



Minutes of Kemerton Parish Council Meeting held at the Victoria Hall on Tuesday 4<sup>th</sup> March 2025

**Those Present:** Cllr Lisa Croft (Chairman),  
Cllr Clive Carver (Vice Chairman)  
Cllr Adrian Darby  
Cllr Christina Kulukundis

**Parish Clerk** Carol Chambers

**1 Apologies for Absence. Cllr Kulukundis Took the Chair**

Apologies for absence were submitted by and Cllr J Wenham, Cllr O Alexander

**2. Declaration of Interests**

No Declarations were made.

**3. Minutes of the previous meeting**

The Clerk had circulated with the agenda the draft minutes of the meeting held on the 21<sup>st</sup> January 2025. It was moved, seconded and **RESOLVED** that the minutes of the meeting held on 21<sup>st</sup> January 2025 be adopted as a true record.

**4. Clerks Update**

**a) Precept/Budget report for 2025-2026**

Wychavon District Council had approved Kemerton Parish Council Precept for 2025-2026.

**b) Vehicle Activation Sign (VAS)** Following the successful bid to the Police Commissioner's Community - Safer Roads Fund. Kemerton Council had received a grant for £2,250, for a new VAS sign. The sign had been installed on the approach to the village on Kemerton Road by the Lengthsman, Mark Farey and volunteer, Steve Chambers. The sign uses the latest solar powered technology, which would advise drivers of the speed limit and warns drivers if they were speeding. It would also count the number of vehicles that use the Kemerton Road.

**c) Security Cameras in Bus Shelter-** Kemerton Council had installed Security Cameras inside the bus shelter to deter any misuse.

**d) Garages Doors in Baylis Road**

Following the email to Andrea Beech who is the Neighbourhood Housing Officer for Rooftop. Rooftop repairs team had been in touch, the Clerk had sent them pictures of the garages, which were in need of repair/painting. We await further response.

e) **Footpath Signage**

Tim Ashley, Kemerton Parish Path Warden had created a comprehensive report which included photos on all footpath signage. Following the meeting with Tim the Clerk reported the signage to WCC that needed replacing. We await further response.

f) **Conservation Area Review**

The Clerk reported to the Council that she had received an update on Kemerton's Conservation Area review. Rosemary Burton at Wychavon District Council said that she was working through the report with the new head of her section who was concerned the amount of land that was proposed to be included in the new boundary. This followed a site visit to the village. She added that she and Sarah would hold a meeting with the new head of section next Wednesday to discuss the review and how and when it would be appropriate to approach the planning committee for their consent to take it out to public consultation. She advised that she is hopeful that they could take it to April committee.

g) **New Letterhead**

The new letterhead had been attached to all outgoing emails and will be added to future correspondence.

h) **Grass Cutting Contract for 2025-2026**

Cllr Kulukundis reported that she had met with Richard Jones and walked around the village, Richard Jones agreed with the Council that his services would be £4,000 for 2025-2026 and duly signed Kemerton Parish Council's grass cutting contract.

i) **Bus Shelter Security Cameras**

Members reported that they had received positive feedback on the new security cameras in the bus shelter.

**5. Financial Report**

The Clerk had circulated with the agenda the following financial reports. Original papers were available the meeting.

a) **Receipts & Payments January 2025 & February 2025**

Receipts-January 2025 total receipts were £2,471.25. February 2025 Receipts were £240.00  
Payments-January 2025 total payments were £760.96. February 2025 payments totalled £3,935.16.

b) **Bank Reconciliation**

Savings Account Balance as at 26<sup>th</sup> February 2025 was £3,567.65 including £6.15 interest  
Treasurer's Account Balance as at 26<sup>th</sup> February 2025 was £7,181.42

c) **Budget Review**

The Clerk had circulated with the agenda a report which advised Members of the Councils budget forecast for year ending March 2025. She had forecast that the expected expenditure for March 2025 would be £4,750.32. which gave the projected overspend against budget forecast for 2024-2025 as -

**£1,845.75.** The report explained that the Council had received an additional income overbudget of £2,678.92 which meant that the Council had managed to stay £833.17 within the overall income & expenditure budget for 2024-2025. She also reported that the VAT to be Reclaimed at the time of printing was £595.51. But would be approximately £1,395.51 by the end of March.

**d) Clerks Expenses**

Following examination of all receipts and dates which were circulated with the agenda. The original receipts were available at the meeting. It was moved, seconded and approved that £164.10 be reimbursed to the Clerk.

**6.0 Planning Applications**

Application Number: W/24/02337/HP  
Location: Cranbrook, Castle Hill, Kemerton, Tewkesbury, GL20 7JF  
Description of Proposal: Rear extension and side porch  
Applicant: Mr and Mrs Ryder-Smith

<https://bit.ly/4hQwND7>

To ratify resolution: It was moved, seconded and **RESOLVED** to recommend this application be approved.

**7.0 Applegarth CEMP Report - Update**

Application Number: W/22/01837/FUL - W/24/02434/CCO Update  
Description: CEMP plan for the building works at Applegarth, Kemerton  
Location: Applegarth, Hill Road, Kemerton, Tewkesbury GL20 7JN.

The Clerk had circulated a report with the agenda which reminded Members that the Chairman of Kemerton Parish, Cllr L Croft had written to the authorities to express the Councils concerns with regards to the above CEMP report. The owner of The Hermitage, on Hill Road, had written further objections (including photos) of the CEMP report which the Council had forwarded to Malvern Hill/Wychavon DC. A copy of which was attached to the report.

Carl Brace at Wychavon DC as of 20<sup>th</sup> February 2025 had confirmed that the CEMP conditions had not been discharged due to outstanding issues raised by Highways and residents, he also confirmed the comments had been relayed to the agent, of which he confirmed that he would forward to all parties involved as it did provide helpful information.

**8.0 Meeting Dates for 2025-2026**

The Clerk circulated with the agenda proposed dates for the meeting to be held in year 2025-2026 following discussion the proposed Annual Parish meeting was moved to 18<sup>th</sup> March 2025 the following dates for 2025-2026 were approved by Council.

13<sup>th</sup> May 2025 Annual Council Meeting  
1<sup>st</sup> July 2025 Council Meeting  
2<sup>nd</sup> September 2025 Council Meeting  
4<sup>th</sup> November 2025 Council Meeting  
6<sup>th</sup> January 2026 Council Meeting  
3<sup>rd</sup> March 2026 Council Meeting

## 9. Date Of Next Meeting

The next meeting will be The Annual Parish Meeting on 18<sup>th</sup> March 2025

The next Council meeting would be the Annual Council Meeting on 13<sup>th</sup> May 2025

There being no further business the meeting closed at 7.55pm

Chairman of the meeting

Cllr L Croft

### LOCATION

Kemerton, near Tewkesbury,  
Gloucestershire GL20

### CORRESPONDENCE

Carol Chambers, Parish Clerk  
24 Old Meadows,Whittington Worcester,WR5 1TF  
kemertonpc@hotmail.co.uk

### CHAIRMAN

Lisa Croft

### VICE-CHAIRMAN

Clive Carver

### WEBSITE

[bit.ly/4folu2V](https://bit.ly/4folu2V)