

BAYTON PARISH COUNCIL

Cllr D Burns, Cllr R Adams, Cllr T George

Members of BAYTON PARISH COUNCIL are summoned to the Meeting

on Tuesday 18 March 2025 in CLOWS TOP VILLAGE HALL at 7.30pm

Agenda

1. **Attendance & Apologies.**
 2. **Co-option of a Councillor.**
 3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To **declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c. To **declare any Other Disclosable Interests** in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** - Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
 4. **Dispensations** - to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) - written requests to be with the clerk prior to a meeting.
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The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.

5. **Reports**
 - a. County Councillor Report
 - b. District Councillor Report
6. **Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 14 January 2025
7. **Finances:**
 - a. **Bank Mandate**
 - b. **Grants for consideration** - Clows Top Village Hall
 - c. **Donations** - to Bayton Church for use of Building for meetings, Citizens Advice
 - d. **Payments**
 - i. Regular payments - confirmation of payments made
 - ii To consider payments to be made as on list presented at meeting
 - e. **Receipt** - To report receipts since last meeting.
 - f. **Bank Reconciliation** - To agree Bank Reconciliation for Current A/c as at 28 February 2025
 - g. **Budget review and report** as at 28 February 2025
 - h. **Reserves** - use of Grit bin/salt reserve towards cost 2024/5
 - i. **Clerks Salary** - Annual spinal point increase as per contract

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8. **Mowing of Severne Green** - quotes for consideration
9. **Tree Survey Report** as received to be noted
10. **Clerks report on Urgent Decisions since last meeting** - reported at meeting
11. **Planning:**
 - a. Plans circulated since last meeting - M25/00166/HP The Brambles, Holly Lane, - Erection of garden room; M/25/00255/FUL land at Clows Top
 - b. Decisions received since last meeting - Appeal APP/J1860/W/24/3346628: Land at (OS 7117 7200), DY14 9HR dismissed
 - c. Plans for consideration at Meeting -
12. **Road reports and Progress:**
 - a. Lengthsman progress report and any issues
 - b. Other Issues to report
 - c. Church Lane Drain
13. **Risk Assessment Review**
14. **Insurance Review**
15. **Reports on Meetings attended by Clerk or Councillors**
16. **Correspondence for Information:**

*CALC Newsletters, Community Health & Wellbeing, Training lists, Devolution, Adrian Hope Tree Survey, Severn Trent Newsletter, WMP Safer Neighbourhood Team, MHDC Planning; Storytelling; Email news sheet; SW Worcestershire Development plan; Public open spaces for dog control
CALC & MHDC Healthy Heart District webinar
WCC Worcestershire Minerals and Waste Local Development Scheme (February 2025 - November 2027)*
17. **Correspondence for discussion**

MHDC Public Spaces Order for dog control
WMP Contract
WMCGS
18. **Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
19. **Date of next meeting - 13 May 2025**
20. **Meeting Closure.**

Signed *Lesley Jenkins*

Date 5 March 2025

Clerk to Bayton Parish Council Mobile: 07942 363070 Email: Baytonparishcouncil@gmail.com