

Frankley Parish Council

Thursday 9 May 2024
St Leonard's Church Hall

AGM MINUTES

Present: J Gwinnett (JG) N Bailey (NB)
P Smith (PS) J Jarrard (JJ)
P Morgan (PM)
K May (KM)
Apologies: Simon Nock (SN) – Belbroughton & Fairfield PC

1. Election of Chair

JG resigned as Chair. JG was nominated as Chair, proposed by NB, seconded by all. JG accepted.

2. Welcome, Introductions and Approval of Previous Minutes

The Chair to welcome those present. The Minutes from May 2023 were approved by all.

3. Apologies for Absence

SN sent his apologies.

4. Declarations of Interest

The Declaration of Interest form was signed off.

5. Public Session

There were no members of the public in attendance. The time was used to provide an update on a number of issues.

JG provided an update on scramblers at Oxwood Lane. Police are to contact the landowner. JG to send details of fly tipping to KM.

6. Maintenance Contracts

The Lengthsman will continue to maintain bus shelters, bench, noticeboard and grit bins. The grit bins are to be checked.

7. Budget Details

Reserves of £12,000 have been allocated for a fighting fund to protect the Green Belt, if required. KM advised that developers can express an interest. There is a need to build on brownfield. There is no planned building within the Parish in the BDC plan. DM Malley has completed the internal audit – all is in order.

8. Standing Orders

Standing orders remain as current.

9. **Banking Arrangements**

To remain as current. NB holds log in details and password for the HSBC business account. JG holds security banking device and provides codes to access the business account. Zoom meetings between NB and JG are held to make payments.

10. **Asset Register and Risk Register**

These had been distributed prior to the meeting. Approved.

11. **Model Code of Conduct**

The Model Code of Conduct remains as 2023.

12. **Insurance Cover**

Zurich have been paid for insurance cover for 2024/2025.

13. **Any Other Business**

A bio-diversity plan has been added to the Parish Council business plan.

The meeting closed at 20.30.

NOTE. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: *Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.*

Distribution:

Karen May		Simon Nock	
John Gwinnett	(Chairman)	Nancy Bailey	(Acting Clerk & Councillor)
Jane Jarrard	(Councillor)	Pamela Morgan	(Councillor)
Phil Smith	(Councillor)		

Dates for future meetings:

Thursday 11 January 2024	Thursday 11 April 2024
Thursday 9 May 2024 (AGM – 19.00)	Thursday 11 July 2024
Thursday 10 October 2024	