

# CHILDSWICKHAM PARISH COUNCIL

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**Meeting of Childswickham Parish Council  
at 7:15PM on Thursday 7<sup>th</sup> November 2024  
at Childswickham Memorial Hall, WR12 7HF (///stray.procures.magnetic)**

## Minutes 11/2024

**Present:** Anthony Halling (Chair), Tim Ramsbottom, Jon Wade, Kate Parker, Peter Grimshaw  
**In attendance:** David Hunter-Miller (Clerk), Liz Eyre (County Councillor), Emma Kearsley (District Councillor)

### **1. Chairman's welcome and announcements**

Anthony Halling opened the meeting and welcomed attendees.

### **2. Apologies for absence: To receive apologies and to approve reasons for absence**

All members present.

### **3. Declarations of personal and prejudicial interest**

- 3.1. Register of Interests: With reference to items on the agenda councillors are reminded of their responsibility to declare interests and to update their register of interests as required.**

Noted.

- 3.2. Disclosable Pecuniary Interests: To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.**

Nil declared.

- 3.3. Other Interests: To declare any Other Registerable Interests or Non-Registerable Interests in items on the agenda and their nature.**

Nil declared.

- 3.4. Dispensations: To consider any written dispensations from councillors who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.**

Nil received.

### **4. Open Session**

*The meeting was adjourned for the open session.*

#### **4.1. District Councillors**

Emma Kearsley provided a report as follows:

- Wychavon District Council were actively publicising the winter fuel allowance and were assisting eligible residents to apply.
- Reassurance was provided on recent planning applications that may be resubmitted under appeal.
- Two recent planning appeals had been successful, APP/H1840/W/23/3336003 (Land off Broadway Road, WR12 7HD) and APP/H1840/W/24/3340406 (Land at Perrins Farm, WR12 7HP).
- An update was provided on the ongoing South Worcestershire Development Plan review.
- The parish council were encouraged to consider undertaking a Neighbourhood Development Plan.

It was noted that a factual error had been reported by the planning inspector for APP/H1840/W/24/3340406 and it was RESOLVED to make representation to the planning inspector accordingly.

#### **4.2. County Councillor**

Liz Eyre provided a comprehensive written report including updates on Worcestershire County Council's budget, active travel, Severn Trent and National Grid programmed work, Streetscape Design Guide consultation and detailed updates on a number of local issues.

A number of ditch locations were recommended for inspection, with a view to contacting Wychavon District Council to liaise with landowners regarding any maintenance that may be required (Land Drainage Act 1981).

Thanks were extended to Liz Eyre for arranging to relocate the Mount Pleasant signage and for the provision of dragon's teeth road markings (item 8.2).

#### **4.3. Public participation**

No questions were received.

*The meeting resumed following the open session.*

#### **5. To consider and adopt the minutes from the Parish Council meeting on the 12<sup>th</sup> September 2024**

It was RESOLVED to adopt the minutes as a true record and they were duly signed by the Chair.

#### **6. Progress reports**

##### **6.1. Councillor vacancies**

It was noted that there were two vacancies on the parish council and enquiries from parishioners were welcomed.

##### **6.2. Tree maintenance**

It was noted that tree maintenance work had been completed by Adrian Hope Tree Services (item 12.5.5.).

#### **7. Play Area**

##### **7.1. To receive an update on recent remedial work and improvements**

It was noted that remedial work had been completed at the play area (item 12.5.4.) in accordance with the most recent inspection report.

#### **8. Highways and Lengthsman Scheme**

##### **8.1. To receive an update on the Lengthsman Scheme and to consider any items for the Lengthsman's work schedule**

No matters were reported.

##### **8.2. To receive an update on traffic/speeding issues at Mount Pleasant (relocation of sign, dragons teeth)**

It was noted that Hinton Parish Council and Worcestershire County Council had approved relocation of the eastbound Mount Pleasant signage and new dragon's teeth road markings would be ordered to accompany the signage.

##### **8.3. To receive an update on the new Speed Indicating Device (Police grant funded)**

It was noted that the new sign had been installed. It was noted that an additional post for a vehicular activated sign had been installed on the Hinton Road and this would be utilised in future.

##### **8.4. To consider the purchase of two replacement Speed Indicating Device batteries (Yuasa REC22-12I or equivalent)**

It was RESOLVED to purchase to purchase two Yuasa REC22-12I batteries (£46.74 inc. VAT each, plus postage).

##### **8.5. To consider the erosion of the bank at Brook Street**

It was RESOLVED to raise concerns with erosion on footpath CW-516 with Worcestershire County Council's Rights of Way Department.

##### **8.6. To consider damage to the footpath between Atkinson Street and Chapel Lane**

It was RESOLVED to contact Worcestershire County Council's Rights of Way Department to report the damage and request that they contact the landowner/contractor to rectify.

#### **9. Planning**

##### **9.1. To consider the following applications to be determined by Wychavon District Council:**

##### **9.1.1.W/24/02060/FUL: Millbrook Farm, Murcot Lane, Broadway, WR12 7HS. Retrospective application for a Menage and change of use of agricultural land.**

It was RESOLVED that the parish council would respond with the following comments:

Childswickham Parish Council considered this application at their meeting 07/11/24 and do not object to the proposals. It is noted that the application does not include provision for lighting; if any lighting is proposed in future, it must not impact adjacent properties and should be turned off late night/early morning hours.

**9.2. To note responses made under delegated authority for the following applications:**

**9.2.1.W/24/01357/HP: Cotswold House Murcot Turn Broadway WR12 7HT. Extension to existing dwelling and associated works.**

It was noted that the parish council had responded with no objections.

**9.2.2.W/24/01360/LB: Mill Cottage The Cross Childswickham Broadway WR12 7HJ. Fitment of a 9 panel 3.87 kW photovoltaic/solar panel array to detached garage.**

It was noted that the parish council had responded with the following comments:

*Childswickham Parish Council considered this application under their delegated authority arrangements and raised no objections to the proposals. However, as the solar array would be visible from the road every effort should be made to reduce the visual impact in the conservation area by careful selection of the solar panels and their fitment.*

**9.2.3.W/24/01819/FUL: Gallipot House Evesham Road Broadway WR12 7HU. Proposed new agricultural style building for mixed agricultural and general storage in association with the owners business.**

It was noted that the parish council had responded with no objections.

**10. Parish matters for discussion/decision**

**10.1. To register with the Information Commissioner (Direct Debit £35.00 per annum)**

It was RESOLVED to register with the Information Commissioner and setup a direct debit at £35.00 per annum.

**11. Correspondence**

**11.1. Worcestershire County Council: Parish Winter Newsletter**

The above newsletter was noted.

**11.2. Police: Community Charter Local Priorities**

It was RESOLVED that future 'Contact Contract' priority lists would not be submitted, but that issues would be reported to the Safer Neighbourhoods Team directly as they arise.

**11.3. Ministry of Housing, Communities & Local Government: Consultation on enabling remote attendance and proxy voting at local authority meetings**

It was RESOLVED to write in support of the remote meeting and proxy voting proposals.

**11.4. Worcestershire CALC: Questionnaire on health and wellbeing**

The above consultation was noted.

**11.5. Village Facebook Page: Request for additional administrators**

It was RESOLVED that the parish council, or individual parish councillors, would not take on administration of the Village Facebook Page but enquiries would be made in the community to seek volunteers.

**12. Finance**

**12.1. To consider and approve the 2025/26 budget and precept**

It was RESOLVED to approve the 2025/26 budget and to request a precept of £9,903.00 (plus Wychavon grant of £387.00).

**12.2. To consider and approve the budget expenditure**

It was RESOLVED to approve the budget expenditure.

**12.3. To consider and approve the bank reconciliation**

It was RESOLVED to approve the bank reconciliation.

**12.4. To approve the following invoices for payment:**

**12.4.1. David Hunter-Miller (Clerk's salary and expenses - Nov)**

**12.4.2. HMRC (PAYE - Nov)**

It was RESOLVED to settle the above invoices.

**12.5. To note the following payments approved between meetings under delegated authority:**

**12.5.1. 17/10/24 David Hunter-Miller (salary and expenses - Oct)**

**12.5.2. 17/10/24 HM Revenue and Customs (PAYE- Oct)**

**12.5.3. 17/10/24 Brian Arrowsmith (Lengthsman - September): £182.00**

**12.5.4. 17/10/24 Brian Arrowsmith (play area maintenance): £480.00**

**12.5.5. 17/10/24 Adrian Hope Tree Services (cherry tree work): £174.00**

**12.5.6. 22/10/24 M Newbury (grass cutting): £720.00**

The above payments were noted.

**13. Councillors' reports and items for the next agenda**

It was RESOLVED to add the following items to the next agenda:

- Neighbourhood Development Plan
- Streetscape Design Guide consultation
- Land drainage review

**14. Date of the next meeting**

The next scheduled meeting is on Thursday 9<sup>th</sup> January 2024.

*A resolution was passed to exclude members of the public due to the confidential nature of the following item.*

**15. Clerk's employment: To note the National Joint Council for Local Government Services (NJC) National Salary Award 2024-25.**

It was noted that the 2024/25 salary award had been applied and backdated to 1<sup>st</sup> April 2024.

*The meeting closed at 9:24PM.*

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David Hunter-Miller  
Clerk and RFO