

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> March 2025 in West Malvern Village Hall at 7:30pm.

### Present

Cllrs. Mr A Turner (Chair), Ms C Baxter, Mrs J Burford, Mr G Harnden, Mr C Rouse, Mr S Sanoon.

### In Attendance

District Cllr. Prof. J Raine, Mr D Sharp (Clerk) and Ms Anna Briggs.

### 29/25 Public participation

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration.

No matters were discussed.

### 30/25 Apologies

*To consider acceptance of apologies for absence from Councillors:* There were none.

### 31/25 Interests

*i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:* There were none.

*ii. Notification of changes to the register of interests:* There were none.

*iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* There were none.

### 32/25 Reports from other representatives

**To receive reports from County and District Councillors, and other representatives:**

District Cllr. Prof John Raine discussed the creation of a unitary authority and the possible implications for parish and town councils. The matter was to be considered at District Council in the coming weeks and a proposal was to be submitted by WCC to central government by August.

### 33/245 Minutes

*To consider for adoption the minutes of the last Parish Council meeting:* The minutes of the meeting held on 10<sup>th</sup> February were approved and were signed by the Chair.

### 34/25 Progress Reports

The Clerk reported that he had had no further correspondence from the group who wished to hold a music festival in May.

### 35/25 Planning

*i. To consider responses to any late submitted applications:*

| Application No | At                               | Details   |
|----------------|----------------------------------|---|
| M/25/00172/FUL | Raglan House<br>Westminster Bank | Erection of a detached three-storey self-build dwelling |

It was agreed to submit the following comment:

"The Parish Council has two concerns over this proposed development. Firstly the size of the property results in a very compact environment and this over development is out of keeping with the local area. Secondly the reduction in car parking since vehicles currently park on this site. And also the increased traffic that will result in a very narrow road."

### ii. Decisions Notified

M/25/00098/HP - 61 West Malvern Road – Approved

M/25/0025/HP – St Petrocks, Lower Dingle - Refused

### 36/25 Playing Fields and Open Spaces

*To agree improvements to access track:* Quotations to re tarmac the middle section of track were considered and the contract was awarded to Malvern Resurfacing for a fee of £10,500 + Vat.

**36/25 Allotments & Community Woodland**

Most allotment rents had been paid and the Clerk reported that he was allocating plots to some new tenants.

Several gate posts still needed to be replaced.

**37/25 Highways & Footpaths**

It was noted that the proposed West Malvern Road closure on 18<sup>th</sup> -20<sup>th</sup> March might affect local bus routes.

**38/25 Finance*****To consider payment of invoices presented:***

The following payments were made between meetings and were ratified:

| From/Due to    | Date  | Amount         |    | Details                            |
|----------------|-------|----------------|----|------------------------------------|
| House of Lords | 05/03 | £20.00         | BT | Malvern Hills Bill Submission Cost |
| Aspect Design  | 28/02 | £335.00        | BT | Hills Echo Printing                |
| <b>Total</b>   |       | <b>£355.00</b> |    |                                    |

The following payments were approved:

| From/Due to           | Date  | Amount         |    | Details                          |
|-----------------------|-------|----------------|----|----------------------------------|
| JR Burford            | 01/03 | £112.00        | CH | Village Handyman (Feb)           |
| Malvern Town Council  | 03/03 | £252.00        | BT | Rubbish Collection (Jan-Mar)     |
| Bits and Bobs for You | 03/03 | £23.50         | BT | Allotment Stakes                 |
| D Sharp               | 10/03 | £436.30        | BT | Clerk's Fees(Gross £545.30 SP17) |
| <b>Total</b>          |       | <b>£823.80</b> |    |                                  |

BT – Bank Transfer

CH - Cheque

After these payments are made bank balances will be as follows:

|                            |                   |                              |                  |
|----------------------------|-------------------|------------------------------|------------------|
| <b>Savings Account B/F</b> | <b>£15,902.22</b> | <b>Community Account B/F</b> | <b>£2,547.13</b> |
|                            |                   | Hills Echo Advertisers       | £460.00          |
|                            |                   | Allotment Rentals            | £1,029.47        |
|                            |                   | MHDC Ward Budget Cllr. Raine | £250.00          |
|                            |                   | Water Plus (DD)              | -£15.63          |
|                            |                   | Water Plus (DD)              | -£28.96          |
|                            |                   | Service Charge               | -£6.00           |
|                            |                   | Pre Payments                 | -£355.00         |
|                            |                   | March Payments               | -£823.80         |
| <b>Savings Account C/F</b> | <b>£15,902.22</b> | <b>Community Account C/F</b> | <b>£3,057.21</b> |

**39/25 Correspondence*****To consider correspondence previously circulated.***

| FROM  | SUBJECT   |
|-------|---|
| MHDC  | February Malvern Hills Business e-Bulletin  |
| Clerk | May Bank holiday mini music festival  |
| MHDC  | Heart health meeting  |
| MHDC  | Consultation on Extension of Public Spaces Protection Orders (PSPO) for Dog Control |

**40/25 Clerk's Position**

***To consider appointment of new Clerk:*** Anna Briggs was appointed.

**41/25 Councillors' items for Report**

Opening date for playground was to be confirmed.

**28/25 Next Meeting**

The next Parish Council Meeting will be held on Monday 14<sup>th</sup> April 2025 in West Malvern Village Hall commencing at 7:30pm.

There being no further business the meeting closed at 9:00 pm.