

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Thursday 9th January 2025 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

Present: Councillors Mr. A. Tidy, Mr. P. James, Mr. D. Simmonds, Mrs. K. Evans, Mrs. A. Wytcherley, Mr. D. Saunders and Mrs. L. Hodges.

Also present: County Cllr. Mr. S. Mackay and the Clerk.

00125 Apologies for Absence: Cllrs. Mr. J. Renshaw, Mr. R. Knight.

00225 Declarations of Interest: Cllr. Tidy for matters relating to St Peter's Village Hall Association.

00325 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council meeting held on Thursday 14th November 2024 as a true record of events. The Chairman duly signed the master copy which would be held within the minute book.

Public Participation: The Chairman suspended the meeting for public participation:

- None

00425 Report from City Councillors: City Councillors Cockeram and Round were not in attendance and had not submitted a report.

00525 Report from County Councillor: County Cllr. Mackay was in attendance and provided a written report which the Clerk had also circulated prior to the meeting. Council noted the report, which included:

- a. An update on the devolution paper drafted by central Government.
- b. Latest local path resurfacing updates.
- c. The acoustic report on the A4440 has been completed. Council requested a copy once available.

00625 Matters arising and action sheet: Council reviewed the latest actions not covered elsewhere on the agenda, updates as follows:

- a. The Clerk confirmed the first VAS sign is at the standard location opposite Grasshopper Avenue, this follows reports that the sign had been removed.
- b. The website needs full Council contribution – the Clerk suggested a list of pages and content that need updating be circulated to encourage members of contribute. Once content has been circulated, the Clerk to arrange training with the website provider.

00725 Highways, Developments & Planning:

Application	Location	Action
24/00879/TPOA	Ketch caravan park	No action or comments to make.
N/A	National Grid training centre Norton Road	No action or comments to make.
24/01000/HP	Starling Close	No action or comments to make.

00825 Strategic Principles: Council formally adopted the revised Strategic Principles document.

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00925 St Peter's Parish Festival: Cllr. Simmonds & the Clerk provided a verbal update:

- a. The next Festival working party meeting date is Thursday 16th January, via Zoom.
- b. Confirmation that the £1400 donation to Acorns Hospice from funds raised at St Peter's Festival was presented to the Acorns team.
- c. The festival organiser has been busy drafting documentation in preparation for 2025.
- d. Council agreed to Cllr. Simmonds proposal to register the 2025 Festival raffle with the City Council at a cost of £40 to enable ticket sales ahead of event day and authorised the Clerk to apply on behalf of Council.

01025 Finance:

- a. The Clerk presented a financial report and gave an update on the current financial position of Council.
- b. The Clerk confirmed the Parish Council precept request had been circulated to the City Council Head of Finance.
- c. Council approved the following payments, including those made since the last meeting under delegated authority:

Amount	Payable To	Reason for Payment
£46.60	DCK	Payroll.
£360.00	Dor2Dor	Newslink delivery.
£2136.00	Greenwood Projects	Community Facility – revise schedule of works, quantity surveying.
£720.00	Shire Consulting	Community Facility – revision to design.
£3264.00	Herlig Architecture	Community Facility – RIBA stage 4 revision.
£1045.03	HMRC	Deductions
£16.00	HSBC	Bank charges on accounts.
£750.00	Festival Organiser	Festival payment pt 1.
£729.35	SB Print	Newslink printing.

01125 Clerks Report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. A communication from Acorns Hospice thanking the Parish Council for recent fundraising from St Peter's Parish Festival.
- b. An invitation from the Mayor of Worcester to the Civic service.
- c. Following a request from the Clerk, the City Council has confirmed that the likely timeframe for the 106-funding consultation on use of funds across Power Park will be October 2025.
- d. A communication from a resident regarding the community resource centre clothes bank at the Baptist Church. Council confirmed that the clothes bin is not in use and that the company running the bin has gone into liquidation. Council is pursuing the removal of the bins with the City Council but complications with landownership are proving difficult to overcome.
- e. The Clerk has been made aware of the County Council Wellbeing Grant. Council authorised the Clerk to investigate if an application could be made to provide funding for a project to encourage wider use of the outdoor gym equipment in Power Park, including improvements to surfacing and accessibility.
- f. A communication regarding the County Council draft streetscape design guide.

01225 Portfolio Holder Reports:

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- a. **Parks and green spaces:** Cllr. Tidy provided a verbal update, including:
 - i. The next community litter pick will be held on 30th January 10am meeting at the Village Hall.
- b. **Street scene:** Cllr. Evans provided a verbal update, including:
 - i. The Pharmacy has completed works to improve the appearance of the side of the store.
 - ii. Areas around the Tesco store. Cllr. Evans has raised this matter directly with the store manager. A future meeting on site with representatives from the ground works team and interested parties is required to assess works and next steps.
 - iii. The road signage for the new road layout is to be removed after four months on site. Cllr. Evans confirmed this would be chased once the required deadline has passed.
 - iv. Norton Pedway that runs along the back of Swallow Road has been reported to County following complaints from a resident.
- c. **PACT:** Next meeting is Tuesday 12th March at 7:30pm in the Baptist Church.

01325 Confidential session: Council agreed to amend its Letting and Accommodation Agreement with St. Peter's Village Hall Association to provide for additional hours of hall letting at the Council's expense in the current financial year and up to the end of July 2025, for community engagement purposes. Council noted Cllr. Tidy's previous declaration of interest in matters pertaining to the Association but granted him a dispensation to remain in the chair and to outline the proposal to Council for reasons of expediency but not to vote on the matter.

01425 Date of Next Meeting: The date of the next Parish Council Meeting is proposed as Thursday 13th February 2025 at 19:30 at St Peter's Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....