

# Birtsmorton Parish Council

Draft Minutes of a Meeting of Birtsmorton Parish Council held on **Monday 8 September 2025** in Armitage Room, Castlemorton Parish Hall.

**Present:** Chair: Michael Barnes  
**Councillors:** Vance Withers, Karen Hood, and Mark Henderson

**In attendance:** Clerk and Tom Wells for first part of meeting

**Public Comments:** None

## **26/25. Apologies for Absence.**

PCllrs Licqurish-Coleman, Moore & Yates.

## **27/25 Declarations of Interest**

1. *Register of Interests.*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)* None

## **28/25. Confirmation of Minutes**

Minutes of meeting of 15 May 2025 confirmed and signed as true record to include one **amendment to minute 18/25**. For a Parish Council response to a planning application although there may be agreement in principle this can only be determined upon receipt and discussion of the application documentation. Therefore, amend minute:

04/25 Atlas Tower Group have confirmed the submission of a planning application is imminent and the public consultation process will then commence. Parish Council although supporting in principle the objective of improved mobile connectivity in the parish awaits view of the supporting documentation in preparing a response.

## **29/25. Matters Arising**

18/25 The mast planning application is still to be submitted to MHDC.

## **30/25 County & District Council Reports**

CClr Wells reported on:

- The change of administration at County Hall and the ongoing learning process for the new councillors.
- Local Government Reorganisation and the ongoing discussions taking place in preparation of the responses to the Government and answered several councillors' questions.

## **31/25. Finance Report.**

### **Current financial situation:**

	£	£	
<b>Balance</b>		<b>6399.38</b>	
<b>Income pre meeting</b>	213.06		HMRC VAT
<b>Expenditure pre meeting</b>		<b>0.00</b>	
Expenditure at meeting		<b>12.75</b>	Bank Fees
Error adjustment.		<b>4.25</b>	Bank Fees omitted off 10 March Min 06/25
Clerk		<b>310.00</b>	Q1 (Gross £1200) & expenses.
		<b>6285.44</b>	

<b>Balance at end of meeting</b>			
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- **Bank Signatories** Addition of PCllr. Henderson as an online bank signatory. (PCllrs Barnes, Hood and Withers at present)
- **Savings Account** - Easy access, to be set up to offset some of the bank charges.

### **32/25 Parish Drainage/Lengthsman**

- **Rye Street** - Looking to remove vegetation and debris in a ditch which WCC has confirmed is a riparian issue. Clerk will contact land drainage at MHDC for support. Still TBA
- **Board Walks on Coombe Green Common.** Mrs Windle has received support from WCC in potential repairs by volunteers to the board walks on the footpath 501 (C) leading from Coombe Green to Castlemorton Common. A recent WCC change in personnel may delay matters but a plan has been set in motion for this project which can be referred to regarding progress.

### **33/25 Nutshell**

A falling tree in the vicinity of The Nutshell and veering towards the road was reported to WCC and the dangerous limb dropped into the brook. Left to the village to remove. Result as yet unknown?

### **34/25 Planning**

<a href="#">M/25/01176/FUL</a>	Up Sticks Glamping Site At Brays Farm Birts Street Birtsmorton	Use of land for the creation of two holiday lets, each comprising two 2 bed lodges with ensuite with separate kitchen/reception and decking area	Pending Decision
<a href="#">M/25/01322/CCO</a>	The Lodge Birts Street Birtsmorton Malvern WR13 6AW	Discharge of Conditions 7 (CEMP) and 10 (Slab levels) of Planning Permission number M/24/01706/FUL	Pending Decision
<a href="#">M/25/01323/FUL</a>	The Lodge Birts Street Birtsmorton WR13 6AW	Variation of Condition 2 of Planning permission M/24/01706/FUL - (Proposed erection of a replacement (self-build) dwelling and garage following demolition of the existing dwelling and outbuilding) - to allow for basement under the garage.	Pending Decision
<a href="#">M/25/00804/HP</a>	Foxdale Coombe Green Malvern WR13 6AD	Proposed removal of rear utility/conservatory, and construct new single storey rear extension alterations, new side roof canopy and changes to facing materials	Approved
<a href="#">M/25/00621/HP</a>	Elm Cottage Rye Street Birtsmorton Worcester WR13 6AS	Single storey rear extension to dwelling house.	Approved
M/25/00381/FUL	Morton House Farm Birts Street Birtsmorton Malvern WR13 6AW	Change of use of outbuilding to form guest accommodation	Approved
M/25/00046/FUL	Land At (Os 7911 3631) Birts Street Birtsmorton	Erection of a log cabin for holiday use	Pending Decision
M/25/00052/S106	Farmers Arms Birts Street Birtsmorton Malvern WR13 6AP	Application under section 106A(3)(b) of the Town and Country Planning Act 1990 to discharge the legal agreement dated 8th February 1988 associated with planning permission 86/02573/FUL	Pending Decision

M/24/01706/FUL	The Lodge Birts Street Birtsmorton WR13 6AW	Proposed erection of a replacement (self-build) dwelling and garage following demolition of the existing dwelling and outbuilding.	Pending
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**M/25/01323/FUL** : No objection to this application

**M/25/01176/FUL**: Site visit planned for 9 September.

### **35/25. Website /Email Changes**

- Ref: Correspondence 23/25 WCC has now confirmed withdrawal of the MyParish web portal as of 1<sup>st</sup> September 2026..
- Parish Online have offered a free GOV.UK domain and a GOV.UK mailbox and for the proposed website quote a 20% discount to make the subscription £360 ex vat per year. (That discounted price will stay with the account each year of the subscription and the parish council would qualify for a new Parish Online fund taking £100 ex vat off the first year's subscription by switching to a gov.uk domain.) This will be explored further for the next meeting looking to commence with a new provider next year with financial allowance in the budget and precept setting.

### **36/25 Coombe Green Common**

Ref Minute 32/35 above.

### **37/25 Correspondence**

Particular mention of:

- Review of Worcestershire County Council's Rights of Way Improvement Plan.  
Completed Parish Council survey
- Public Engagement Exercise: Local Cycling Walking Infrastructure Plans (LCWIP) for South Worcestershire serving Droitwich Spa, Malvern, Pershore and Worcester
- CALC Health and Wellbeing.
- AGE UK Wyvern – Wellbeing Team
- Letter from MP Dame Harriet Baldwin
- Forthcoming Castlemorton event – 'Lest We Forget' An exhibition of World War memorabilia as offered by local residents. 8 November, Parish Hall.

### **38/25. Confirmation of date of next meeting**

The next meeting date: **Monday 17 November 2025 at 7.00 pm** in Castlemorton Parish Hall

The meeting closed at 9.15pm

Signed..... Date.....