

CHILDSWICKHAM PARISH COUNCIL

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**Councillors are summoned to a meeting of Childswickham Parish Council
at 7:15PM on Thursday 3rd July 2025
at Childswickham Memorial Hall, WR12 7HF (///stray.procures.magnetic)**

Minutes 07/2025

Present: Anthony Halling (Chair), Peter Grimshaw, Kate Parker, Jon Wade

In attendance: David Hunter-Miller (Clerk)

1. Chairman's welcome and announcements

Anthony Halling opened the meeting and welcomed attendees.

2. Apologies for absence: To receive apologies and to approve reasons for absence

Apologies were noted from Tim Ramsbottom.

3. Declarations of personal and prejudicial interest

- 3.1. Register of Interests: With reference to items on the agenda councillors are reminded of their responsibility to declare interests and to update their register of interests as required.**

Noted.

- 3.2. Disclosable Pecuniary Interests: To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.**

Nil declared.

- 3.3. Other Interests: To declare any Other Registerable Interests or Non-Registerable Interests in items on the agenda and their nature.**

Nil declared.

- 3.4. Dispensations: To consider any written dispensations from councillors who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.**

Nil received.

4. Open Session

The meeting was adjourned for the open session

4.1. District Councillors

Emma Kearsey (District Councillor) sent apologies and had submitted a written report.

4.2. County Councillor

Emma Kearsey (County Councillor) sent apologies and had submitted a written report.

4.3. Public participation

No members of the public attending.

The meeting resumed following the open session.

5. To consider and adopt the minutes from the Parish Council meeting on the 1st May 2025

It was RESOLVED to adopt the minutes as a true record and they were duly signed by the Chair.

6. Progress reports

6.1. Councillor vacancies

It was noted that there were two vacancies on the parish council and enquiries from parishioners were welcomed.

6.2. Traffic issues

It was noted that the Speed Indicating Devices needed updating.

It was noted that the Mount Pleasant sign had not been relocated and consequently the new dragon's teeth road markings had been installed in the wrong position. This would be expedited through Emma Kearsey.

6.3. Parish council email domain

It was noted that the new parish council domain and email address had been set up, with the new address: clerk@childswickhamparishcouncil.org.uk

6.4. Village information boards

It was RESOLVED to arrange a site meeting with WCC Highways to review siting of the information boards.

6.5. Additional play equipment

It was noted that brochures from various manufacturers had been requested.

7. Planning

7.1. To consider the results of the public consultation regarding a possible Neighbourhood Development Plan for Childswickham

It was noted that there had been a low response rate from the recent NDP survey (less than 10% of households responding) but of those responses received there was support for the introduction of an NDP (more than 90%).

Accordingly it was RESOLVED to contact all parishioners that had expressed an interest in helping with the NDP to set a date for an initial meeting (before the next council meeting) to review the scope of the project and next steps.

It was RESOLVED to apply to Wychavon District Council to designate the neighbourhood area.

It was RESOLVED to enquire with Emma Kearsey for funding to develop a parish council website, which is considered essential for increasing the transparency and accessibility of the NDP project.

7.2. To consider the following applications to be determined by Wychavon District Council:

7.2.1.W/25/01219/FUL: Land Off, Broadway Road, Childswickham. Variation of condition 2 (approved plans) of planning permission reference W/23/01193/FUL (Construction of 9no. new dwellings with garages, new access and associated landscaping).

It was RESOLVED that the parish council had no objections to the revised plans but ask that consideration is given to specifying that the affordable housing element is retained, with priority given to local families.

7.2.2.W/25/01215/FUL associated ref: W/15/01782/PN: Mount Farm, Mount Pleasant, Childswickham, WR12 7JA. Variation of Condition 10 (25 year use/operation time period) on granted planning appeal W/15/01782/PN (appeal APP/H1840/W/14/3001928) to extend the time period of use and operation to 41 years (until the end of 2056).

It was RESOLVED that the parish council had no objections.

7.2.3.W/25/01248/PIP: Merela House, Evesham Road, Broadway, WR12 7PA. Permission in Principle for the subdivision of the current garden plot and erection of a new dwelling.

It was RESOLVED that the parish council have no objections in principle but would ask the planning authority to carefully consider the proposals to ensure that they do not affect the amenity of existing nearby properties.

7.2.4.W/25/00494/FUL (revised): Land At (Os 0727 3869), Farmers Lane, Childswickham. 8 No. proposed new dwellings and associated works.

It was RESOLVED that the parish council maintain their objections and detailed comments would be submitted in response to the revised proposals accordingly.

7.3. To note responses made under delegated authority for the following applications:

7.3.1.APP/H1840/W/25/3360640 (appeal): Land west of Murcot Road. 6no pitch Gypsy/Traveller site with associated hardstanding, fencing and installation of Package Treatment Plant.

It was noted that the parish council had objected to the proposals and had submitted detailed reports identifying the concerns.

7.3.2.W/25/01059/FUL: Press Meadow House Murcot Lane Broadway WR12 7HS. Proposed part conversion of a residential outbuilding to create a self-contained unit for use as short-term holiday accommodation.

It was noted that the parish council had submitted no objections to the proposals.

8. Highways and Lengthsman Scheme

8.1. To receive an update on the Lengthsman Scheme and to consider any items for the Lengthsman's work schedule

It was sadly noted that the Lengthsman had passed away and the parish council had written to the family to express their sympathies.

8.2. To review engagement of a Lengthsman

It was RESOLVED to appoint Marcus Taylor under a contract for services as Lengthsman for Childswickham.

9. Parish matters for discussion/decision

9.1. To consider and adopt an IT policy

It was RESOLVED to adopt an IT policy.

10. Correspondence for response or action

10.1. Childswickham Memorial Hall: Request for funding to support ongoing cost of broadband

It was RESOLVED to make a donation of £210.00 per annum as a contribution towards broadband costs.

10.2. Wychavon District Council: Applications invited for £245,000 Wychavon Rural Fund

The above funding scheme was noted.

10.3. Wychavon District Council: Emergency planning

It was RESOLVED to ask for further information on Emergency Planning.

10.4. Ministry of Housing, Communities and Local Government: Withdrawal of funding for Neighbourhood Development Plans

It was noted that government funding for Neighbourhood Development Plans had been withdrawn, but Wychavon District Council were continuing to fund them.

11. Finance

11.1. To consider and approve the latest 2025-26 budget expenditure

It was RESOLVED to approve the budget expenditure.

11.2. To consider and approve the latest 2025-26 bank reconciliation

It was RESOLVED to approve the bank reconciliation.

11.3. To approve the following invoices for payment:

11.3.1. David Hunter-Miller (Clerk's salary and expenses - July)

11.3.2. HMRC (PAYE - July)

11.3.3. Wychavon District Council (bin emptying): £116.84

It was RESOLVED to settle the above invoices.

11.4. To note the following payments approved between meetings under delegated authority:

11.4.1. 30/05/25 Wychavon District Council (dog fouling bin): £552.55

11.4.2. 30/05/25 M Newbury (grass cutting): £900.00

11.4.3. 30/05/25 Citizens Advice (donation): £50.00

11.4.4. 09/06/25 David Hunter-Miller (salary and expenses)

11.4.5. 09/06/25 HM Revenue and Customs (PAYE)

11.4.6. 09/06/25 David Hunter-Miller (domain registration): £15.59

11.4.7. 09/06/25 PCC Childswickham (VE day donation): £85.01

11.4.8. 09/06/25 Mr I A Selkirk (internal audit): £150.00

The above payments were noted.

11.5. To note the following direct debit payments between meetings:

11.5.1. 06/05/25 Lloyds Bank (service charge): £4.25

11.5.2. 06/06/25 Lloyds Bank (service charge): £4.25

11.5.3. 06/06/25 Google Cloud (email hosting): £71.02

The above payments were noted.

12. Councillors' reports and items for the next agenda

It was noted that a number of new trees planted by WCC Highways had died or been damaged and it was RESOLVED to report accordingly.

13. Date of the next meeting

The next scheduled meeting is at 7:15PM on Thursday 11th September 2025.

A resolution was passed to exclude members of the public due to the confidential nature of the following item.

14. Clerk's employment: To consider additional hours worked by the Clerk on setting up the new email/domain, submitting planning/appeal representations and preparing the NDP consultation

Confidential matters discussed, refer to addendum to minutes.

The meeting closed at 9:12PM.



David Hunter-Miller
Clerk and RFO