

# HANLEY CASTLE PARISH COUNCIL

**Minutes** of the Annual Meeting of the Parish Council held on Thursday, 15<sup>th</sup> May 2025 in Hanley Swan Village Hall.

**Present:** Councillors: Sue Roberts (Chairman), Sara Beadon, Sue Adeney, Angela Hartland, Alex Walker, Pippa Barkley, Steve Pennant.

**Apologies:** Cllr Lesley Smith, Peter Goodyear (PPW), Graham Holmes (PFW).

**In Attendance:** The Clerk, Steve Gogerty (NHDP), Nick Harper (Pond Warden).

**62/25 Election of Chairman 2025/26** & signing of Declaration of Acceptance of Office – Cllr Roberts was proposed as Chairman by Cllr Adeney and seconded by Cllr Pennant, all voted in favour. Cllr Roberts signed the Declaration of Acceptance of Office.

**63/25 Welcome and Apologies:** Cllr Roberts welcomed everyone to the Annual meeting of the Parish Council and accepted the apologies received by the Clerk.

## **64/25 Declarations of Interest & Dispensation Requests from Councillors**

- a) Register of Interests: Councillors were reminded that they must be kept up to date.
- b) Dispensations. No requests had been made but the Clerk was asked to check the requirements for a Financial Dispensation. **ACTION – The Clerk to ask CALC.**

*Closure of the meeting to allow questions from members of the public.* No questions raised.

**65/25 Election of Vice Chairman 2025/2026** – Cllr Roberts proposed Cllr Adeney and Cllr Beadon seconded the proposal. All voted in favour and Cllr Adeney was elected Vice Chairman.

## **66/25 Election of Representatives and areas of responsibility.**

Hanley Environment Group	Cllrs Adeney & Pennant.
Staffing Committee	Cllr Roberts.
Worcestershire CACL	Chairman & Vice Chairman.
Village Hall Committee	Graham Holmes.
Lead Finance Members	Cllrs Pennant & Hartland.
Lead Planning Member	Cllr Adeney.
Comms/Social Media/Website	Cllr Pennant.
Business Liaison	Cllrs Barkley, Beadon & Hartland.
Community Orchard	Malcolm Fare.
Three Counties Community Liaison	- Cllrs Smith, Hartland & Walker.
Cemex Liaison	Cllr Barkley.
Speed & Traffic Safety	Cllrs Barkley & Beadon.
Pond	Nick Harper.
Paths	Cllr Pennant.
NHDP	Steve Gogerty.
Allotments	Hillary Fowler.
Buses	Cllr Adeney.
Hanley Castle Parochial Charities	Helen Owens & Caroline Peer.

# HANLEY CASTLE PARISH COUNCIL

**67/25 Minutes:** The Minutes of the Meeting of the Parish Council held on Thursday, 24th April 2025 had been previously circulated, and the minutes were **approved** following the inclusion of the AJB Joinery quotation figure.

**68/25 Matters Arising and Progress Reports** for information:

- a) Action list was discussed and updated.
- b) CWI Quote for Village Hall – Cllr Pennant explained the reason for the revision of the quotation for the cavity wall installation and all voted in favour of continuing to accept it.

**69/25 Finance:**

- a) To consider and **APPROVE** any payments - The payments in Appendix 1 were agreed.
- b) To approve the Financial Accounts and Annual Governance Statement 2024/2025 – The Financial Accounts and Governance Statement were read out and approved. The AGAR form was signed by the Chairman and Clerk.

**70/25 Planning:**

- a) To Consider planning applications received: None received.
- b) To Consider applications received after Agenda – None received
- c) To Consider any Appeals received:  
M/22/00471/FUL – Picken End 14 houses Ref: APP/J1860/W/25/3364189 objections to be submitted by the 16<sup>th</sup> June. The reason for the appeal were discussed. It was agreed that Steve Gogery (NDP) would send across the main objection points for the councillors to view.

**ACTION: The Clerk will circulate the appeal documents to the Councillors.**

**d) Planning Decisions:**

Application Number	Location	Proposal	Status
<a href="#">M/25/00438/PIP</a>	Mortimer Lodge Hanley Swan Worcester WR8 0DN	Permission in Principle for the proposed erection of up to 2 no. dwellings	Application Refused
<a href="#">M/25/00500/HP</a>	Benjamin Cottage Church End Hanley Castle Worcester WR8	Proposed single-storey rear extension	Application Approved

**71/25 Highways Matters**

- a) Road Safety Matters – New VAS sign had been purchased.
- b) Works for Lengthsman or Reporting to MHDC/WCC – It was asked if the Lengthsman could cut back overhanging branches mentioned by a parishioner, along the Worcester Road footway. Also, if cleaning the white gates could be undertaken on a regular basis.

**ACTION: Cllr Pennant to have a look and ask the Lengthsman.**

**72/25 Topics raised by Councillors, Committees, Clerk & Parishioners**

- a) Honeypots Lane – Concerns had been raised about the blind spot when pulling out and it was asked if a mirror could be positioned to assist or if a

## HANLEY CASTLE PARISH COUNCIL

white line drawn to raise awareness. **ACTION: Cllrs Beadon and Berkley to speak to Highways.**

- b) The Date of the July Meeting – The Clerk would be away for 3 weeks in July and it was agreed to postpone the July meeting and reschedule it for the 14<sup>th</sup> August 2025.

**73/25 Items for the next agenda:** Look at ways to recruit new volunteers around the villages.

**74/25 Date of next meeting:** The date of the next meeting was set for 19<sup>th</sup> June 2025.

Signed ..... Date: 19<sup>th</sup> June 2025  
Chairman

### Appendix 1: Schedule of Payments & Receipts 16<sup>th</sup> May 2025

#### Payments to be Approve June Meeting

New Farm Grounds Maintenance	April Cuts	1162.34
		1162.34

Signed ..... Date: 19<sup>th</sup> June 2025  
Chairman