



MINUTES OF THE ANNUAL PARISH
COUNCIL MEETING
Held at Catshill Village Hall THURSDAY
29th May 2024, 7.00pm @ 19:00

Present: Cllrs Laniosh (Chair) B McEldowney, T Gillespie, S Osman,
B Pagett, M Pagett, P Masters, A O'Hare

In attendance: Clerk – Carol Blake

Apologies Cllr Parry,

Members not present: Cllr K Burgess

All minutes are draft until approved at the next meeting.

25/05-01 To Elect the Chairman for the 2025/2026 civic year.

The majority voted to appoint Cllr Laniosh as Chair for 25/26.

Following the vote, the incoming Chair expressed sincere thanks to the outgoing Chairman for his service and dedication during his tenure. A formal vote of thanks was recorded, with all present expressing their appreciation.

Cllr Laniosh asked the outgoing chairman to chair the rest of the meeting

25/05-02 To Elect the Vice-Chairman for the 2025/2026 civic year.

It was agreed to elect Cllr Osman as vice chair for 25/26.

25/05-03 Chairman's Welcome

The chair welcomed everyone to the meeting

25/05-04 To receive apologies from any Member unable to attend

Cllr Parry sent her apologies.

25/05-05 Declarations of Interest

None received.

25/05-06 Dispensations

No member had submitted a request for dispensation to any agenda item.

25/05-07 Open Forum

7.1 Members of the Public – One member of the public attended the meeting and discussed the on-going issues of speeding on the Stourbridge Rd.

7.2 Worcs County Councillor for the Woodvale Division.

No report Cllr Dunkley not in attendance.

7.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook Wards

Cllr Webb reported that the Community Speed Watch project is on-going. The data from the speed cameras can now be accessed through an app.

It was agreed that Cllr Webb and Cllr Osman will meet up to organise accessing the data for the next meeting and to arrange a timetable of when and who will download the data in future so that speeds can be monitored in the area. This will help build a case for safer roads and any improvements that can be implemented that will help with cutting speeds.

Cllr Webb highlighted the issue of work needing to be carried out on the War Memorial area, it needs to be tidied up and new stones installed and kerbs straightened. **It was agreed** that a working party be set up and Cllr Osman agreed to be the representative from the Parish Council on this.

The park at Shelley Close will be having a new zip wire and funding has been requested for CCTV and a skate park to be introduced there too.

Cllr Webb expressed her gratitude to all volunteers and the support from the PC prior to and after the elections.

There will be public consultations set up from the end of June all through the Summer for the public to air their views on the Unitary System and the likely housing developments in the area that will be made public in June.

Cllr McEldowney reported on the meetings he had attended during the month.

7.4 Any other community representative – Phil Lacey reported on the Big Weekend event, which was very well received and praised all the volunteers and the local support received from residents.

There will be a Scarecrow Trail this year, residents have already been notified on the Fireworks event, the security team at Minsec have allocated a team for such events.

Although St John's ambulance are in attendance at events, Phil is looking at private medical support to attend the events to ensure safety is a premium. A Tuesday Café has been launched at the Village Hall and the first one this week was very well attended and will continue.

25/05-08 To complete annual business in keeping with the council's Standing Orders:

- I. Confirmation of the accuracy of the minutes of the last meeting of the Council; meeting held 24/04/2025.
It was agreed to accept the minutes of the previous Parish Council meeting held on 24/04/2025. The chairman then signed them off.
- II. Sign correct AGAR form as incorrect form was sent.
The AGAR forms were signed and will be sent off to the External Auditors for approval
- III. Review of the council's Standing orders (document sent 20/05 for reading prior to mtg).
It was agreed that the Standing Orders remains a true and accurate document.
- IV. Review of the council's Financial Regulations (document sent 20/05 for reading prior to mtg).

It was agreed that the Financial Regulations remains a true and accurate document.

- V. Review of Publications scheme (document sent 20/05 for reading prior to mtg).

It was agreed that the Publications Scheme remains a true and accurate document.

- VI. Review of Code of Conduct (document sent 20/05 for reading prior to mtg).

It was agreed that the Code of Conduct remains a true and accurate document.

- VII. Review of the council's Scheme of Delegation (document sent 20/05 for reading prior to mtg).

It was agreed that the Scheme of Delegation remains a true and accurate document.

- VIII. Committees and attendees for this year - **It was agreed** to defer to the next meeting for discussion.

- IX. Objectives and projects for 25/26 financial year - **It was agreed** to defer to the next meeting for discussion.

Finance

25/05-09

9.1 The payments and receipts report to 19/05/2025 was received and noted.

The council's accounts spreadsheet 19th May was circulated.

An excerpt from the council's budget up to April had been sent along with the bank reconciliation to 19/05/2025, it is as follows:

Bank Reconciliation as at 19/05/2025			
Opening Cash Book balance		£69,516.94	
Add receipts between 1 April - 19 May 2025	26,123.00		
Less payments between 1 April - 19 May 25	-15,994.72		
Cashbook balance at 19 May 2025		£79,645.22	A
Bank statements at 19 May 2025			
Unity Trust Bank	86,015.92		
Add Equals Card	12.73		
Less unpresented cheques, as list below	6,383.43	£79,645.22	B
Bank balances at 19 May 2025			

9.2 Quote for Internal Audit 25/26

It was agreed by all to accept the quote of £265 for the Internal Auditor Duncan Edwards to audit this financial year's accounts

25/05-10 Items for Discussion

10.1 Chatty bench issues at Braces Lane.

It was agreed to move the bench from Braces Lane to Millenium Way, Cllr Webb will seek permission from District Council before this can proceed.

10.2 Ivy Cottage garden - **It was agreed** that Phil Lacey and a group of children who attend The Hub will permanently take over the responsibility of painting the sleepers and planting up the Ivy Cottage Garden for Winter and Summer.

It was agreed that an initial budget of up to £500 would be provided from the Parish Council to help fund this project.

10.3 Neighbourhood plan - Cllr McEldowney raised his concerns that the Neighbourhood Plan still needs to be reviewed. **It was agreed** that this project will be discussed as part of the Environmental Committee when it is set up.

25/05-11 10.4 Data from speed cameras – See Point 7.3.

Committee and Representatives Report

11.1 News Magazine – Cllr Masters thanked all councillors who had submitted articles for this month's magazine, there have been many positive comments on social media about it.

11.2 Junior Councillors - Cllr Pagett reported that the First School have planted up a flower container at The Dock and thanked Cllr Webb for the plants that had been supplied.

The Middle School have no time to meet up now but will try to meet up before the school finishes for the summer holiday.

11.1 Footpaths Group – Cllr Laniosh reported that there are a lot of overgrown vegetation issues in the area but as it is nesting season these cannot be dealt with at present.

Currently fitting gates at Valley Farm and Wildmoor

Meeting finished @ 20.48.

25/05-12 **Date and time of next meeting: Parish Council Meeting 26th June 2025
at Lingfield Walk Scouts Hut @ 19:00**

Excerpt from May Spreadsheet

May-25	How paid	invoice ref V/R	Description	Receipts	Payments Gross	Payments VAT	Payments Net
Daren Lacey	BACS	v014	Easter event		53.60		53.60
Kaos Disco	BACS	V015	Catshill Festival and VE Day day street party		550.00	-	550.00
Minsec Ltd	BACS	v016	Good Friday security		96.00		96.00
Maxine Warr	BACS	V017	Internal Audit		200.00	-	200.00
Daren Lacey	BACS	v018	VE Day event		128.53		128.53
Top Ents Ltd	BACS	V019	Catshill Festival tent		1,070.40	178.40	892.00
Marianna Bei	BACS	V020	Catshill Festival		425.00		425.00
Daren Lacey (Lucy Fur)	BACS	V021	Remainder of balance		100.00		100.00
Daren Lacey (Josh Davidson Music)	BACS	v022	Acoustic session		350.00		350.00
Entertainment)	BACS	V023	Rag n Bone tribute act		250.00		250.00
Daren Lacey	BACS	v024	Diesel for generator for both weekend events		70.01		70.01
Variety Bunker singalong	BACS	V025	11TH May Street Party		200.00		200.00
Miss Em singer	BACS	V026	11th May Street Party		200.00		200.00
EON	d/d	v027	Electricity for War Memorial		94.63		94.63
Zurich Insurance	BACS	v028	Annual Insurance		1,052.14		1,052.14
Meadowfields Ground Maintenance	BACS	v029	Maintain shrubs at gardens in April 2025		237.60	39.60	198.00
JRB Enterprise Ltd	BACS	v030	Dog waste bags		325.20	54.20	271.00
Heron Press	BACS	V031	Spring newsletter		575.00		575.00
Minsec Ltd	BACS	V032	Security for 10 and 11 May		1,056.00		1,056.00
RMW Groundworks Ltd	BACS	V033	Hire of 4 generators		480.00		480.00
Worcestershire CALC	BACS	v034	CALC Membership		1,570.11	189.71	1,380.40
Equals Card Top up	BACS	V035	Top up for card		40		40
Salaries	S/O	v036 -37	Salaries May 2025		1,063.38	-	1,063.38
Mrs C Blake	BACS	v038	Working from Home Allowance		24.00	-	24.00
Unity Trust Bank	D/D	v039	Monthly service charge		6.00		6.00
O2	d/d	v040	office mobile		20.20	3.37	16.83
Water Plus	d/d	v041	Water Ivy Cottage Gardens		8.13		8.13
Talk Talk	d/d	v042	Broadband for office		55.95	-	55.95
Equals Debit card	Equals	v043	Amazon- A4 paper		15.49		15.49
			Microsoft monthly fee		10.49		10.49
			Microsoft monthly fee		10.49		10.49
			subtotal May 2025	-	10,244.75	465.28	9,779.47
			total for year to date	26,123.00	15,994.72	556.10	15,438.62