

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 16th June 2025

<https://www.littlemalvernandwelland-pc.gov.uk>

@wellandparishnoticeboard

Present

Cllrs. Mr P Riordan (Chair), Mr M Davies, Dr A Davis, Mr P Hancock, Mr P Henderson Brown, Mrs V Nelson, Ms R Sampson, Mrs M Sumner and Mr M Whaley.

In Attendance

District Cllr. Mr J Gallagher, Ms C Wild, Mr D Sharp (Clerk) and 3 members of the public.

75/25 Public Participation

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: No matters were discussed.

76/25 Apologies

To consider acceptance of apologies for absence from Councillors: District Cllr. M Victory.

77/25 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests, Other Disclosable Interests and Non Registable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

78/25 Planning

i. To consider responses to the following any late submitted applications:

Application No	At	Details
M/25/00730/PIP	Church Villa Gloucester Road	Permission in principle for the construction of a single (self-build) residential dwelling
M/25/00757/HP	6 Marlbank Road	Rear and side single storey flat roofed extension
M/25/00849/TC	Hillcourt Farm Hook Bank	Installation of a 20m lattice tower, 6 no. antenna apertures, 2 no. 600mm microwave transmission dishes and equipment cabinets inside an 8m x 8m compound enclosed by a 1.4m high stock-proof post and rail fence with a 1m wide gate and development ancillary thereto.

The following responses were agreed:

M/25/00730/PIP – The Parish Council registered an objection to the application since it lay outside the development boundary and contrary to both SWDP and NP policies.

M/25/00757/HP - The Parish Council submitted the following comments: “The site lies within in the Malvern Hills National Landscape. The extension is quite large in relation to the house. It is not made clear if the therapy room is for personal use or a business. If the latter, there are concerns over the number of vehicle movements and parking facilities.

Doors and windows will be white uPVC. It is not clear on other materials to be used.

We would advise MHDC to require the need for the applicant to refer to the Welland NP Design Policy (D1) and Design Guide, and Malvern Hills National Landscape Policies and Guidance documents in the choice of materials, colours and any exterior lighting”.

M/25/00849/TC - The Parish Council registered support for the application with the following:

At its public meeting on 16th June 2025 the Council considered the published materials accompanying the subject application, listened to the comments, including objections, from members of the public who were present, and considered the balance of the public representations submitted to the previous application on this site.

Councillors present voted unanimously to submit a response supporting approval of the application. It was also agreed to append the comments that the PC had submitted in favour of the previously refused application, most of which are applicable to the current application. It was also agreed to comment on the revised features of the current application that were not previously present.

And an encouragement to 'have your say' to all residents with consultation closing on 4th July.

ii. Decisions notified:

There were none

79/25 Minutes**To consider for adoption the minutes of the Annual Parish Council Meeting held on 12th May:**

These were accepted as an accurate record and they were signed by the Chair.

80/25 Progress reports and matters arising from these minutes

Cllr. Henderson Brown reported on his investigation into creating a 'Youth Council' and he was to liaise with Hanley High School and Hanley Castle Parish Council. District Cllr. Wild was to refer him to the 'Young Peoples Champion' at MHDC.

81/25 Community Development Coordinator

Barbara Stevens' report had been circulated. The main issue was the end of the current funding stream in October. The Parish Council was keen for the scheme to continue and would seek additional funding up to March 2026.

82/25 Reports by District and County Councillors and other Representatives

District Cllr. John Gallagher confirmed that Neighbourhood Plan funding was to cease at the end of this financial year. The Local Government reorganisation was ongoing and a survey was being held until 29th June for comment. Presently the two options were to have a single Worcestershire unitary authority or to split into North (Bromsgrove, Redditch, Wyre Forest) and South (Malvern Hills, Worcester City, Wychavon)

District Cllr. Christine Wild added that there was an online seminar on the Local Government reorganisation on 7th July.

83/25 Working Party and other reports and recommendations**i) Projects**

a) Update on Footpaths Projects: The Rosebud meadow stretch was complete, also the Kingston Close to Drake Street section. Pippin Drive to Drake Street included the purchase of some land from Holly Cottage which was being dealt with by solicitors. It was agreed to pay £1000 on account to cover the sellers legal costs. Giffard Drive to Marlbank Farm was still to be completed. Finally the stretch on Castlemorton Common had been delayed by the discovery of another badger set.

b) Update on Legacy Fund Grant Applications: The Village Hall Committee had submitted an EOI for £24,000 for AV equipment and lighting. Welland Juniors had not been allowed to submit an EOI for improved pavilion hot water supply since they had no security of tenure so the Clerk's application on behalf of the Parish Council was approved.

c) Update on pump track and fitness track quotations: The Clerk confirmed that he had submitted tender requests on the Government 'Find a Tender' site as legally required for both schemes.

d) To consider future biodiversity projects: It was agreed to commit funds to purchase weed suppressing fabric to lay around the mushroom sculptures in the cemetery.

An interpretation board was to be put outside the Parish Hall.

More wildflower turf, seeds and bulbs were to be sourced.

The rain garden for the lych gate was put on hold and a more suitable waste bin was to be put on Blandford Close.

Finally it was agreed to request that the Parish Hall insist that all bookers are made aware that no parking of vehicles on grassed areas is allowed.

ii) Events

Update on Summer Bash preparations: Plans were progressing well for Sunday and a wifi extender system was to be used.

84/25 NEIGHBOURHOOD PLAN REVIEW

To consider how to progress with review: It was agreed to wait until the SWDPR had been adopted before a full review was undertaken. In the mean time an assessment of Community Projects could be undertaken.

85/25 Correspondence

To consider the responses to the following correspondence previously circulated:

FROM	SUBJECT
CALC	Updates/Training/Pay Scales
NALC	Events and Bulletins
MHDC	May Business e-Bulletin
County Cllr. M Victory	Report
Malvern Town Council	First Bus Meeting . 23/06. 6:30pm
Resident	Welland Gardens Cattle Grid
RSPB	Swift Boxes
Resident	Worcestershire Open Studios Banner (i)
DB land and Planning	Proposed Development
Resident	Pump Track Proposals
Carolyn Withington	20's Plenty
MHDC	Local Government Reorganisation Seminar - Online 6pm – 7pm on Monday, 7 July 2025.
MHDC	Have Your Say – Unitary Council (ii)
ONH and MHDC	Neighbourhood Plan Support Update
CDC	Report
Sue Haywood	Biodiversity Update
Linda Price	Farming engagement on 18 th June at Top Barn Farm

(i) It was agreed with the request to put up a banner advertising the event.

(ii) Cllr. Samson was to draft a response and circulate for approval.

86/25 Finance

i. Completion of 'Annual Governance Statement': This was completed and signed by the Chair and Clerk.

ii. Approval of Annual Accounts: These were approved and signed by the Chair and RFO.

iii. Completion of AGAR requirements: The Clerk confirmed that the necessary papers would be forwarded to the external auditor and also posted on the Parish Council website.

iv. To review effectiveness of internal financial controls: The current controls were agreed to be sufficient for the Parish Council's needs.

v. To review financial risk assessment: This had been circulated by the Clerk and it was approved.

vi. To consider payment of invoices presented:

The following payments were made from the **Main Account** between meetings and were ratified:

From/Due To	Date	Amount	Details
Barbara Stephens	02/06	£879.70	Community Development Co-Ordinator
Paytons Solicitors	-	£1,000.00	Solicitor Fees (Footpaths Project)
Total		£1,879.70	

The following payments were approved from the **Event Account**:

From/Due To	Date	Amount	Details
House of Tents	15/04	£424.00	Marquee for Bash
Venture Display Ltd	28/05	£67.80	Banners for Bash
BBC Inflatables	24/04	£170.00	Bouncy Castle for Bash
MHDC	02/06	£21.00	TENS for Bash
TOTAL		£682.80	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	29/05	£320.00	Lengthman Duties (May)
J Moore	01/06	£400.00	Work at Welland Court Cemetery
Smart Cut Ltd	30/05	£450.00	Spitalfield Vertidrain
Parish Online	10/06	£54.00	Annual Subscription
Anthem UK Ltd	04/06	£90.00	Internal Audit Fee
Cash	16/06	£1,500.00	Cash Float for Bash
E Hardman	16/06	£200.00	Handyman (£200 Gross)
D Sharp	16/06	£629.00	Clerk's Fee (40 hrs @ SCP 28. £786.40 Gross)
TOTAL		£3,643.00	

Accounts Summary

Reserves Lloyds B/F	£3,052.51		Main Account B/F	-£9,894.54
Interest	2.03	£3,054.54	MHDC Precept	£18,672.50
			WCC Lengthman	£160.00
Saver Account	£51,935.98		Cemetery Fee (Wright)	£120.00
Interest	106.01	£52,041.99	Service Charge	-£4.25
			Airband (DD)	-£15.00
Event Account	£3,731.84		Airband (DD)	-£15.00
Charges	-£4.25		Pre Payments	-£1,879.70
June Payments	-£682.80	£3,044.79	June Payments	-£3,643.00
Total C/F		£58,141.32	Main Account C/F	£3,501.01

87/25 Any other matters for report or for future consideration

To confirm consideration of climate change actions: The Parish Council confirmed it had considered climate change actions during its decision making process.

88/25 Date of the next meeting

The next Parish Council Meeting will be held Monday 21st July 2025 in Welland Parish Hall at 7.30pm.

There being no further business the meeting closed at 9:55 pm