **Budget Review and Report** – as at 16 September 2024, all agreed with figures.
9. **Planning**
- a. **Plans circulated since last meeting**
M/24/00969/HP – Parsonage Farm
Planning appeal M/24/00378/PIP
 - b. **Decisions received since last meeting** –
M/24/00656/HP – 3 Clows Top Road – Approved
 - c. **Plans for Consideration** – none
 - d. **Enforcements** – no updates
10. **Road Report**
- a. Lengthsman –Monthly progress report and any issues to report – noted – issue on the Bayton - Mamble road at bridge, grip needs clearing. Clerk to contact LM Church Lane blocked drain to be reported
11. **Progress Reports**
- a. Milestone – ongoing, to determine who is responsible for repair
 - b. Overhanging branches/shrubs on Highway update – cut back has been completed
 - c. Damaged bollards and verge cutting WCC response – bollards awaiting replacement
12. **Reports on Meetings attended by Clerks/ Councillors** - none attended
13. **WMP contract renewal** – agreed by all, points 1. Speeding A456 Clows Top; 2. Speeding B4202
14. **Correspondence for information as circulated** – CALC newsletters, WCC, RSN weekly and monthly bulletins; TAP; MHDC; NPPF; CALC AGM; MHDC; PKF Littlejohn; Other Correspondence
15. **Correspondence for discussion**
- a. Flooding signage in association with TAP and other Parish Councils - A443/A456 - discussion – no cost at onset or ongoing to Parish Council; Consultation by MHDC; Actual siting points.
 - b. MHDC Children & Young People Partnership – provision in area – Church at 4x per year Activity Days; school after-school clubs or travel 5 miles to nearest town.
 - c. Safety of Lithium ion batteries campaign – all agreed to support
16. **Clerks report on urgent decisions since last meeting** –
Regular payments as noted in point 8b.ii. also Defibrillator new pads, McAfee LiveSafe antivirus for laptop.
17. **Councillors' reports and items for next agenda** –
18. **Date of next meeting** – 12 November 2024
19. **Meeting closed** at 8:59pm

Signed

Date:

Chair

Bayton Parish Council

Notes from Public time

Memorial (November) – 20 wooden crosses and wreath

County Councillor's Report: September 2024

1. Following the disclosure that RAAC has been found in the roof of County Hall and a positive Legionella test on 20th June, County Hall remains closed. Expert teams are now assessing the building and will provide a detailed report shortly regarding the works necessary to repair the building.
Officers are currently located at Wildwood, Pershore Civic Centre as well as a number of additional locations. All council services continue as normal.
2. Worcestershire Children First held their annual free fun day for foster families and children who are looked after by the local authority. Amongst others, the event was organised by the Youth Voice team from Worcestershire Children First.
3. Worcestershire Children First will cease to operate as an independent company from 30th September. Children's Services will transfer to Worcestershire County Council. All children's services will continue as normal.
4. A recent survey has shown that satisfaction levels of tourists visiting Worcestershire are high. 95% of visitors surveyed are likely to visit the county again.
5. I have a sum of money to assist businesses in Tenbury who have been or are likely to be affected by flooding. Currently businesses are being approached to assess their needs and I hope to make the funds available by the end of the year.
6. Teme Street in Tenbury is due to be resurfaced between 25th September and 1st October. Road closures are due to take place for three nights, in order for works to be completed. Actual dates will be dependent on weather conditions.

David Chambers
County Councillor for the Tenbury Division