

# **MADRESFIELD PARISH COUNCIL**

## **MINUTES OF THE 229<sup>th</sup> AND ANNUAL PARISH COUNCIL MEETING HELD AT MADRESFIELD CLUB ON TUESDAY 27<sup>TH</sup> MAY 2025 AT 7:45 PM**

**PRESENT**

Cllrs. Mr M Johnson (Chair), Mr C Eden and Mrs K Wells.

**IN ATTENDANCE**

Mr D Sharp (Clerk).

**1. ELECTION OF CHAIR**

Cllr. Johnson was unanimously elected as Chair and he duly completed his acceptance of office.

**2. PUBLIC PARTICIPATION**

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: No matters were discussed.

**3. APOLOGIES FOR ABSENCE**

*To consider acceptance of apologies for absence from Councillors:* There were none.

**4. INTERESTS**

- i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:* There were none.
- ii. *Notification of changes to the register of interests:* There were none
- iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* There were none.

**5. CO-OPTION**

*To consider applications for co-option onto the Parish Council:* None had been received.

**6. ELECTION OF WARDENS AND OTHER REPRESENTATIVES**

- i. **Footpaths Warden:** It was noted that Mr David Furlong had been appointed by Worcestershire County Council.
- ii. **Tree Warden:** Cllr. C Eden was elected.
- iii. **Charities Representative:** Cllr. C Eden was elected.

**7. MINUTES**

*To consider for approval the minutes of the 228<sup>th</sup> Parish Council Meeting held on 21<sup>st</sup> March 2025:* These were accepted as an accurate record and they were to be signed by the Chair.

**8. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES**

No progress had been made with the possible grouping with Newland Parish Council and enquiries were to be made with Guarlford Parish Council.

**9. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

District Cllr. Kathy Wells gave an update of the proposed creation of a unitary authority and the dissolution of Malvern Hills District Council.

**10. HIGHWAYS AND FOOTPATHS**

*To consider the Parish Council's continuing participation in the Lengthman Scheme:* This was approved and Jeremy Moore was retained as the parish lengthman.

**11. PLANNING**

*To consider responses to any late submitted applications:*

No applications had been received.

## 12. FINANCE

**i. Completion of 'Annual Governance Statement':** This was completed and was signed by the Chairman and Clerk/RFO.

**ii. Approval of Annual Account:** The accounts for 2023/24 were approved and were signed by the Chairman and Clerk/RFO.

**iii. Completion of AGAR requirements:** The Accounting Statements and Certificate of Exemption were completed and signed by the Chairman and Clerk/RFO.

**iv. To review effectiveness of internal financial controls:** It was considered that the internal financial controls were adequate for the Parish Council's needs.

**v. To review Risk Assessment:** The Risk Assessment was approved and adopted by the Parish Council.

**vi. To consider payment of invoices presented:** The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£240.00	Lengthman Fees (Apr-May)
Madresfield Club	26/05	£10.00	Hire Charge (Cheque)
Worcestershire CALC	-	£119.38	Annual Subscription
Clear Councils	-	£635.63	Annual Insurance Premium
HM Revenue & Customs	-	£34.40	PAYE (Apr-Jun)
D Sharp	26/05	£138.45	Clerks fees (3 months @ 1hr/week SCP7 £172.85)
<b>Total</b>		<b>£1,177.86</b>	

After these payments are made accounts will be as follows

### UNITY TRUST

<b>Instant Access Account B/F</b>	<b>£849.93</b>	<b>Current Account B/F</b>	<b>£171.98</b>
		WCC Lengthman	£144.00
		WCC Lengthman	£72.00
Interest	£5.35	WCC Lengthman	£80.00
		Service Charge	-£6.00
		Service Charge	-£6.00
		MHDC Precept	£1,005.00
		May Payments	-£1,177.86
<b>Instant Access Account C/F</b>	<b>£855.28</b>	<b>Current Account C/F</b>	<b>£283.12</b>

## 13. CORRESPONDENCE.

**To consider any responses to the following correspondence received:**

FROM	SUBJECT
CALC	Updates
NALC	Chief Executive's Bulletin
NALC	Newsletters
District & County Cllrs.	Monthly Reports
MHDC	Monthly Business e-Bulletins
CPRE	Online Meeting 3 <sup>rd</sup> June
Malvern Town Council	First Bus Meeting - 23 <sup>rd</sup> June

## 14. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

No further matters were discussed.

## 15. NEXT MEETING.

The next Parish Council meeting was to be held on Tuesday 2<sup>nd</sup> September 2025 at 7:45pm in the Madresfield Club.

There being no further business the meeting closed at 8:50 pm.