



Bournheath Parish Council
Meeting held 27th April 2011, 7.30pm
Bournheath Village Hall, Claypit Lane, Bournheath

Present Cllrs K May (Chairman), S Davies (Vice-Chairman), G Davies, S Hall, S Westwood

In attendance District Councillor B Lewis
Mr K Drew (parish councillor elect, to take office 09/05/11)
Clerk: Gill Lungley

11/04/01 Apologies Cllrs H Feeney, B Lodge; apologies for absence were accepted

11/04/02 Declarations of interest
Cllrs S and G Davies declared a prejudicial interest in agenda item 9(a) (minute no. 11/04/09) and would leave the room during discussion of that item.

11/04/03 Public Participation / Question Time No members of the public were present.

11/04/04 Ward Representative Reports

County Councillor Sheila Blagg – apologies for absence.

District Councillor Brian Lewis spoke of the pending election and his intention to stand again for office to the Woodvale ward. There was discussion relating to the District Council's Draft Core Strategy and general concerns relating to the statistics regarding housing need. Cllr Lewis also spoke about the recent speeding checks carried out by the police in Fairfield and noted that members of this Parish Council would like to attend any similar checks to be carried out in this parish.

11/04/05 Police / PACT reports No report

11/04/06 Minutes of previous meeting

It was agreed to accept the minutes of the meeting held 30/03/2011, and these would be signed at the next parish council meeting.

11/04/07 Chairman's Report

- a) Fly tipping in Wildmoor – KM had contacted M V Kelly who arranged clearance of recent dumping. The clerk is to notify BDC /WCC to be aware of this site as a fly-tipping 'hot-spot'. GL
- b) District Draft Core Strategy – KM had attended Barnt Green Parish Council's meeting called to discuss the district strategy; locally there are concerns about the impact on local roads if further development is allowed.
- c) At the recent County/Parish Conference KM had been advised to speak to Richard Clewer, recently appointed officer for Highways, regarding the pollution of the local watercourse and the Environment Agency's subsequent investigation; KM has also raised the situation regarding the Give Way sign at the top of Parish Hill and the grit bins requiring replenishment.
- d) KM had been contacted by a resident regarding the anti-social behaviour in the layby off Stourbridge Road, adjacent to the M5 bridge; the clerk is to request WCC to raise the canopy of the hedgerow adjacent to the road to reduce such activity. GL

- e) KM had attended the recent BDC planning committee meeting where the application for Hazel Croft development off St Godwald's Road (Aston Fields) had been discussed and turned down by the planning committee.
- f) One of the village hall 'gate-keepers' had requested the time to be specified on the sign stating the gates would be closed 'at dusk'. It was agreed to address this comment. GL
- g) KM along with SD had supported the Village Walk that had been arranged by Village Hall members, which was most enjoyable.

11/04/08 Progress Reports

- a) **Flooding, drainage and sewage issues** It is believed the Environment Agency is to take action against those responsible for the recent leak of sewerage into the local watercourse; it is hoped this will act as a driver for improvements to the sewerage system.
- b) **Signs in the car parks of the public houses relating to speeding vehicles** The signs are to state 'Please drive carefully through this residential area' – the clerk is to seek quotes for the signs. GL
- c) **Traffic speed monitoring** This has been mentioned to the District Councillor.
- d) **New notice board for Wildmoor** It would appear that Blue Cross would not object to a notice board at the end of their driveway; SH has obtained two quotes for a notice board and will obtain a third. SH will also inform Whiting Landscapes. SH
- e) **Footpaths Officer and footpaths audit** It would appear that the current footpaths officer is unable to continue; a possible successor has been identified and it may be possible for three individuals to share the role. The clerk will forward details to WCC Environmental Services. GL
- f) **Footpath outside Nailers Arms** It was agreed to contact WCC in support of the manager of the Nailers Arms to request this footpath is finished to a better standard. GL

11/04/09 Planning

SD and GD left the meeting for this item. District Councillor B Lewis left the meeting.

Application reference B/11/0255, relating to 25 Doctors Hill, Bournheath B61 9JE proposal is for a two-storey extension to side and single storey extension to front. Members had no issue to raise regarding this application.

SD and GD re-joined the meeting.

11/04/10 Lengthsman update

No specific issues regarding the Lengthsman's work. SH
SH is to speak to the owner of a hedge in Doctor's Hill that is overgrown. SH

- 11/04/11 Maintenance requirements**
It was agreed to seek quotes to maintain the 3 notice boards and 4 bench seats.
- 11/04/12 Stourbridge Road lay-by**
As Chairman's report above, minute no. 11/04/07 (d)
- 11/04/13 Election update**
All those nominated had been elected un-opposed; there would be six members as at 09/05/2011. Members will consider co-option of the 7th member at the Annual Parish Council meeting on 18/05/2011. All

Those members who are to continue on the parish council were given a Parish Councillor's Handbook containing a copy of the 'Good Councillor's Guide' (NALC booklet), Code of Conduct, Standing Orders, Financial Regulations and latest budget along with a form to fill in for the Register of Interests. The latter to be completed and handed to the Clerk to be copied before being sent to the Monitoring Officer at BDC.
- 11/04/14 Training**
It was agreed to request two places at the Chairmanship training event on 01/06/11 being arranged by WorcsCALC. GL
- 11/04/15 Correspondence** - as per list
- 11/04/16 Finance**
- a) Date of external audit is 20/06/2011
 - b) Independent internal audit for year ending 31/03/2011 is currently being undertaken
 - c) Sections 1 and 2 of the Annual Statement were agreed and completed and will be signed at the next meeting of the parish council.
 - d) **It was agreed** to change the parish council's banking arrangements to Unity Bank. GL
 - e) One of the current cheque signatories (one of three) will be standing down in May thus there will be a requirement at the next meeting to appoint a new signatory.
 - f) **It was agreed** to purchase a projector for use in parish council meetings. GL
 - g) **It was agreed** to seek to share resources with Catshill and North Marlbrook Parish Council where possible and mutually beneficial.
 - h) **It was agreed** to sign the cheques as per the payments schedule.

11/04/17

Future Events –

Annual Parish Meeting to be held Wednesday 25th May 2011; to invite parish community groups and businesses and advertise via posters on the notice boards. Members to make widely known if possible.

GL
All

11/04/18

Items for next agenda –

- Bournheath Village Hall liaison
- Welcome Pack to new residents

11/04/19

Date, time and venue of next meeting

Annual Parish Council Meeting is to be held on Wednesday 18th May 2011, 7.30pm at Bournheath Village Hall

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Chairman, Bournheath Parish Council

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Date