

SUCKLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

Monday 13th October 2025 at the Parish Councils Playing Field Pavilion, Suckley,
Worcester, WR6 5DE

Minutes of the meeting are draft, until approved at the next parish council meeting.

Members Present.

Cllr R Lewis (Chair)
Cllr H Ormerod (Vice Chair)
Cllr D Clark
Cllr S Jew
Cllr A Mansell
Cllr H Philpotts
Cllr R Roper

In Attendance

Worcestershire County Councillor Chris McSweeney
District Councillor Peter Whatley
Clerk L Cleaver
No members of the public

154. Chair's welcome and to record apologies.

The chairman welcomed everyone to the meeting and for their hard work over the last two months. Lottery prize draw winning numbers for that evening, first prize £100 ticket number 144, second prize £ 50 ticket number 11.
Apology recorded from District Councillor Sarah Rouse, and parish councillor Paul Bradley.

155. Declarations of Interests.

Disclosable Pecuniary Interests (DPI) :-
Cllr Ormerod- payment for the council's lottery prize draw (minute 164 c)
Cllr Ormerod- payment to Malvern Heartstart (minute 164 c)

156. Consideration of any request for a dispensation.

Nothing considered

157. Public Participation

The chairman adjourned the meeting for Public Question Time

(a) Public Question Time. No questions for consideration.

(b) Public Presentation Planning. Nothing considered

(c) Report from County Councillor Christopher McSweeney

Councillor McSweeney confirmed the massive undertaking of selecting one or two unitary councils. The default being one. He also confirmed that a grant award towards the trauma kit cabinet to be £200 and not £150. Chairman Lewis thanked County Councillor McSweeney for this help and support.

Parish councillors raised complaints with regards the recent badly executed road works, the number in the area and the time being taken in some cases (5 days and nights) for what was considered small jobs. County Councillor McSweeney asked if Cllrs could send this information onto him.

(d) Report from District Councillor Sarah Rouse. No report for consideration.

(e) Report from District Councillor Peter Whatley.

Very little happening at the moment, he had no knowledge of what their up to, nothing major being announced. November would be a budget meeting, Still ongoing discussions over two unitary/ one unitary and the cost implications. SWDPr, the Inspector would provide their report more likely in November now, a push towards a very large development of 20,000 or more houses at Parkway. Concerns over many planning applications being refused and so new educational sessions taking place. Rushwick very much still on the table with the station. The chairman Cllr Lewis mentioned the parish council having to pay business rates and had applied to Malvern Hills District Council for rate relief (Mandatory and Discretionary & Discretionary Rural) both refused as rate relief not granted to parish councils. Councillor Whatley confirmed relief could not be granted and suggested relief could be given on bodies with a charitable status.

(f) School report Cllr Helen Philpotts. No report for consideration

158. MINUTES

Minutes of the Parish Council Meeting held 11/08/2025 proposed by Cllr Clark, seconded by Cllr Jew and agreed by all, that the minutes be signed as a true and accurate record. The chairman signed the minutes accordingly.

159. PLANNING – MHDC

(a) M/25/01484/HP

The Garden House, Suckley, WR6 5DE. Removal of existing cladding and installation of proposed cladding (retrospective)(25/9) – No objection to be submitted.

(b) Decision for information only noted by all

M/24/01520/FUL. RMO. RCO & AM Capper. Development of 9 self-build residential dwellings. Land at Suckley (Os 7235 5109). Application withdrawn by the applicant 21st August 2025

160. PLAYING FIELD WORKING GROUP (PFWG)

(a) Report

Key points from the last meeting held on 28 July 2025 summarised as follows:

Chairman:- The meeting noted that Paul Bradley had offered to take over chairmanship of the group, pending his (then) application to join the parish council.

Football Agreement:- The agreement with St John's Football Club had now been signed and lodged with the Clerk.

Use of the Playing Field:- Following from the inaugural summer event, rounder's games and cricket matches had been held successfully on weekend evenings and it is intended that such will begin again when the weather and light conditions favorable.

(b) Bark on play area- removal.

At a previous parish council meeting (11 8 2025) members agreed not to take action to top up the low level planter style bark retainer in the play area but to obtain quotes for the removal of the bark and lay with grass matting. it was noted that all the contractors contacted would not give any sort of guarantee/warrantee if the parish council undertook any of the ground work themselves. Any contractors addressing the work would comply with any waste requirements (EA). Contractors contacted also asked for council consideration of other surfacing, "rubber bonded mulch", Tiger Mulch, Wet Pour Rubber Surfacing and Green Wet Pour. After considering all the surfacing costs including the grass matting, the council's budget current and future, agreed by all to top up the play bark area again in the spring. Quotes for play bark to be discussed at Novembers meeting

(c) Fire Risk Assessment. Deferred until November

(d) Playing Field Improvement Project

Quotations for the work:- Because, at the time, there had been no indication of success or otherwise of the grant application, it had been agreed that potential contractors should be invited to submit expressions of interest. Three such expressions received. The intention is that now the likelihood of approval of the grant more likely more detailed contract specifications drawn up in preparation for a more formal quotation process. A minimum of two quotations are required by MHDC.

Toilet:- There PFWG re-emphasised support for the provision of an external toilet alongside the pavilion; it being hoped that the costs would be covered by the MHDC Legacy Grant. To this end, an informal meeting held with a planning consultant from which it became clear that some scrub/bushes clearance would be advantageous in order that the site would be more clearly visible and accessed. This work will be undertaken by the councillors/WG members. The consultant advised that the application would not be as straightforward as originally thought and, mindful of the lack of time and expertise within the group, it was felt that the consultant be approached.

Developments since the meeting have been:-

Grant – Next Steps. In addition to the specification and contract work, there is work to do in order to comply with the requirements which are conditional to the grant. For example, the offer sets out certain requirements and conditions which we are expected to follow including the need to demonstrate. In addition, there is a need to “capture the positive impact that the grant funding has on the community”. A half-day workshop on this aspect has been offered and Cllr Ormerod has applied to attend on the morning of 20th November. Finally there is a requirement for the parish council to “commit to working” with MHDC to develop the facility into a Community Hub for Wellbeing. This is something that appears to need further investigation and further information has been requested from MHDC. With all this in mind, a meeting of the WG planned on 8 October to take stock, agree on what we need to do and by whom.

(e) Expenditure

e 1 Planning Expenditure - outside toilet

At August's meeting the parish council agreed to fund £600 (£300 planning fees, £100 maps and £200 consultancy fees) for the expected costs of submitting a planning application for a new toilet attached to the Pavilion at the Playing Field. A subsequent meeting with a planning consultant it was shown that these costs were likely to be higher than originally estimated because of the positioning of the field itself, nearness to established trees and the sheer level of detail needed in order to give the council the best chance of success. However the revised estimates are now £234, £120 and £600 respectively as a result of local knowledge, advice as well as the costs of actually compiling the application on our behalf. Additional funding of £400 therefore required. After careful consideration, it was agreed by all to grant the additional funding of £400 making the total cost increase from £600 to £1000, funding would be taken from the ear marked reserve “Playing Field Lottery”.

e 2 Planning Consultant

Consultant (David Fellows) has already provided advice on a “pro-bono” basis. As a result councillors know of actions that they can take to improve the chances of the application being approved. A meeting of the PFWG planned to take the necessary action (clearance of vegetation around the area) There is, however, now little time to start the planning application and so, exceptionally, it was considered most effective to contract with the same consultant and without the usual competition. This would help to avoid the very real risk that as a result of delays caused partly by the lack of a meeting in September, holidays and the already challenging time available we would otherwise be unable to meet the recently repeated warnings from MHDC about timescales. It was agreed by all that the consultant be asked to provide a formal estimate to cover the costs of drawing up the planning application without competition ie 3 quotes in the current circumstances.

(f) Transfer of funds.

Considered and agreed by all to transfer £1500 as per the council's budget from the council's general funds account into the playing fields account to support future payment activity.

(g) Waste Bins.

For some considerable time Cllrs Mansell & Lewis have been emptying two black bins at the pavilion on a regular basis. Even though the parish council now pay business rates, the payment of rates did not cover the emptying of the councils bins. Discussion took place around this concern. Estimated costs provided and the need for budget consideration by councillors.

Agreed by all to firm up quotes to empty just 1 x 350L bin for presentation at November's meeting so this matter if accepted could be reflected in the budget for 2026/2027.

161. REPORTS

(a) Chairman

Councils grit bins:- At the last parish council meeting Cllr Lewis felt the councils grit bins needed to be easily located and "what 3 words" should be used. This information would be incorporated in the councils Asset Register once the number of bins agreed upon.

Parish councils second defibrillator at Longley Green:- The chairman pleased to inform all parishioners that the council has another defibrillator at the Nelson, Longley Green. A mention must go out to Barry Kearney who carried out the electrical work free of charge and to Paul and Vicky Bradley for their support in allowing the defibrillator to be sited on their building for all parishioners to use and also to Leanne Woodcraft who would very kindly carry out the necessary weekly checks and the defibrillator placed on the "circuit". Thank you to all those concerned including Worcestershire County Council for their grant support. Agreed by all to publicise the councils achievement in the next edition of the Sphere Magazine.

(b) Clerk.

Trauma/Bleed Kitt. Confirmation of payment received £102.44 from WCC under the grant award scheme.

Trauma /Bleed kit cabinet. From District Councillor Peter Whatley £100 received. Worcestershire County Councillor Chris McSweeney £150 (awaiting receipt of funds into bank). When funds received total £250.00 will be sufficient to source the cabinet.

Community Facility Legacy Grant Scheme. Submission made 29th May 2025. Confirmation received (24/9) that the grant award had been successful to an amount of £14,995, the parish council invited to progress to stage two.

Online Banking. The clerk asked for an application form so the council can be placed on the waiting list. No application form received, informed (28/8) existing customers (due to technical issues) the bank cannot accept new applications for this service. When available the parish council will be informed. No time frame given.

161 (b1) Agreed by all, to wait and progress matters with current banking provider when available.

External Audit. The parish council has received notification of exempt status for year ended 31st March 2025. By notifying them and claiming exemption, no review by the external auditor will be performed, therefore no certificate or report to be issued. Unless any correspondence received following "public rights of inspection" the parish council will not hear from this body again and no fee to be paid which was noted by all

Neighbourhood Plans. Letter received from Dame Harriet Baldwin MP, who passed the parish councils concerns (funding withdrawal) onto the Ministry of Housing Communities and Local Government. Noted by all that they totally agreed with the parish council on this matter. (MP letter circulated to all members 27/8)

The My Parish Website. Currently supported by Worcester County Council. Support will not continue (details as circulated to all members). Future budget consideration for the year 2026/2. Worcestershire CALC has worked with 4 website providers & a discount may be forthcoming. Noted by all the suggested cost of £600 to £1000 year one for a new website

161 (b2) Agreed by all to progress matters with CALC's four suggested web providers.

Insurance Renewal 1st October. Discussed and noted by all the lower renewal cost £884,42 giving the parish council a saving on its premium this year of £391.44 **161 (b3).**

Agreed by all that no additional assets should be included on the councils Asset Register for insurance purposes **161 (b4)**

Electrical Installation Condition Report- Pavilion The certificate issued on 23/11/23. A Discussion took place with regards its renewal and a discussion with the electrical contractor, at least an email confirmation with regards a renewal date for now required. Agreed by all that this subject be progressed with the contractor with a conclusion reached before the next council meeting.

161 (b5)

GDPR Data Protection Fee Due November 2025. Last year's fee £40, this year fee to be £52.00. As the council has set up a direct debit an annual reduction of £5 will be given.

30th September 2025 CALC & Public Health Worcester Webinar. Understanding Town and Parish Data attended by the clerk. Slides and recording can be made available to any member. Cllr Jew requested the information..

(d) John Palmer Education Foundation Annual Meeting

Noted by all the minutes presented:-

Minutes of the Trustees of the John Palmer Educational Foundation (JPEF) Meeting Tuesday 23rd September 2025 Meeting held virtually . No apologies

Present:

Damian Clark- Chair of John Palmer Trust, Margaret Panter- Trustee Worcester Municipal Charities
Chris McSweeney- County Councillor, Margaret Jones- Trustee for Worcester Municipal Charities
Di Holloway- Treasurer and Trustee for Worcester County Council, Rebecca Roper- Trustee for Suckley Parish Council, Helen Field- Head Teacher Suckley School (Note taker)

Introductions

All welcomed to the meeting and thanks for attendance given by DC. Introductions from all.

Election of Chair

DC stepped forward and all in agreement. DC elected chair of John Palmer Trust

Acceptance of the Minutes from last meeting

MP asked for HF to clarify what the John Palmer award means. HF explained it was a trophy e had in school with a plaque stating it was the John Palmer Trust Award. Prior to the pandemic a child was singled out to receive the JPT award. Post the pandemic HF has presented the cup to the all of the leavers from Suckley School during their leavers service where the John Palmer Trust is explained. It is awarded to all in recognition of all that they have achieved throughout their educational experience in primary school. All approved and accepted previous minutes as an accurate record. HF agreed to take the minutes of this meeting. Treasurer's Report and Accounts DH shared that the accounts had been approved at the last meeting. They have been uploaded to the charity commissions website. Question: 'Who checks them?' (DC) Answer: 'They have been audited by Karen Smith' (DH). DH explained that the money had been transferred to Suckley School as agreed. This year there will be £1189. Currently the balance is showing as £579.60. How the request for the funding is allocated was discussed. The Suckley playing Field committee would be interested in making a request and so would Suckley School. It was decided interested parties would need to put a request in through the means of a letter. Matters arising Question: 'Has the building work at the school been done?' (MJ). HF discussed the progress so far and how pleased they were with the initial work that has been completed. The children are due to move back into the classroom next week and the ramp should be completed in the October half term. HF offered for any trustees who would like to visit the school to get in touch. As there may well be more than one interested part MJ reiterated that any requests for funds be submitted in writing. DH suggested any monies could be split if deemed appropriate.

DH clarified that there is still £579.60 in the account and requests could be made for that. MJ suggested £579.60 wouldn't be enough for the playing field work and whether the school would be interested in writing a proposal to use the money for educational resources to refurbish the new classroom. CS suggested the classrooms resources would be a better fit for the charity which states educational in the title. HF will submit a request for the £579.60 to be used for educational resources for the new build. She will circulate the letter via email to all parties. Question: 'How much will the next award be that be?' DH. MJ was not able to give a precise figure but will be over £900. HF will submit a second proposal letter later in the year. MJ agreed to let others know the date of the meeting to out any proposals forward. HF reiterated invitation to school. DH gave thanks to DC for taking the lead and organising the JPT meeting. AOB None Date of Next Meeting Tuesday 22nd September 2026 4.00pm

(d) The Hill Trust. Cllr Ormerod

1. After the hiatus of the last few years, caused by the long term lease agreement with Fledgelings Nursey and the necessary repairs and improvements, business seems to have settled somewhat. The Trustees have continued to pay attention to financial control and are paying particular attention to the running costs including heating and lighting, water and grounds maintenance.
2. On occasion, the legacy fittings and contents have, unsurprisingly, been found to be inconsistent with the needs of the youngsters and, following the relocation of the large storage cabinet from the building to the PC's pavilion, the next item removed has been the piano!
3. The last meeting of the Trustees was 18 March 2025 and the next one will be on 14 October 2025.

(e) The Suckley Charity. Cllr Ormerod

1. At the Annual Parish Meeting in May, I reported that the Trustees, having received the Charity Commission's agreement to a revised governing document, then intended to do ahead with plans to convert from an unregistered charity to a Charitable Incorporated Organisation. In short, it has now been decided that the advantages of adopting this classification would be insignificant when compared to the workload and likely cost of conversion even of such a small charity. The charity was removed from the list of registered charities in 2009 when its annual revenue fell below the minimum limit of £5000.
2. The Trustees will now consider how best to recommence making payment to justifiable causes and organisations.
3. The council's representatives are Becki Roper and Howard Ormerod (who also doubles up as the Charity's Clerk/Treasurer)

162. COMMUNITY - PROJECTS/ITEMS FOR DISCUSSION/UPDATE

- (a) **Atlas Tower Mobile Mast.** Deferred until November.
- (b) **Neighbourhood Plan.** Cllr Jew asked for consideration of a letter be sent to MHDC seeking to provide financial assistance for the councils neighborhood plan.
- (c) **VAS Information –** Deferred until November.

163. GRANT/DONATIONS - APPLICATIONS FOR CONSIDERATION

- Grant application to the Football Foundation.** Deferred until November.

164. FINANCE

- (a) **Bank Reconciliation** to the end of August 2025 scrutinised by all. Closing balance end of August general funds £20,148.31, playing field £3703.00, with no further comments the reconciliation signed by the chairman.
- (b) **Budget v Actual** to the end of August 2025 scrutinised by all. Spend to date £11,613.57, income received to date £14,836.86. Cllrs considered variances with the clerk to move any saving variances (Audits, Insurance, Services) into "Community Activities" to removing the word "Map" from the header as the map board project now complete. A review to take place in November.
- (c) **APPROVAL OF PAYMENTS**
Proposed by Cllr Lewis and seconded by Cllr Jew and agreed by all to make the following payments two signatures required:

Playing Field account:

£ 54.00	Cheque 0322	MHDC. Rates due 1 st November 2025 - Pavilion
£150.00	Cheque 0323	Nov lottery, Cllr Ormerod prize draw
£132.00	Cheque 0324	Smart Cut – Football pitch cut and let fly 5/8 (inv 26370)
£264.00	Cheque 0324	Smart Cut Football pitch cut & let fly 2/9,18/9 (inv 26647)
£ 54.00	Cheque 0325	Reimburse the clerk, payment made to MHDC 1 st Oct rates due as no meeting in September.

General funds account

£ 656.05	Cheque 1207	L Cleaver clerks August 2025 salary
£ 655.85	Cheque 1207	L Cleaver Clerks Sept 2025 salary
£ 54.74	Cheque 1207	L Cleaver clerks Aug & Sept 2025 expenses (as circulated)
£ 360.00	Cheque 1208	Lengthsman RW July (worksheets circulated ahead of the meeting)
£ 50.62	Cheque 1209	Cllr Ormerod, reimbursement, grant to Malvern Heartstart
£ 599.22	Cheque 1210	HMRC third quarter PAYE
£ 100.00	Cheque 1211	Suckley Womble. Replacement chq (chq 1192 May, still not presented)
£ 100.00	Cheque 1212	Suckley Festival. Replacement chq (chq 1193 May, still not presented).
£ 140.00	Cheque 1213	Transfer to playing field account (St Johns Football as below ref (e))
£ 884.42	Cheque 1214	Reimburse the Clerk, Councils Insurance paid, due 1 st Oct

(d) PLAYING FIELD ACCOUNT

Noted by all direct debit payment taken, July:- Water Plus £8.89. August:- Water Plus £9.93, EDF final payment £89.16, Valda Energy £20.83

(e) PARISH COUNCIL GENERAL ACCOUNT

Noted by all automatic monthly receipt bank interest £21.99 July, £18.21 August.
To note St. Johns Football Club payment £140 (should be into the Playing Field Acc), £102.44 from WCC for the Bleed/Trauma Kit

(f) EAR MARKED RESERVES.

Agreed by all to make the following reserve £102.44 from WCC for the Bleed/Trauma Kit.

165. JULY 5th SUMMER EVENT – PARISHIONERS IDEAS

Following the parish council and playing fields working group summer event, the below suggestion received from parishioners. More events, Pavilion used as a hub for activities and events. Resources used by the local community members for commercial purposes, dog training classes, fitness groups, running groups, football & rugby. Children's bike track around the outside of the field. Children's zip wire. Having considered all suggestions, agreed by all to seek the thoughts of all parishioners and this would be addressed in conjunction with the Neighbourhood Plan Consultation and put forward with regards the Grant Legacy Scheme.

166. DEFIBRILLATOR INSTALLATION AT THE NELSON LONGLEY GREEN

It was agreed at the last meeting for the Clerk to be given delegated powers to receive three quotations and to accept the lowest suitable quote for this installation once the council had received written acceptance for its installation and providing a contractor not found who would provide the necessary works free of charge. Noted by all quotations not required as the work undertaken free of charge by a suitably qualified contractor. The council's agreement between the site and the council did not reach a conclusion. The council's agreement to be therefore rescinded which was agreed by all. Instead the site acknowledged that the defibrillator could be installed on their wall and for the provision of free electricity. As soon as fully operational the new defibrillator would be recorded on the circuit.

167. BUDGET

(a) Reviewed by all the budget as presented 2026/2027 showing an expenditure and income of £24,945.61. Members agreed that the lottery prize draw would take place next year and the budget would need to reflect this. It was agreed having discussed the figures, that members to further review outside of the meeting for a further two weeks (by Monday 27th October) and any further suggestions to be emailed to the clerk together with the reasons supporting the change.

(b) Reviewed by all the budget 2027/2028 as presented with no further comment.

168. TRAIN THE TRAINER

Parish Council meeting 9th June 2025. - discussed and agreed to take up the CPR & defibrillator training for parishioners provided by Malvern Heartstart with no cost to the parish council, it was also agreed to follow up the "Train the Trainer" courses to be held later in the year. Heartstart West Worcestershire which is a new project funded by Malvern Hills District Council and coordinated by Community Action Malvern and District, is run entirely by volunteers. This new project will initially see the formation of at least five community resuscitation schemes with the overall aim of the project to increase the chance of surviving a cardiac arrest in the Malvern Hills area, making CPR and defibrillator training available and free of charge to individuals, community groups, schools and local businesses. The first five community resuscitation schemes will be based in the following wards. Kempsey & Tenbury October 2025, Martley and Great Whitley & Longdon February 2026, giving good coverage across the MHDC area. It will be unlikely that Suckley will be set up as a scheme as these villages are normally covered by Malvern Heartstart. More trainers are needed for Heartstart Malvern, no previous training or resuscitation experience needed as a comprehensive induction plan provided. The only expectation of the trainers will be to support one training session lasting 90 minutes most months. Therefore If anyone wishes to become trainers, they could apply as mentioned above at no cost to the parish council but would need to help with the training of others. If one or two people wished to become trainers just for Suckley, they could

be trained through Heartstart Malvern FOC and also loan the equipment FOC. As both the training and equipment free of charge, no cost to the parish council.

In both the examples above there would be no cost to Suckley Parish Council with regards "Train the Trainer" courses. The parish council still has the opportunity to take up further training for parishioners FOC with Malvern Heartstart. This was noted by all, the clerk asked to contact Lindsey who had approached the parish council to take up the opportunity of training.

169. MEMBERSHIPS

Agreed by all to make the following changes. The clerk to be added to the councils FB page for the posting of articles and publications. Defib checker at Longley Green to be Leanne Woodcraft. The Sphere magazine publication, Cllr Roper to be added. The updated members list would be posted on the councils website.

170. QUOTATIONS: ARBORICULTURAL SURVEY & TREE HAZARD ASSESSMENTS

It is a requirement for all parish councils to undertake the above assessment so as to discharge their common law duty of care in so far as having the trees surveyed by a competent person. This carried out every three years. The previous consultant had been contacted but they had retired but provided contact information of suitably qualified arboricultural consultants.

The typical cost for a tree survey depending on the tree type and number could be around £950

It was noted by all that the council has a considerable amount of trees to be considered for assessment on the playing field area (32) and Longley Green Quarry (8) a total of 40 trees

Three consultants contacted for quotes.

Consultant 1) Unable to help due to current workload, 2) No reply, 3) Quote received for all trees over 100mm dia. £1260 plus vat. Any additional trees found would be charged at an additional fee £12.50 plus vat. The assessment report would be sent by PDF file and a reminder set when a resurvey required. Members noted the difficulty in obtaining quotes and the urgent need to undertake such a report and therefore agreed to accept without further delay quotation number three.

171. REMEMBRANCE DAY 11th NOVEMBER 2025.

This is an annual event which has been held at the Memorial Ground in Longley Green for several years. It is a Parish Council event rather than a Church one at which the local Reverend has generally always been willing to lead the service or to nominate a replacement and to play *The Last Post* and *Reveille* (using smart speakers) at the appropriate time. Traditionally the Council Chairman has welcomed attendees and laid the wreath on behalf of the parish council. The delivery of the Kohina Epitaph can be done by the Chairman or any other attendee. In preparation for the event, councillors have inspected the area, obtained replacement poppies and/or sand, cleaned the stones and statuettes and made the area as safe as reasonably possible, bearing in mind the wide range of ages of the public attending.

It would be correct to invite Reverend Anne Potter to again lead the service this year and to liaise with her with the order of service. This year some remedial work on the area is needed. First (as with last year) the paving has become slippery in parts and would benefit from a jet wash and chemical moss control. Replacement Poppies are needed as they have weathered over the year. A replacement piece of fencing will be required to replace a rail which has rotted. The front stone, which holds the sand and poppies is in need of cleaning. The other minor improvements needed will be undertaken by councillors as usual. The Reverend Anne was free to attend as normal. The chairman or vice chairman would say the relevant words around "we will remember them".

The Lengthsman would provide the necessary (cleaning and moss treatment) work.

The clerk to obtain 27 new poppies @£3 each and a wreath £19.99 from the Poppy Shop UK agreed by all. An announcement of the event on FB and the council's website.

172. TO RECEIVE REPORT OF PARISH COUNCILLORS

Cllr Mansell was pleased to inform that Carol Price and Annette Savage would be contacting local parishioners to sort funding by way of a flyer with regards the funding of another defibrillator at Lower House Dairy.

173. MEMBERS TO RAISE ISSUES FOR DISCUSSION AT THE NEXT MEETING

174. CONFIDENTIAL MATTERS

The Council may resolve to close the meeting to members of the public in order to discuss matters relating to confidential matters such as contacts, legal action staffing, as allowed by the Public Bodies (Admission to Meeting) Act 1960

175. CLERKS REVIEW

Reviewed by all members the clerks request to amend the email circulation process, this accepted and agreed by all with immediate effect.

With no further business, the meeting closed at 9.30pm

Signed Cllr R Lewis Chairman..... Dated 10th November 2025

SUCKLEY PARISH COUNCIL MEMBERS: _

Cllr Richard Lewis Chair, Cllr Howard Ormerod Vice Chair, Cllr Paul Bradley, Cllr Damian Clark, Cllr Simon Jew, Cllr Andrew Mansell, Cllr Helen Philpotts, Cllr Rebecca Roper.