



MINUTES OF THE PARISH COUNCIL MEETING

Held at Lingfield Walk Scouts Hut
Thursday 26th June 2025, 7.00pm @

Present: Cllrs B Laniosh, (Chair) T Gillespie, S Osman, M Pagett,
P Masters, J Parry, A O'Hare

In attendance: Clerk – Carol Blake, Phil Lacey, Cllr Shirley Webb, Cllr Mark
Dunkley

Invited: Cllr Bernard McEldowney, Cllr Helen Jones

Apologies Cllr K Burgess and Cllr B Pagett

Members not present:

All minutes are draft until approved at the next meeting.

Actions from previous meeting:

- Cllr Osman and Cllr Webb to meet and agree the downloading from VAS signs
-On-going
- Seek permission to move bench from Braces Lane to Millennium Way – Cllr
Webb and Cllr Laniosh - **On-going**
- Set up process for the possible review of the NP – Cllr Laniosh - **On-going**
- Arrange meeting with Middle School – Cllr Parry **On-going**

Actions from this meeting

- Cllr Dunkley will request that the hedge to be cut back on Stourbridge Rd
- Cllr Dunkley will arrange for the VAS sign by Willowbrook to be moved into the
30mph zone.
- Cllr Dunkley reported that the VAS sign to be moved to Cobnall Rd is on-going.
- Cllr Masters will seek a quote for the work required at The Dock garden.
-

25/06-01 To receive apologies from any Member unable to attend
Cllr Burgess and Cllr B Pagett sent their apologies.

25/06-02 Declarations of Interest and/or Disclosable Pecuniary Interests
None received.

25/06-03 Reports from Outside Bodies

3.1 Members of the Public – Two members of the public attended the meeting and discussed the issues of speeding on the Stourbridge Rd. They are keen to view the data from the VAS signs which is currently being downloaded and will be shared once completed.

3.2 Worcs County Councillor for the Woodvale Division.

Cllr Mark Dunkley attended the meeting and reported on the bench which needs to be situated on Millenium Way, the person who is now dealing with this issue is away on holiday so this will delay the process.

Action: Cllr Dunkley will request that the hedge to be cut back on Stourbridge Rd just up from Willowbrook as it is overhanging the pavement, this is County land.

Action: Cllr Dunkley will arrange for the VAS sign by Willowbrook to be moved into the 30mph zone.

The VAS sign to be moved to Cobnall Rd is on-going.

Cllr Parry had requested that Cllr Dunkley is made aware of the dangerous parking on Meadow Rd and has asked if the double yellow lines could be extended. Mark reported that there are more traffic wardens now in the area and there is a meeting on 4th July to discuss the issue relating to Meadow Rd parking.

Cllr Dunkley has received complaints regarding the Fireworks display being located on Lingfield Park, Phil Lacey reported that all the risk assessments had been completed, and the event will take place there as it did last year.

3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook Wards

Cllr Webb reported that data from the VAS signs is an onerous task as it has not been downloaded since 2021. The VAS signs have now been reset, and Cllr Webb and Phil Lacey will arrange to meet up with Cllr Osman to show him how to download the information. Cllr Osman will then arrange to meet up with Cllr Masters to go through the process so that it is not left up to one Councillor to complete this task.

Cllr Webb has set up a War Memorial working party meeting on 26th July, it was agreed that Cllr Osman will pay for the stones to be purchased for the war memorial and will be reimbursed.

Consultations will be taking place to discuss BDC Local plan, the consultations will take place from 30th June through to 22nd Sept at the Village Hall where residents can visit and discuss their concerns with planners who will be in attendance. It is important to comment on the consultation; there will be posters put up in the area with QR codes which will make it easier to comment directly. Cllr Webb and Phil Lacey requested that there be representatives from the Parish Council at the consultations wherever possible.

3.4 Any other community representative – No representative attended

25/06-04 Co-option notice received.

A co-option form has been received from Kim Routley, who has attended various Parish Council meetings in the past and would now like to join. It was unanimously agreed that Kim be co-opted to the Parish Council.

25/06-05 5.1 Approval of Minutes of previous council meeting and previous matters arising

It was agreed to accept the minutes of the previous Parish Council meeting held 29/05/2025. The Chairman then duly signed the minutes.

25/06-06 Finance and General Purposes

6.1 The payments and receipts report to 18/06/2025 was received and noted.

The council's accounts spreadsheet 18th June was circulated.

An excerpt from the council's budget up to June had been sent along with the bank reconciliation to 18/06/2025, it is as follows:

Bank Reconciliation as at 18/06/2025			
Opening Cash Book balance		£69,516.94	
Add receipts between 1 April -18 June 2025	26,123.00		
Less payments between 1 April - 18 June 2025	-21,413.65		
Cashbook balance at 18 June 2025		£74,226.29	A
Bank statements at 18 June 2025			
Unity Trust Bank	79,502.35		
Equals Card	42.24		
Less unpresented cheques, as list below	5318.30		
Bank balances at 12 June 2024		£74,226.29	B

6.2 Excerpt from accounts spreadsheet for June 2025

Jun-25	How paid	invoice ref V/R	Description	Receipts	Payments Gross	Paymen VAT
Talk Talk	d/d	v044	Broadband for office		55.95	-
Water Plus	d/d	v045	Water Ivy Cottage Gardens		7.99	
O2	d/d	v046	office mobile		20.20	3.3
Unity Trust Bank	d/d	v047	Monthly service charge		6.00	
Mrs C Blake	BACS	v048	Work From Home Allowance		24.00	-
Salaries June 25	s/o	v049-50	Salaries June 25		1,034.66	-
Meadowfields Ground Maintenance	BACS	v051	Maintain shrubs at gardens in May 2025		237.60	39.6
JRB Enterprise Ltd	BACS	v052	Dog waste bags		325.20	54.2
Headway Traffic Management	BACS	v053	Traffic management for events 3rd and 10th May		978.00	163.0
Blachere Illumination UK Ltd	BACS	v054	Christmas Lights for lamposts		2,564.40	427.4
St John Ambulance	BACS	v055	Medical Cover for events		154.44	25.7
Equals Debit Card	Equals	v056	Microsoft monthly fee June		10.49	
			subtotal June 2025	-	5,418.93	713.3
			total for year to date	26,123.00	21,413.65	1,269.4

25/06-07 Committee and Representatives Reports

7.1 Chairman's Report - It was agreed that Cllr Gillespie be the lead councillor for the Planning applications that are received. The clerk will send them to her and copy Cllr's O'Hare, Masters, Osman and Routley into the email so that they can be looked at and commented on if required.

Chairman highlighted the need for new Councillors to attend training sessions especially if they are new to the Prish Council.

7.2 Clerks Report and Correspondence

The clerk requested that all Parish Councillors read their emails as there are some important emails that list training events that they may need to attend.

7.3 Projects Reports

7.3.1 Dock Garden – Cllr Masters has spoken to a local builder; he will request a quote to build up the retaining wall and remove the path area and will report back with the cost.

7.3.2 Committees and Attendees for 2025/2026 - It was agreed that Cllr's Gillespie, O'Hare, Masters, Osman and Routley would be on the Planning, Environment and Highways Committee for this financial year.
Cllr Osman will lead the Finance Committee.
All Committees will be open to the public and will be attended by the Chairman.

7.3.3 Draft Local Plan for development - There is a meeting on Monday 30th June to look at the footpath at Lingfield Walk with Cllr Webb, Cllr Laniosh cannot attend.

7.4 Reports from Parish Councillors

25/06-08 Date and time of next Parish Council meeting : 24th July at Catshill Baptist Church Milton Rd

