

# Bredon, Bredon's Norton and Westmancote Parish Council

Minutes of Bredon Parish Council Meeting held at Bredon Village Hall on Monday 6<sup>th</sup> June at 7.15pm.

Present: Cllr's Mrs Sally Brown, Mrs Gail Whiting, Mr Matt Darby, Mr Phil Handy, Mr John Masters, Mr Andrew Rhodes, Mr Rob Sly and Mr Andrew Woodward (Chairman).  
In Attendance Ms Shields (Clerk), Mr N Upton and Mr Trevor Clark (Wychavon Community Warden).

Mr Upton addressed the council regarding a forthcoming Planning Application for Bredons Norton.

Mr T Clark informed the council-of some anti social behaviour occurring on land belonging to the council. The council asked Mr Clark to monitor the situation and act as he saw fit, and to report back to the council.

## 1. Apologies for Absence.

Apologies were received and accepted from Cllr's Mr Kevin Falvey, Mr Allen Frampton and Mr Adrian Hardman (County and District).

## 2. Declaration Of Interests.

Councillors were reminded of the need to update their register of interest.

Cllr Darby declared a prejudicial interest in the siting of skate area, as his family are parties to the Soutar lease.

## 3. To Consider The Adoption Of The Minutes Of The Meeting Held On The 16<sup>th</sup> May 2011.

The minutes, having been circulated were approved and signed as a true record. Cllr Darby proposed, Cllr Handy seconded and it was agreed by all to insert councillors' Christian names into the minutes from now on, to provide greater clarity for parishioners.

## 4. Correspondence For Information.

## 5. Finances.

a) Invoices To Be Paid.

The following were invoices were agreed for payment:-

Village Hall		
Boards	£	165.60
Ladders	£	145.80
Waverley	£	818.74
Waverley	£	1,560.40
Waverley	£	530.72
British Gas - Gas	£	458.83
British Gas - Electric	£	107.01
B T	£	154.21
RPK Maintenance	£	311.44
C W Hygiene	£	52.11
Roof Man	£	822.10
Wages	£	807.58
Precept		
Avon Navigation	Item for future agenda.	
New Farms	£	2,189.63
Insurance	£	8.12
CALC	£	78.00
Salary	£	676.76
Clerk	£	73.28
BCPR		

# Bredon, Bredon's Norton and Westmancote Parish Council

Bellinger	£	4,978.79
HFN	£	26,230.00
HFN	£	40,699.94

## b) Financial Report.

Remittances were received from:-

Village Hall		
Wychavon	£	275.00
Lettings for May	£	619.72
Bar May	£	5,302.03
BCPR		
Leader	£	1,670.59

## 6. Planning.

The council had been alerted to a potential breach of planning in Bredons Hardwick. Cllr Hardman had been informed and planning enforcement officers at Wychavon were investigating.

Wychavon is hosting a drop in event at Pershore for the latest edition of SHLAA, on the 15th June 5.30-8.00 and 22nd June 5.30-8.00, Cllr Sly will attend.

a) For Consideration.

Non received.

b) Decided By Wychavon.

Approved

W/11/00788/PP - 9 Homestead Close, Bredon.

C/11/00896/OL - overhead line consultation.

W/11/00730/PP - Malvern House, Main Road, Bredon

W/11/00594/PP - Longhill, Tewkesbury Road, Bredons Hardwick

Appeal Allowed.

APP/H1840/E/10/2142974 Priors Garden, Dock Lane, Brendon

Withdrawn Applications.

W/11/00270/PP - The Quest, Dock Lane, Bredon,

W/11/00713/LB Pound Cottage, Westmancote, Bredon

## 7. To Discuss the Parish 'On Line' Presence.

After a lengthy discussion it was agreed for Cllr Sly to incorporate all the points/concerns made and to bring a template to the next meeting on a lap top.

## 8. To Discuss Fields in Trust.

The council agreed for Cllr Sly to proceed with the playing fields only, at this time.

## 9. To Consider Promoting The Village Design Statement.

Cllr Darby to investigate cost of printing copies of the VDS.

## 10. To Consider Continuing with the Surveyor and Solicitor.

Cllr Darby proposed, Cllr Rhodes seconded and it was agreed for Mr Mews and Mr Rundle to complete any outstanding work.

## 11. To Discuss the Sign on the Playing field.

The council agreed to the Chairman's proposal, with minor alterations, for the wording of the sign, which would be A1 in size and similar to the 'Bowls Club' sign in lettering and materials.

## 12. Progress Reports For Information.

a) Clerk.

The council agreed to postpone the date of the Co Option to 12<sup>th</sup> September 2011; the minutes were changed to reflect the change of decision. Clerk to re do notices, alter web site and inform applicants.

b) Playing Field Support Group.

The cutting of the grass on the playing fields needs to be addressed.

c) BCPR

Areas (partially) complete

- Under 8s; natural play and junior / youth play spaces.
- Entrance garden and wildlife areas.

# Bredon, Bredon's Norton and Westmancote Parish Council

- *Path network and social seating.*
- *Remarking of football & rugby pitches (letters of thanks to be sent to football & rugby clubs).*

*The response from local people has been very positive.*

## *Areas for work in next 4 – 8 weeks*

- *Multi use games area (decision on lights due from Wychavon DC by mid June)*
- *Seating area*
- *Skate space (thank you to Council for agreeing the desired pieces of equipment. Location (by 'kick wall' or muga) needs confirmation asap)*
- *Path network*
- *Wildlife area (mulching. John Masters organising bridge repairs so need to liaise with HFN re the repairs, ie access to bridge, and timing of mulching.)*
- *Signs*
- *Posts for pitches (Sports clubs and Malcolm Dunn to coordinate and liaise with HFN)*
- *'Fun day' on Sunday 17<sup>th</sup> July 12-4pm*

## *Feedback & questions for Parish Council meeting*

1. *Location for skate equipment needs to be confirmed asap*
2. *Signs – size of entrance sign and wording needs agreeing (Entrance sign that was erected was done to wrong size by contractor and installed without prior agreement. Sign specification is for it to be A1, inclusive of frame border. If Council is concerned with overall size, BCPR would ask that the area for wording is at least A2 size. BCPR believes that sign should be placed on left hand side of entrance not right hand side as currently the case and set in landscape not portrait style. It is also requested that wording does make Bredon Playing Fields feel welcoming and inclusive (draft wording presented at 16<sup>th</sup> May Council meeting). Note Some funders logos will need to appear at foot of sign)*
3. *MUGA light control – the decision to use a key control method has been based on guidance from the electrical engineer, consultation with sports clubs and consideration of how best to operate for the purposes of Bredon. The key control method is the simplest, most cost effective, least intrusive, managed approach and does not rely on a timer control. The other two options considered : 1) token system has disadvantages such as potential vandalism to the token holder, needs a timer control and a light delay between one session starting and next one beginning. 2) Push button / light sensor has disadvantages such as lights being on when muga not actually being used, need a timer control and more expensive to install. (Of course the appropriateness of the system can be reviewed and evaluated in the coming years)*
4. *MUGA use & booking system – BCPR would like to know who will be leading on the development of MUGA use, including the booking arrangements, and how this will be done? BCPR ask that it is developed with consultation, discussion and agreement of interested parties, eg Council, sports clubs, other local organisations, BCPR and residents. (The proposal that bookings are managed through the village hall has been based on the fact that an effective booking system already exists)*
5. *Toilets open – thanks to Council for approving a trial. BCPR request that it be school summer holidays as well as weekends. BCPR will manage trial as requested by Council and may consider not supplying toilet roll to mitigate potential problems.*

# Bredon, Bredon's Norton and Westmancote Parish Council

6. *Fun run on Sunday 9<sup>th</sup> October – Council to approve use of playing fields for this on the afternoon of 9<sup>th</sup> October.*

The council agreed for the skate facility to be sited by the kick wall, to discuss the key and booking of the MUGA at a later date. Cllr Brown did not support the PC decision to proceed with the location of the equipment without consulting Mr Souter. Cllr Darby abstained from this item, having declared an interest. Some councillors were unhappy that the old play equipment had been included in the contract.

- d) Bredons Norton Village Hall.
- e) County and District Councillor.
- f) Bredon Hill Conservation Group.

At its meeting of 26th May 2011 the group voted formally to remove Mr Willy Ford from the position of secretary. The vacant post will be advertised via parish clerks, and in the meantime, representatives will divide up the secretary's tasks between them. The Eckington PC representative, Geoff Ransted, is the current (rotating) chairman.

- g) SWDP.
- h) Mockfest.

A letter had been sent to all Brensham Court residents, informing them of the event. Parking would be available in Station Drive, by kind permission.

## **13. Items For Future Agenda.**

Grass Cutting.

Parish Community Emergency Plan.

Olympics and Jubilee

## **14. Date Of Next Meeting.**

28<sup>th</sup> June 2011 and 11<sup>th</sup> July 2011