

## Bayton Parish Council

Minutes of the Annual Parish Council meeting of Bayton Parish Council held in Bayton church at 7.30pm on 12 November 2024

Present: Councillors D Burns, T George and R Adams

In attendance – Clerk

1. **Apologies** – County Councillor D Chambers, District Councillor D Godwin
2. **Co-option of a Cllr** – no Applications have been received.
3. **Declaration of Interest:**
  - a. Register of Interests – Cllrs are reminded to keep their registers updated if changes occur.
  - b. Disclosable Pecuniary Interests - none declared
  - c. Other Disclosable Interests – none declared
  - d. Cllrs own Computers/Tablets/Phones – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies. - All Agreed
4. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the localism Act 2011)
  - a. Dispensations requested – none

### ***Meeting adjourned for***

#### **Public Question Time**

notes at end of minutes for information – no members of the public present

### ***Meeting resumed***

5. **County Councillor Report** – received report at end of the minutes  
**District Councillor Report** – none received
6. **Minutes of the Parish Council Meeting** held on 25 September 2024 were agreed by all and signed by the Chair
7. **Finances:**
  - a. **Bank Mandate** – in progress
  - b. **Clerks Salary Statutory Increase backdated to 1 April 2024.** – will be included in November Salary. Noted and all agreed
  - c. **Internal Audit Terms of Engagement letter** - All agreed to engage R Mullett
  - d. **Payments**
    - i. **To confirm regular payments made since last meeting** - Clerks Salary October 2024 & HMRC payment – agreed
    - ii. **To consider payment as detailed below** – These were all agreed payments to be made by bank transfer

Payments			
Date		Detail	£
31/10/2024	Reg. payment	Clerks Salary October	262.78
31/10/2024	Reg. payment	HMRC	<u>65.60</u>
		<u>Regular Payments made since last meeting</u>	<u>328.38</u>
12/11/2024		RBL Donation	50.00
12/11/2024	Reg.payment	LM Aug timesheet	140.00
		<b>Total of Payments</b>	<b>518.38</b>

To note that the Defibs require 2 more Pads to be purchased as their expiry dates are getting near cost will be £119.90 plus VAT total £143.88 – this was agreed by all. Clerk to be reimbursed

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- e. **Receipts** – received receipts are £4757.50 WCC precept
- f. **Bank Reconciliation** – Current Account as at 04 November 2024 reconciled Balance £ 25,693.01, all agreed and signed by Chair.
- g. **Budget Review and Report** – reviewed and agreed by all
- h. **Budget setting for precept** – FY 2025 – 2026.  
Further information and figures awaited. Deferred to January Meeting – Agreed by all
- 8. **Clerks report on Urgent Decision since last meeting** -  
Green Grit Bin Supplies re-ordered Grit salt at a cost of £158.12 inc.VAT. All agreed.
- 9. **Planning**
  - a. **Plans circulated since last meeting** – M/24/01342/LB – Plowstall House
  - b. **Decisions received since last meeting** – M/24/00969/HP – Parsonage Barn, Approved
  - c. **Plans for Consideration** – Planning Appeal 21/01930/FUL – Highbrae, Clows Top. Considered and agreed on previous comments for refusal.
  - d. **Enforcements** – none
- 10. **Road Report**
  - a. **Lengthsman progress report** - ongoing
  - b. **Any Problems to report** - Drain by carpark on Church Lane.  
Pot Hole by Mamble border from Village
- 11. **Progress Reports**
  - a. **Milestone** – currently with MHDC
- 12. **Reports on Meetings attended by Clerks/ Councillors** - Councillor attended Village Hall AGM Meeting
- 13. **Correspondence for information as circulated** – WMP Newsletter; IA Engagement letter; CALC Newsletters; MHDC Teams Training Session Neighbourhood Planning Guidance, Gambling & Licensing Consultation; Planning; MHDC Newsletter; MHDC Notice of Review to Polling Districts and Stations
- 14. **Correspondence for discussion**
  - a. **MHDC Notice of Review** – there is will no change for Bayton
- 15. **Councillors' reports and items for next agenda** – Budget / Precept Setting; Bank Mandate; Road Reports
- 16. **Date of next meeting** – 14 January 2025
- 17. **Councillors to agree to Close the meeting to the Public and Press due to the confidential nature of the business to be discussed** – all agreed at 20:08
- 18. **Contracts – Clerk and Lengthsman** – discussed, letter to be sent, all agreed.
- 19. **Meeting closed** at 20:17

Signed

Date:

Chair

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### County Councillor's Report: November 2024

1. A number of parents with children who attend independent schools has asked me if WCC can help with the additional payment they will have to make from January 2025, to cover VAT on fees. Unfortunately, the County Council are unable to help in this regard.
2. WCC continues to promote the recruitment of Foster Carers across the county. A number of grandparents have come forward who didn't realise they could foster their own grandchildren. In the case of "special" foster carers who look after children with additional needs, a payment of approximately £50,000 per annum is now available. I would urge anyone who would like to consider fostering or knows someone who may, to please contact Children's Services

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at WCC. A new WCC video is now available on You Tube to promote foster caring.

3. Two WCC employees have received the prestigious Worcester Wildlife Medal, having been recognised for their efforts to promote nature conservation across the county. They are Rebecca Lashley and Cody Levine who have been working on the county's Local Nature Recovery Strategy.

#### 4. Early Years Sufficiency Places

Take-up of funded places for 2-year olds in Worcestershire was 79.5% in 2024, higher than the national average of 74.8%. Take-up of 3 and 4-year old funded places within Worcestershire is 97.6%, compared to the national average of 92%. Last year the government announced an expansion of the childcare programme to provide access to supported childcare for younger children and babies for working families and extended 2-year old funded provision.

5. There has been a great deal of coverage in the news recently about the number of children and young people who have Education Health and Care Plans (EHCPs). In Worcestershire there has been an increase year on year since 2014. In 2017/18 the number was 3,295, currently, 2023/24 the number is 6,418.

6. I am informed that work is now underway in Worcestershire to improve mobile phone signals, particularly in rural areas.

Cllr David Chambers, County Councillor for the Tenbury Division