

Minutes of the **Annual meeting of Rochford Parish Council held on Monday, 20th May 2024**

Attendance: Cllrs C Lord, A Prosser, M Powell, M Gough & T Jones

In Attendance: Clerk – C Powell & Cllr A Willmott

1) Election of Chairman:

Cllr C Lord was proposed by M Powell and seconded by T Jones.

2) Apologies: There were apologies from County Councillor D Chambers, and District Councillor Bruton.

3) Declarations of Interest: No changes.

4) Appointment of Officers:

Vice Chairman – Cllr M Powell proposed by Cllr C Lord & seconded by Cllr M Gough

5) To receive the Chairman's declaration of office

Received

6) To receive the Vice Chairman's declaration of office

Received

7) To receive the elected Councillor's declarations of acceptance

Received

8) To agree for any Councillor not present to sign a declaration of acceptance at a later date

All present at meeting

9) Community Officer's Report

Not present

10) Annual governance statement

- Annual governance statements 2023/24 – Agreed

11) Adoption of Accounts

- Account statements were adopted on proposal from Cllr T Jones and seconded by Cllr A Prosser
- Confirmation of smaller authorities certificate of exemption for the year ended 31st March 2024 – agreed by all councillors present and signed by the chairman

9) District Councillor's Report

District Cllr A Willmott presented his 2024 report – copy attached with minutes. He also added that childcare in WCC costs the County Council a lot of money.

District Cllr L Bruton forwarded a report – copy attached with minutes.

9) Any Other Business

- None

There being no further business the meeting closed at 8.30pm

Minute No. 261

ROCHFORD PARISH COUNCIL
Clerk to the Council: Carole Powell
Email: rochfordpc@gmail.com

Minutes of the **Ordinary Business** meeting of Rochford Parish Council held on Monday, 20 May 2024 at Rochford Village Hall starting at 8pm

Attendance: Cllrs C Lord (Chairman), A Prosser, M Gough, T Jones and M Powell

In Attendance: Clerk – C Powell, District Cllr A Willmott

1) **Apologies:** Cllrs D Chambers & L Bruton

2) **Declarations of Interest:** No changes.

3) **Public Question Time**
Nothing reported

4) **Minutes of Last Meeting**
Read and agreed minute note 259

5) **Progress Reports for information**

Parish Noticeboard – Delivery was due. Invoice needed to be paid. Cllr D Chambers has agreed to pay £1000 from his new year budget. Clerk has written & thanked him. We await the money to arrive.

6) **Finance**
Cash books & bank reconciliation approved by all councillors

To Pay:
CALC subscription
Greenbarnes Ltd re. noticeboard

Financial Regulations to review & agree – Clerk to email councillors with the regulations.

7) **Footpath & Highways Reporting**
School Lane Flooding – Cllr A Willmott to try to chase Severn Trent/Highways

Mill Lane – Verge damage reported

Lengthsman Scheme is going digital. Clerk received training and all seems to be okay.

8) Planning

The Pink House – Approved

Redhill Cottage – Approved

9) Insurance

Insurance has been renewed and a set price of £540.75 agreed for 3 years.

10) Correspondence

- Email from The Milestone Society regarding the missing milestones at Rochford

11) Councillor's reports and items for future agenda

- Phone Box
- 2nd Defibrillator

12) Date of 2024 meetings:

- Monday 23rd September at 8pm
- Monday 25th November at 8pm