

# MALVERN WELLS PARISH COUNCIL

**Minutes of the Annual Meeting of Malvern Wells Parish Council** duly convened and held in The Village Hall, Wells Road, Malvern Wells at 7.00pm on Thursday, 19<sup>th</sup> May 2011

**Present:** Councillors K Wagstaff  
Mrs H Burrage Mrs A Bradshaw  
P Buchanan Mrs C O'Donnell  
Mrs A Cheeseman A Hull  
N Johnson B Knibb  
M Victory

**Apologies:** Cllr Mrs A Bradshaw

**In attendance:** WCCllr Steve Browne, MHDC Cllrs C Cheeseman & Mrs J Campbell, PC Jemma Greenhow, David Taverner (Clerk)

**39/11 Declarations of Interest for a) the Meeting and b) Any Changes to be Notified to the Registers of Interests and Gifts & Hospitality:** There were none.

## **40/11 Election of Chairman**

It was proposed, seconded and

**Resolved Unanimously** That in the absence of any other nominations Cllr Wagstaff be elected Chairman of the Parish Council for the ensuing municipal year. Cllr Wagstaff indicated that he would accept the post and signed his Declaration of Acceptance of Office.

## **41/11 Elected Members Acceptance of Office**

This was the first meeting since the May 2011 Elections. All Members therefore signed their declarations of acceptance of office.

## **42/11 Election of Vice Chairman**

It was proposed, seconded and

**Resolved Unanimously** That in the absence of any other nominations Cllr Mrs Burrage be elected Vice Chairman of the Parish Council for the ensuing municipal year.

## **43/11 Appointment of the Planning Committee**

It was proposed, seconded and

**Resolved** That the following members be appointed to the Committee for the ensuing municipal year:-

Cllrs Burrage, Black, Bradshaw, Buchanan, Burrage, Cheeseman, Hull, Knibb, O'Donnell, Victory & Wagstaff

**44/11 Appointment of the Finance & General Purposes Committee**

It was proposed, seconded and

**Resolved** That the following members be appointed to the Committee for the ensuing municipal year:-

Councillors Bradshaw, Hull, Johnson, Knibb & Victory plus the Chairman and Vice Chairman of the Parish Council, ex-officio.

**45/11 Appointment to the Environment Committee**

It was proposed, seconded and

**Resolved** That the following members be appointed to the Committee for the ensuing municipal year:-

Councillors Black, Buchanan & Cheeseman

**46/11 Appointment to the Staffing Committee**

It was proposed, seconded and

**Resolved** That the following members be appointed to the Committee for the ensuing municipal year:-

Councillors Bradshaw, Buchanan, Knibb, plus the Chairman and Vice Chairman of the Parish Council, ex-officio.

**47/11 Appointment to the Grievance Panel**

It was proposed, seconded and

**Resolved** That the following members be appointed to the Panel for the ensuing municipal year:-

Councillors Black and Cheeseman – (One vacancy)

**48/11 Appointment to the Appeals Panel**

It was proposed, seconded and

**Resolved** That the following members be appointed to the Panel for the ensuing municipal year:-

Councillors Hull and O'Donnell. (One vacancy)

**49/11 Appointment to the Website/IT Working Group**

It was proposed, seconded and

**Resolved** That the following members be appointed to the Working Group for the ensuing municipal year:-

Councillors Burrage, Hull, O'Donnell

### **50/11 Appointment to the Gas Lamps Working Group**

It was proposed, seconded and

**Resolved** That the following members be appointed to the Working Group for the ensuing municipal year:-

Councillors Black, Burrage, Buchanan, Bradshaw and Hull

### **51/11 Appointment to the Cemetery Working Group**

**Resolved** That the following members be appointed to the Working Group for the ensuing municipal year:-

Councillors Burrage, Cheeseman and Johnson

### **52/11 Appointment to the Open Spaces and Play Working Group**

**Resolved** That the following members be appointed to the Working Group for the ensuing municipal year:-

Councillors Knibb, O' Donnell and Wagstaff

### **53/11 Representation on outside bodies**

**Resolved** that members be appointed to the undermentioned outside bodies as follows:

Area of Outstanding Natural Beauty (Liaison member for Jt Advisory Cttee – subject to agreement of CALC)	Cllr J Black
Malvern CAB Management Cttee	Cllr N Johnson
Malvern Wells Village Hall Management Committee	Cllr Mrs H Burrage
Hanley Castle Almshouse & Relief in Need Charities	Cllr Mrs A Bradshaw and Cllr K Wagstaff
Monitoring Group of the Three Counties Showground	Cllr Mrs A Cheeseman
Malvern Community Policing Matters Group	Cllr B Knibb
Abbey College Liaison Group	Cllr K Wagstaff
Abbey House Liaison Group	Cllrs Buchanan & Mrs Bradshaw
CALC Malvern Hills Area	Cllrs Burrage & Knibb
CPRE Malvern Hills	Cllr Mrs A Cheeseman
Emergency Plan Liaison	Cllr Mrs H Burrage

**61/10 Election of Chairmen & Vice Chairmen of Committees**

**In accordance with notice duly given, the** Planning Committee and the Finance & General Purposes Committee convened briefly for the purpose only of electing their Chairman and Vice Chairman respectively for the ensuing municipal year.

**Resolved** that the undermentioned members be elected accordingly:

***Planning Committee***

Chairman Cllr P Buchanan  
Vice Chairman Cllr A Hull

***Finance & General Purposes Committee***

Chairman Cllr N Johnson  
Vice Chairman Cllr Mrs A Bradshaw

***Staffing Committee***

To elect chairman at the first Meeting of the Committee

-----  
(Chairman)  
23rd June 2011