

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Thursday 10th April 2025 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

Present: Chairman Cllr. Mr. J. Renshaw, Cllrs. Mr. A. Tidy, Mr. R. Knight, Mr. P. James, Mr. D. Simmonds, Mrs. K. Evans, Mrs. A. Wytcherley, Mr. D. Saunders, and Mrs. L. Hodges.

Also present: Three members of public, County Cllr. Mr. S. Mackay and the Clerk.

04125 Apologies for Absence: Cllr. Mr. D. Simmonds.

04225 Declarations of Interest: Cllrs. Knight & Tidy for matters relating to St Peter's Village Hall Association.

04325 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council meeting held on Thursday 13th March 2025 as a true record of events. The Chairman duly signed the master copy which would be held within the minute book.

Public Participation: The Chairman suspended the meeting for public participation, matters raised included:

- A resident stated that an accident took place at the pump track during April, emergency services were called but reportedly had difficulty locating the pump track. Council requested the Clerk contact the City Council to enquire about safety protocols relating to the site.
- A resident reported being assaulted in Battenhall woods. Council agreed to write to the Police and City Council to raise the matter.

04425 Report from City Councillors: City Councillors Cockeram and Round were not in attendance and had not submitted a report.

04525 Report from County Councillor: County Cllr. Mackay was in attendance and had provided a written report which the Clerk had circulated prior to the meeting. Council noted the report, which included:

- a. Food waste collections have begun to be implemented for businesses across Worcester, as directed by central Government.
- b. News of multiple historical events taking place across the city over Easter and the Summer.
- c. Two Chestnut trees are to be investigated close to Tansy Close due to proximity to the Pedway. The City Council tree officer will be investigating this matter.
- d. The cycleway markings on the ground of the Pedway through Battenhall Park have been repainted.
- e. Cllr. Mackay continues to request a meeting to discuss the noise monitoring results for the A4440.
- f. Cllr. Mackay has escalated the issue of multiple incidents on the Ketch roundabout.
- g. Council thanked Cllr. Mackay for delivering high quality local and County representation and for many years of dedicated service as the term of office comes to an end in May.

04625 Matters arising and action sheet: Council reviewed the latest actions not covered elsewhere on the agenda, updates as follows:

- a. Clerk to get price to update Heritage Trail.
- b. Clerk to again approach City Council Planning case officer re Jasmine Close property use.
- c. The Chairman has written to the City Council regarding pedway delineation beside the pump track. The City Council has confirmed that the pump track was placed accordingly to ensure

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the track was as far from Woodbridge Close as possible and confirms that no further action will be taken on this matter at this time. Council suggested that a follow up approach would be made to the City Council to discuss this matter further.

04725 Highways, Developments & Planning: Planning applications submitted from the City Council to the Parish Council as a formal consultee over the last month and any other Highways, developments, or planning related updates:

Formal Application	Location	Action
25/00297/HP	2 Norton Road	No comments.
25/00283/NMA	Eden Terrace	No comments.
25/00311/HP	16 Arden Road	No comments.
25/00263/HP	11 Elm Green Close	No comments.

04825 Devolution & government reorganisation: The Chairman provided an update to confirm that Worcester City Council have submitted an initial plan for local government restructure in Worcester to the Government.

04925 Annual Meetings: Council discussed plans for the annual meetings and agreed that the Annual Meeting of the Parish would take place on 8th May at 19:00, to be followed by the Annual Parish Council Meeting on the same date at 19:30, both to be held in the Village Hall, St Peter's.

05025 St Peter's Parish Festival: The Clerk and the Festival Organiser provided a verbal update:

- Council agreed to the proposal to procure seating and benches from West Country Marquees.
- Stallholder bookings continue to come in and promotional materials are being prepared. Council approved the proposal to explore continued event sponsorship opportunities relating to the Festival.
- The open event in the Village Hall on 15th March 'volunteer and ideas' was a great success with some interesting ideas and suggestions raised by members of the public in attendance.
- The next Festival working party meeting date is 7th May 19:30 via Zoom, everyone welcome.

05125 Finance:

- The Clerk presented a financial report covering the end of the financial year, including confirmation that the first instalment of the precept has been received from the City Council.
- The Clerk confirmed that the bank are conducting a safeguarding review as part of routine checks.
- Council approved the following payments, including those made since the last meeting under delegated authority:

Amount	Payable To	Reason for Payment
£45.60	DCK Accounting	Payroll services
£344.05	Amazon	Litter pickers and equipment
£155.88	Zoom	Online meeting platform
£125.00	Enchanted Faces	Festival 25 – Facepainting

05225 Clerks Report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- The Clerk is awaiting work to begin upgrading of the outdoor gym equipment.

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- b. Contact from a resident regarding damaged bollards on Lundy Row.

05325 Portfolio Holder Reports:

- a. **Community Engagement:** Cllr. Wytcherley gave a verbal update on recent activities.
- b. **Street scene:** Cllr. Evans provided a verbal update, including:
 - i. Continued communications with Tesco store regarding multiple issues.
 - ii. An update on metal posts remaining in the ground from previous work relating to the 20mph speed limit signage.
- c. **Newslink:** Delayed to May. Deadline for content is Friday 11th April.
- d. **Chain of Office:** Cllr. Tidy has donated £1000 to the Parish Council to celebrate 10 years of service. The funds are to be used for the purchase of a Chain of Office.
- e. **Police liaison:** 5th of June is the next PACT meeting.
- f. **City Council Peer Review:** Cllr. Renshaw gave an update on a recent meeting as part of the City Council Peer Review. Several items were raised within the review including planning matters and City Council representation.
- g. **Community Facility:** Cllr. Knight provided a verbal update on recent developments.

05425 Date of Next Meeting: The date of the next Parish Council Meeting is proposed as Thursday 8th May 2025 at 19:30, following on from the Annual Parish Meeting at 19:00 at St Peter's Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....