

MAMBLE PARISH COUNCIL

Draft Minutes of The Annual Meeting of Mamble Parish Council held in Mamble Village Hall on

Thursday 15TH May 2025 at 7.30pm.

Present: Cllrs: Mr C Bunn (Chairman), Mrs J Rogers, Mrs S Rawlins, and Mr S Finney.

In Attendance: Mrs A Watson (Clerk)

1. **Election of Chairman:** Cllr. Mr C Bunn was re-appointed Chairman and signed the Declaration of Office.
2. **Election of Vice Chairman:** Cllr. Mrs J Rogers was re-appointed Vice Chair.
3. **Apologies:** Apologies were accepted from Councillor Mr P Bytheway and District Councillor Mr D Godwin.
4. **Declarations of Interest:** Dispensation has been granted to Cllr. Bunn at each meeting for a Declaration of Pecuniary Interest, to enable participation in all discussions relating to the 'Lengthsman'.
5. **Suspension of the meeting for the Democratic 15 mins/Public Question Time:** No public present.
6. **Minutes:** The minutes of the Meeting held on the 03/04/2025 were approved and signed by the Chairman.
7. **MHDC Planning Application M/25/00666/FUL** St Johns Church, Church Lane, Mamble, DY14 9JY. Applicant: Rev. Sallie Butcher. Wyre Forest West. Proposed reinstatement of pitched roof to the Blount Chapel and associated rainwater drainage. Installation of new window in existing opening and alterations to existing opening to north wall to form door. **Parish Council Comment: Support the application for approval.**
8. **Progress reports:** The Chairman confirmed, there is nothing to report.
9. **Correspondence:**
 - 9.1 Worcestershire County Council Lengthsman Scheme Annual Agreement 2025/2026. The Clerk confirmed the agreement has been signed on behalf of the Parish Council and the budget is £2420.47 for the year.
 - 9.2 Clear Councils Insurance – Annual renewal for 01/06/2025 Premium £660.13.
 - 9.3 Annual membership fee and letter from Worcestershire CALC which was read out by the Clerk.
 - 9.4 HSBC UK – Letter dated 01.04.25 Confirming that the Safeguarding Review is now complete.
 - 9.5 Clerk & Councils Direct May 2025 Issue 159
 - 9.6 MHDC updates to the Electoral Roll were noted.
10. **Items for Discussion:**
 - 10.1 The Parish Council's Annual Risk Assessment and Lengthsman's Risk Assessment. The Parish Council Risk Assessment was completed and signed by the Chairman, who will also undertake the Lengthsman's Risk Assessments with Cllr. Finney at a date to be arranged.
11. **Finance:**
 - 11.1 **Bank Statements**

26.04.25 Business Account £5282.05
30.04.25 Current Account £2345.54
 - 11.2 Receipt: 14.05.25 Malvern Hills District Council Precept 1st Half £3250.00
 - 11.3 Payments: The following payments were ratified and cheques signed:

11.3.1 Mr C Bunn (Lengthsman April 2025)	£185.62
11.3.2 Mrs A Watson (Clerk Salary & Expenses)	£355.00
11.3.3 Worcestershire CALC (affiliation fee)	£236.82
11.3.4 Clear Insurance Management Ltd (Insurance Policy)	£660.13
12. **Date of the next meeting: Thursday 19th June 2025.**

Signed..... Date.....
Chairman

Councillors

Mr C Bunn (Chairman), Mr S Finney, Mrs S Rawlins, Mrs J Rogers & Mr P Bytheway

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