



MINUTES OF THE PARISH COUNCIL MEETING

Held at Catshill Baptist Church
Thursday 24th July 2025, 7.00pm @

Present: Cllrs B Laniosh, (Chair) T Gillespie, S Osman, M Pagett,
B Pagett, J Parry, A O'Hare, K Routley

In attendance: Clerk – Carol Blake, Paul Crysell, Phil Sharpe

Invited: Cllr Bernard McEldowney, Cllr Helen Jones, Cllr Webb, Cllr Dunkley

Apologies Cllr P Masters

Members not present: Cllr K Burgess

All minutes are draft until approved at the next meeting.

25/07-01 To receive apologies from any Member unable to attend
Cllr Masters, Cllr Webb, Cllr McEldowney and Cllr M Dunkley sent their apologies.

25/07-02 Declarations of Interest and/or Disclosable Pecuniary Interests

None received.

25/07-03 Reports from Outside Bodies and District and County Councillors

3.1 Members of the Public – Several members of the public attended the meeting to discuss their concerns about the draft Development Housing plan for Bromsgrove. After a lengthy discussion it was agreed by all to adopt the formal letter of objection from the Parish Council, this will be sent by the Clerk, and a press release will also be sent by the Chairman to BDC expressing the Parish's concerns regarding the decision to ignore the Neighbourhood Plan.

Leaflets will be distributed to explain the meaning of the consultation to all residents so that residents who cannot use technology are also made aware of the situation and have the option to comment and voice their opinions.

3.2 Worcs County Councillor for the Woodvale Division.

All actions from previous meeting for Cllr Dunkley are on-going, Cat-Scan for bench siting, re-allocation of VAS sign Stourbridge Road, cutting back of hedge Stourbridge Road - All are still awaiting up-dates from Highways as Colin Bell is currently on annual leave.

3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook Wards

Cllr Webb was not in attendance but had submitted a report that the Clerk read out to all and has emailed it to all members for information.

3.4 Any other community representative – No representative in attendance.

4. Minutes of the Parish Council Meeting held on 26/06/2025

4.1 It was agreed to accept the minutes of the previous Parish Council meeting held 26/06/2025. The Chairman then duly signed the minutes.

4.2 Matters Arising from this meeting

4.2.1 Cllr Masters to obtain another quote for the Dock Garden.

4.2.2 Clerk to send the Objection email to Housing Development to BDC.

4.2.3 Cllr Routley to produce process document to help residents complete the online form regarding the Housing Development and Cllr Parry to follow the instructions to ensure it is fit for purpose and easily followed.

4.2.4 Cllr Masters to be asked to deliver several News Magazines to Willowbrook Garden Centre in future so that they can be displayed on their Notice board for residents to view.

4.2.5 Cllr R Pagett to contact Cllr Dunkley to request approval to put Christmas lights up on lampposts up to Tesco Express on Old Birmingham Rd.

4.2.6 Cllr Osman to obtain quote for delivery of news magazines.

4.3 Actions**On-going Actions from May meeting:**

4.3.1 Cllr Osman and Cllr Webb to meet and agree the downloading report from VAS signs -On-going

4.3.2 Seek permission to move bench from Braces Lane to Millennium Way – Cllr Webb and Cllr Laniosh - On-going

4.3.3 Set up process for review of Neighbourhood Plan – Cllr Laniosh - On-Going

4.3.4 Arrange meeting with Middle School in September – Cllr R Pagett -On-going

4.3.5 Investigate ongoing supply and purchase of dog waste bags – Cllr O’Hare and Cllr M Pagett – Meeting to be arranged between them to discuss.

Actions from June Meeting

4.3.6 Cllr Dunkley will request that the hedge to be cut back on Stourbridge Rd On-going

4.3.7 Cllr Dunkley will arrange for the VAS sign by Willowbrook to be moved into the 30mph zone. On-going

4.3.8 Quote for the work required at the Dock Garden – Cllr Master On-going. Cllr Masters was not in attendance but had submitted a report, which stated that a quote had been obtained from a local builder for approx. £4500 which includes labour and materials, to build a retaining wall around the Dock Garden, with or without steps the quote would remain the same.

Another quote needs to be obtained, and the Clerk will inform Cllr Masters of this before the work can proceed.

4.3.9 Cllr Dunkley to ensure VAS sign is erected on Cobnall Rd – On-going

25/07-05 Finance and General Purposes

5.1 The payments and receipts report to 08/07/2025 was received and noted.

The council's accounts spreadsheet 8th July was circulated.

An excerpt from the council's budget up to July had been sent along with the bank reconciliation to 08/07/2025, it is as follows:

Bank Reconciliation as at 08/07/2025			
Opening Cash Book balance		£69,516.94	
Add receipts between 1 April -8th July 2025	26,123.00		
Less payments between 1 April - 8 July 2025	-26,912.59		
Cashbook balance at 8 July 2025		£68,727.35	A
Bank statements at 8 July 2025			
Unity Trust Bank	73,593.64		
Equals Card	42.24		
Less unrepresented cheques, as list below	4908.53		
Bank balances at 8th July 2025		£68,727.35	B

5.2 Excerpt from accounts spreadsheet for July 2025

	invoice ref	Description	Receipts	Payments Gross	Payments VAT	Payments Net
Jul-25						
Catshill Games Hub	V057	Providing planting and restoration of Ivy Cottage planter		500.00		500.00
Water Plus	v058	Water Ivy Cottage Gardens		8.26		8.26
Talk Talk	v059	Broadband for office		55.95	-	55.95
Unity Trust Bank	v060	Bank charge, monthly charge		6.00	-	6.00
O2	v061	office mobile		20.20	3.37	16.83
HMRC	V062	PAYE Months 1-3		1,116.87		1,116.87
Mrs C Blake	v063	Working from Home Allowance SLCC Guidelines		24.00	-	24.00
Salaries July 25	v064-65	PO Salary July 2025		1,034.66	-	1,034.66
TopEnts UK	V066	Catshill Fireworks 2025		189.60	31.60	158.00
Meadowfields Ground Maintenance	v067	Maintain shrubs at gardens June 2025		237.60	39.60	198.00
JRB Enterprise Ltd	v068	Dog waste bags		298.80	49.80	249.00
ClIr Sami Osman	v069	Stone for War Memorial reimbursement		282.00		282.00
G Burley and Sons Ltd	v070	5 Window box planters for Summer		1011.00	168.50	842.50
Shaw Loos Ltd	V071	Toilets for Big Weekend		714.00	119.00	595.00
			-	5,498.94	411.87	5,087.07
		Total for year to 31/03/2026	26,123.00	26,912.59	1,681.28	25,231.31

25/07-06 Committee and Representatives Reports

6.1 Chairman's Report – All Committee attendees discussed and agreed upon, the Chairman will send out updated details to all for reference.

6.2 Clerks Report and Correspondence

The clerk asked if she could purchase a new laptop as her current one is over 10 years old and is very slow. It was agreed by all for her to go ahead and purchase one rather than waiting until the next meeting in September to discuss.

It was agreed by all to go ahead with registering the parcel of land by the War Memorial to ensure it is legally owned by the Parish Council in case of any future proposals for the land. The clerk will contact the Solicitor and ask that the process is started to register the land.

6.3 Planning and Development

6.3.1 Draft Local Plan for Development It was agreed to hold another online briefing to discuss the Parish Council's next steps. This date will be at the availability of the two planning experts who will need to attend too.
There is another meeting booked with residents invited to attend, at the Village Hall on 31st July between 4pm and 8pm, Cllr Gillespie, Cllr Osman and Cllr Roulley agreed to attend between these times and Cllr R Pagett would take some notes to share with everyone.

6.4 Training and Professional Development Cllr Laniosh reported that Cllr M Pagett will be the lead co-ordinator for the Training and Development of Councillors, Cllr Pagett will set up a spreadsheet to record all training that is to take place and all attendees. She will contact CALC to request whether refresher training for all Parish Councillors could be organised and the trainer to conduct the training at a local venue.

6.5 Communications

6.5.1 News Magazine It was agreed that the front page for the next Magazine should focus on the draft Housing Development plan. Cllr Osman agreed to obtain some prices on delivering the News Magazines as many of the deliveries were carried out by Bernard McEldowney when he was part of the Parish Council

6.5.2 Parish website Deferred until next meeting

6.6 Reports from Parish Councillors

Cllr Osman requested agreement for another delivery of a tonne of stone approx. £191 for the War Memorial now that the hedge has been cut down. This was agreed to.

Cllr Gillespie is setting up a Planning Committee meeting and asked for dates that are suitable between 28th July and 10th August from the Committee members.

Cllr R Pagett reported that the new Christmas lights have been delivered, Cllr Osman will arrange to meet with Cllr Pagett to test the lights to ensure they are all working correctly.

It was agreed that this year's lights will be placed up to the Tesco Express Marlbrook this year. Cllr R Pagett will liaise with Cllr Dunkley for approval.

25/07-07 Date and Time of Next Parish Council Meeting – Thursday 25th September @ 7:00pm. Catshill Village Hall