

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,
Tel: 07846 125405 email hmhspsc@gmail.com
www.worcestershire.gov.uk/myparish

**Minutes of the Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council
held at 7.00 pm on Monday 15th September 2025
at Salwarpe Village Hall**

PRESENT: Cllr. A Thawley (Chair) Cllr. B. Meddings. Cllr. A Thomas. Cllr. A. Phillips. Cllr. J Brodrick, Cllr. M. Armitage, Cllr. J. Hill. Cllr R. Hewitt

IN ATTENDANCE E Gallagher (Clerk).

1 Resident of the Parish
2 Residents of Droitwich Town

No	Minute	Action
1.	<p>Apologies Cllr P. Oakley Cllr J Clarke County Cllr. S. James District Cllr. N. Wright District Cllr. D. Birch (Non-attendee)</p> <p>7.00 Meeting suspended for Public Question Time (See notes following Minutes)</p> <p>7.10 Meeting Reconvened</p>	
2	<p>Declarations of Interest/Code of Conduct</p> <p>To Declare any interest Cllr. A Thomas. W/25/01545/Ful Strand Lane Non-pecuniary. Applicant-known to the councillor.</p> <p>To Declare any Dispensations Cllr. M. Armitage. Court Farm Anaerobic. 23/00007/CM Dispensation extended until November 2025 May participate in discussion but may not vote.</p> <p>To note the Code of Conduct and requirements of the Transparency Regulations Noted: The Parish Council was now classified intermediate category with greater than £25,000 turnover.</p> <p>To note the Right to Record meetings: Noted.</p> <p>To confirm any necessary update to the Register of Interests</p>	
3.	<p>Minutes Councillor A. Phillips proposed that the minutes of the Parish Council Meeting of 21st July 2025 be accepted as an accurate record. Councillor A. Thomas seconded the proposal.</p>	

	The Draft Minutes of the Parish Council Meeting held on 21 st July were unanimously approved as being a correct record and signed by the Chairman.	
4.	County and District Councillors Progress on Items from Minutes 21st July not otherwise not covered by the agenda No County or District Councillor Present	To be carried forward to Nov
5	Chairman's Report i) Canal Health Corridor – Update Work appeared to have ground to a halt. The Place Project Officer, however, had stated that work was on track. There were issues relating to poor workmanship and incorrect material usage. District Councillor Birch had, at the meeting of 21 st July, agreed to address these issues with the project team. It was agreed that this item should be deferred to the next meeting as District Councillor was a non-attendee and therefore no update was available ii) Anaerobic Digester County Councillor James had spoken with the Head of Planning and it was anticipated that the application would not be submitted to the Planning Committee until the New Year (2026) (Cllr James apologies noted – update notified via email correspondence). iii) Change of Bank Account HSBC had completed safeguarding checks without the need for evidence of updated councillors' personal details. CALC had advised that the only alternative suitable banking facility would be Unity Trust Bank as this bank specialised in local government accounts. It was felt that, in view of the likely disruption of unitary authority negotiations, it was not an appropriate time to change bank accounts. Councillor Phillips proposed that moving bank accounts should be deferred to a future date (if necessary). This was seconded by Councillor Hewitt and passed unanimously. iv) Public Consultation Chawson Lane Development To await receipt of a formal application – see Public Question Time notes	Nov 25 meeting Cnty. Cllr James To update
6	Deputy Chair Report The Deputy Chair had intended to present various long-term highway issues to the County Councillor. As the County Councillor was not in attendance, it was suggested that the Deputy Chair should document the issues with area maps and present this information, via the clerk, to County Councillor James via email. Councillor Meddings agreed to provide information to assist the Deputy with this task.	Cllr. Thawley/ Cllr Meddings
7.	Councillor Reports i) Website/gov.com Domain – Cllr R. Hewitt A quotation had been received from 'Parish Council Websites.' This company specialised in the development and hosting of Parish Council websites and the arrangement of domain addresses. Councillor Hewitt had scrutinised the quotation and felt that the provider would meet the Parish Council's requirements at a very reasonable cost. He did however feel it would be necessary to speak with the provider to clarify and solidify facts. He suggested setting up a video conference involving all parties (relevant councillors/clerk company representative) A suggestion was made to view council websites already provided by this contractor. The clerk offered to contact the provider to ask for details of local parishes who had already contracted with this company	Cllr Hewitt/ Clerk/ Chairman

<p>ii)</p> <p>ii)</p> <p>iv)</p> <p>v)</p>	<p>Social Media Policy – Cllr R. Hewitt This issue would be addressed and incorporated within the development of a new website. It was suggested that, once developed, Facebook be discontinued in favour of notifications through the website.</p> <p>Absolute Title - Memorial Land – Cllr. B Meddings The application for the transfer of Possessory Title to Absolute Title for the Memorial Land at Salwarpe had been submitted by the County’s Legal and Governance Department. The cost for legal work would be £400 (due on completion). Councillor Meddings had spoken with the senior conveyancer and had been informed that a backlog within Land Registry meant that Completion was likely to be delayed until the end of 2025 or early 2026</p> <p>Remembrance Sunday 9th November 2025 – Cllr. B. Meddings The Memorial Service would commence at 9.30am. Wreaths had been ordered and the organisation of cleaning the monument, prior to the Service of Remembrance, was in hand. An article, relating to the service, had been placed in the community magazine. Councillor Thomas would lay a wreath on behalf of the Parish Council and a local resident would be approached to lay a wreath on behalf of the resident community. Wreaths would remain in situ until Armistice Day had passed.</p> <p>Martin Hussingtree Pond – Cllr. A. Phillips Councillor Phillips had attended a training course, hosted by Worcester Wildlife Trust, on pond management. The Parish Council’s management complied with the Trust’s recommendations. Councillor Philips asked the meeting to consider the extension of the contract for annual pond clearance to cover the current financial year (2025/2026). The anticipated cost would be circa £400. Councillor Hewitt proposed the extension be accepted. Councillor Armitage seconded the proposal and the motion was unanimously passed</p>	<p>Cllr Hewitt</p> <p>Cllr Meddings</p> <p>Cllr Meddings</p> <p>Cllr. Phillips</p>
<p>8.</p>	<p>Salwarpe Village Hall – Cllr. J. Hill No report</p>	
<p>9.</p> <p>i)</p> <p>ii)</p> <p>iii)</p> <p>iv)</p> <p>v)</p> <p>vi)</p>	<p>Finance</p> <p>Review of Payments made and Received since Last Meeting Reviewed/Approved</p> <p>Report on Year-to-date Expenditure Noted</p> <p>Monitoring Officer to Confirm Accuracy of Bank Payments Agreed</p> <p>To Note NALC Pay Award Noted</p> <p>To Note Completion of Audit The external audit had been completed and Completion Notices posted. The clerk was thanked for her efforts in relation to the audit.</p> <p>Consideration of Grant Request for Churchyard Maintenance A request had been received for a grant of £1500 towards the costs of ground maintenance for three churches situated within Hindlip, Martin Hussingtree and Salwarpe parishes. Discussion took place and it was suggested that this grant should not be relied upon by the church. It was felt that there were possibly other ways of showing support.</p>	<p>Clerk</p>

viii)	Non -Attendance by County & District Councillors Councillor Phillips asked for a complaint to be submitted relating to the non-attendance of any of the District or County Councillors	Clerk
13	Items Carried Forward for Noting Defibrillator Renewal of Battery due November 2027. (ii) Pads expiry date May 2028 (iii) Warranty of AED expiry April 2023. Memorial Land. Possessory Title 2024. Absolute title submitted for registration of ownership with Land Registry. Pensions Regulator. Auto enrolment compliance. Re-declaration made 28 th February 2023. Next redeclaration due February 2026 Cherry Lane Advertising Hoarding – May 2026	
	Date of Next Meeting The next meeting of the Parish Council was scheduled for Monday 17th November 2025 at 7.00pm in the Main Hall of Salwarpe Village Hall	

There being no further business the Chairman closed the meeting at 8.25 pm.

Signed..... Date
Chairman

Public Question Time

Two residents living within Droitwich Town had attended to obtain further information on a public consultation relating to a potential proposal for development at Chawson Lane. Previous planning applications at this site, for up to 163 properties, had been unsuccessfully submitted (W/14/02812/OU – Withdrawn and W/15/03199/OU resubmission - Refused)

Councillors informed the residents that their intention was to wait for a formal application to be submitted after which a public meeting would be held to discuss the proposals.

The residents asked to be kept informed as they were non-parishioners and provided their email address for future correspondence

A third resident belonging to the parish had attended to observe council proceedings.