

Minutes of Bredon Parish Council Meeting held at Bredon Village Hall on Monday 12th December 2011.

Present: Cllr's Mrs Alison Palmer, Mrs Gail Whiting, Mr Matt Darby, Mr Allen Frampton, Mr Phil Handy, Mr John Masters, Mr David Newcombe, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Andrew Woodward (Chairman).

In Attendance Ms Shields (Clerk) and a parishioner.

1. Apologies For Absence.

Apologies were received and accepted from Cllr Mr Kevin Falvey.

2. Declaration Of Interests.

Cllr M Darby has a prejudicial interest in item 15b as he leases land to the Rugby Club.

3. To Consider The Adoption Of The Minutes Of The Meeting Held On The 28th November 2011.

The minutes having been previously circulated were signed as a true record.

4. Correspondence For Information.

As a result of a request for funding from Wychavon CAB, the council agreed to discuss at the next meeting, a fund within the precept for such donations.

A letter had been received regarding Road Safety in Main Road Bredon; the letter will be passed to the County Councillor.

Having been contacted by a resident the council had investigated a possible siting of a Caravan Club site at Lower Westmancote, we have been advised by the Caravan Club that the site will not go ahead.

5. Finances.

a) Invoices to be paid.

The following invoices were approved for payment:-

Parish Council.

Worcs. CALC £7.50, Printing of Bredon design Statement £92.83,, Open Space Society Subscription £40.00, Newsquest £67.68, Mr White £500.00, Mr Bates £100.00, HFN £12,000.00, Village Hall.

Bt £204.13, C W Hygiene £47.89, Native Space (Web Hosting) £44.82, RPK Maintenance £406.69, Value Products (First Aid Kit) £52.62, Salary and Wages £751.44, Waverley £1, 005.78

b) Financial Report.

Receipts received;- Interest £1.97, Probus £522.00, Bar Income Nov £2,449.95, lettings Income Nov. £3,783.48, lengthsman £308.00

The council agreed to the pay for the street lighting by Direct Debit.

6. Planning.

a) For Consideration.

- I. W/11/02335 2 Pippins Road, Bredon. Replacement garage/extension to side of dwelling and replacement lean-to roof to rear. No reason to object.
- II. W/ 11/02624 1 Back Lane, Bredon. First floor extension to rear and alterations. Reasons to object. This application has not changed enough, (removal of quoin detailing and window frames from Upvc to wood) to change the councils view given to application 11/00396. The plans neither enhance nor preserve the appearance of the Conservation Area, as required by Wychavon Local Plan Policy ENV12. The applicant states that the site is of no historic significance. This Georgian terraced cottage is identified in Wychavon's Conservation Area Appraisal (2008) as being 'of local interest'. It lies in the heart of the Conservation Area within sight of a number of listed buildings of historical importance. Wychavon's Conservation Area Management Plan aims to reverse the use of inappropriate materials, such as render, which is included in this application. The Village Design Statement (2011) calls for alterations to buildings like this, which are in key historic locations, to take every opportunity to improve the historic street scene by re-instating historic details and using traditional materials. In particular, the plans do not accord with VDS guidelines 6.2.a, 6.2.e, and 6.2.f. In addition the increased height of a two storey wall abutting the adjacent footpath would

be overwhelming, and there appears to be no indication of how the Public Right of way objections will be met.

- b) Decided By Wychavon.
W/11/02369/LB, W/11/02381/PP and W/11/02382/LB Tudor House, Westmancote.
- c) To Ratify Response to SWDP.
The council had agreed, by email, the comments prepared and submitted by the planning group.
- d) To Submit A Response To The 'Neighbourhood Planning Regulations Consultation'.
The council approved the comments submitted by the planning group.

7. To Discuss Parish Office.

Cllr Handy proposed, Cllr Darby seconded and it was agreed by all for the clerk to work from an office at the village hall, days and times to be decided. The council also agreed for work to be carried out, to convert the store room to an office. Cllr Falvey, Shiels and Sly to provide the council with quotes for the purchase of the relevant IT equipment.

8. To Discuss The Archiving Of Parish Council Records.

Deferred until item 7 is implemented.

9. To Discuss St Giles and Graveyard Capacity.

The council has an obligation to provide burial space, although not imminent, part of the Glebe Field will be required, the council agreed that once space is required the field will be divided and the church will take on the maintenance of the burial part.

10. To Consider The Maintenance of the Church Clock.

Cllr Rhodes proposed, Cllr Frampton seconded and it was approved by all to pay the estimated invoice for the maintenance of the church clock in Bredon's Norton.

11. To Appoint a Governor for Bredon Hancock School.

Cllr Frampton was appointed as governor. Clerk to inform the school.

12. To Ratify The Comments And Receive A Report On The Worcestershire Waste Core Strategy.

The clerk had circulated a summary of the report, prepared by Cllr Palmer; the council approved the comments retrospectively.

13. To Discuss Queen Elizabeth II Diamond Jubilee Commemorative Items.

The council agreed to donate £100.00 to Bredon Hancock's School to enable all the children to receive a commemorative coin, the council will also order 100 further coins to be presented to the children Bredon Playgroup, Pres School Group and Stepping Out. Cllr Woodward to contact the suppliers of the coins and Cllr Palmer to contact the groups to establish exact numbers.

14. Football Club and Extra Land For Building.

Item deferred until the present lease has been agreed.

15. To Appoint Members To The Following.

- a) Staffing Committee.
Cllrs Palmer and Shiels will replace Cllr Rhodes and Handy on this group.
- b) Clerks Finance Support.
Cllr Newcombe will replace Cllr Rhodes.

15. Progress Reports for Information.

- a) Sports England Funding.
No report.
- b) Leases.

Cllrs Frampton and Rhodes were tasked with drafting new leases for the Sports Clubs to:-

- Unify all the renewal dates and lease periods.
- Provide a structure to work out a fair annual rent for all.
- Accommodate the Rugby Clubs requirement for a 25 year lease, for funding reasons.

The clubs had been sent a letter informing them of this process plus an invoice for rent up to December of this year at the old rate.

After considerable research, a structure has been drawn up and this was voted on. The structure was split into two sections to accommodate Councillors prejudicial interests. The voting enables the Councillors and Chairman presenting the leases to the clubs, to know that they have full support of the Council. The Council unanimously approved the structure and proposed rents. Due to prejudicial interests, Cllr Darby left the room and did not vote in the matter of the Rugby Club lease.

The Bowls Club have already agreed to the new terms, a meeting with the Tennis Club is imminent and meetings have yet to be finalised with the Football and Rugby Clubs.
The Chairman reminded Councillors that all Parish Council email correspondence should go via the Clerk and that any comments be aired at a full Council meeting.

c) Clerk.

The appropriate number of quotes had been obtained for the decoration of the Old Hall, the council agreed for the work to be carried out ASAP, Clerk to inform the decorator.

d) BCPR's

Report enclosed.

e) Playing Field Support Group.

The council agreed for this group to be disbanded and its functions combined with BCPR to avoid a duplication of effort on the part of the council. The council's involvement in the BPCR and the remit of the councillors will be discussed at the next meeting. The Chairman to consult with Mr Malcolm Dunn.

f) Bredons Norton Village Hall.

The Village hall committee had written to thank the council for its offer of a donation towards a swing but had declined, as the siting would cause a problem when marquees are used at the hall.

g) Bredon Village Hall.

The appropriate number of quotes had been obtained for the decoration of the Old Hall, the council agreed for the work to be carried out ASAP clerk to inform the decorator. A quote had been received and accepted to relay the slabs in front of the entrance to the hall and to cut and fence the hedge. Maintenance report enclosed.

h) Hancocks Trust.

Deferred due to time.

i) County and District Councillor.

No report submitted.

j) Bredon Hill Conservation Group.

Deferred due to time.

k) Highways.

l) Westmancote Postbox.

Clerk has written to Royal Mail.

16. Items For Future Agenda.

Graffiti on the Brensham Court wall of the playing fields.

Westmancote signs.

The council's response to the Gloucester-Cheltenham-Tewkesbury Joint Core Strategy consultation

17. Date Of Next Meeting.

Monday 16th January 2012.