HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,

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Minutes of the Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.00 pm on Monday 15th September 2025 at Salwarpe Village Hall

PRESENT: Cllr. A Thawley (Chair) Cllr. B. Meddings. Cllr. A Thomas. Cllr. A. Phillips. Cllr. J

Brodrick, Cllr. M. Armitage, Cllr. J. Hill. Cllr R. Hewitt

IN ATTENDANCE E Gallagher (Clerk).

1 Resident of the Parish

2 Residents of Droitwich Town

No	Minute	Action
1.	Apologies	
	Cllr P. Oakley	
	Cllr J Clarke	
	County Cllr. S. James	
	District Cllr. N. Wright	
	District Cllr. D. Birch (Non-attendee)	
	7.00 Meeting suspended for Public Question Time (See notes following Minutes)	
	7.10 Meeting Reconvened	
2	Declarations of Interest/Code of Conduct	
	To Declare any interest	
	Cllr. A Thomas. W/25/01545/Ful Strand Lane Non-pecuniary. Applicant-known to the councillor.	
	To Declare any Dispensations	
	Cllr. M. Armitage. Court Farm Anaerobic. 23/00007/CM Dispensation extended until	
	November 2025	
	May participate in discussion but may not vote.	
	To note the Code of Conduct and requirements of the Transparency Regulations	
	Noted: The Parish Council was now classified intermediate category with greater than £25,000 turnover.	
	To note the Right to Record meetings:	
	Noted.	
	To confirm any necessary update to the Register of Interests	
3.	Minutes	
	Councillor A. Phillips proposed that the minutes of the Parish Council Meeting of 21st July	
	2025 be accepted as an accurate record. Councillor A. Thomas seconded the proposal.	

	The Draft Minutes of the Parish Council Meeting held on 21st July were unanimously approved as being a correct record and signed by the Chairman.	
4.	County and District Councillors Progress on Items from Minutes 21 st July not otherwise not covered by the agenda No County or District Councillor Present	To be carried forward to Nov
5 i)	Chairman's Report Canal Health Corridor – Update Work appeared to have ground to a halt. The Place Project Officer, however, had stated that work was on track. There were issues relating to poor workmanship and incorrect material usage. District Councillor Birch had, at the meeting of 21st July, agreed to address these issues with the project team. It was agreed that this item should be deferred to the next meeting as District Councillor was a non-attendee and therefore no update was available	Nov 25 meeting
ii)	Anaerobic Digester County Councillor James had spoken with the Head of Planning and it was anticipated that the application would not be submitted to the Planning Committee until the New Year (2026) (Cllr James apologies noted – update notified via email correspondence).	Cnty. Cllr James To update
iii)	Change of Bank Account HSBC had completed safeguarding checks without the need for evidence of updated councillors' personal details. CALC had advised that the only alternative suitable banking facility would be Unity Trust Bank as this bank specialised in local government accounts. It was felt that, in view of the likely disruption of unitary authority negotiations, it was not an appropriate time to change bank accounts. Councillor Phillips proposed that moving bank accounts should be deferred to a future date (if necessary). This was seconded by Councillor Hewitt and passed unanimously.	
iv)	Public Consultation Chawson Lane Development To await receipt of a formal application – see Public Question Time notes	
6	Deputy Chair Report The Deputy Chair had intended to present various long-term highway issues to the County Councillor. As the County Councillor was not in attendance, it was suggested that the Deputy Chair should document the issues with area maps and present this information, via the clerk, to County Councillor James via email. Councillor Meddings agreed to provide information to assist the Deputy with this task.	Cllr. Thawley/ Cllr Meddings
7. i)	Website/gov.com Domain – Cllr R. Hewitt A quotation had been received from 'Parish Council Websites.' This company specialised in the development and hosting of Parish Council websites and the arrangement of domain addresses. Councillor Hewit had scrutinised the quotation and felt that the provider would meet the Parish Council's requirements at a very reasonable cost. He did however feel it would be necessary to speak with the provider to clarify and solidify facts. He suggested setting up a video conference involving all parties (relevant councillors/clerk company representative) A suggestion was made to view council websites already provided by this contractor. The clerk offered to contact the provider to ask for details of local parishes who had already contracted with this company	Cllr Hewitt/ Clerk/ Chairman

ii)	Social Media Policy – Cllr R. Hewitt	Cllr Hewitt
"',	This issue would be addressed and incorporated within the development of a new website. It was suggested that, once developed, Facebook be discontinued in favour of notifications through the website.	Ciii Flewitt
ii)	Absolute Title - Memorial Land – Clir. B Meddings The application for the transfer of Possessory Title to Absolute Title for the Memorial Land at Salwarpe had been submitted by the County's Legal and Governance Department. The cost for legal work would be £400 (due on completion). Councillor Meddings had spoken with the senior conveyancer and had been informed that a backlog within Land Registry meant that Completion was likely to be delayed until the end of 2025 or early 2026	Cllr Meddings
iv)	Remembrance Sunday 9 th November 2025 – Cllr. B. Meddings The Memorial Service would commence at 9.30am. Wreaths had been ordered and the organisation of cleaning the monument, prior to the Service of Remembrance, was in hand. An article, relating to the service, had been placed in the community magazine. Councillor Thomas would lay a wreath on behalf of the Parish Council and a local resident would be approached to lay a wreath on behalf of the resident community. Wreaths would remain in situ until Armistice Day had passed.	Cllr Meddings
v)	Martin Hussingtree Pond – Cllr. A. Phillips Councillor Phillips had attended a training course, hosted by Worcester Wildlife Trust, on pond management. The Parish Council's management complied with the Trust's recommendations. Councillor Philips asked the meeting to consider the extension of the contract for annual pond clearance to cover the current financial year (2025/2026). The anticipated cost would be circa £400. Councillor Hewitt proposed the extension be accepted. Councillor Armitage seconded the proposal and the motion was unanimously passed	Cllr. Phillips
8.	Salwarpe Village Hall - Cllr. J. Hill No report	
9. i)	Finance Review of Payments made and Received since Last Meeting Reviewed/Approved	
ii)	Report on Year-to-date Expenditure Noted	
iii)	Monitoring Officer to Confirm Accuracy of Bank Payments Agreed	
iv)	To Note NALC Pay Award Noted	
v)	To Note Completion of Audit The external audit had been completed and Completion Notices posted. The clerk was thanked for her efforts in relation to the audit.	
vi)	Consideration of Grant Request for Churchyard Maintenance A request had been received for a grant of £1500 towards the costs of ground maintenance for three churches situated within Hindlip, Martin Hussingtree and Salwarpe parishes. Discussion took place and it was suggested that this grant should not be relied upon by the church. It was felt that there were possibly other ways of showing support.	Clerk

	The Parish Council, in its annual precept review, had budgeted an amount of £1200 for this purpose. The Chairman proposed awarding a grant (to Salwarpe & Hindlip with Martin Hussingtree PCC) of £1200 in line with the budgeted allowance. This was seconded by Councillor Thomas and passed at a ratio of 7 for the proposal with 1 abstention.	
10	Planning Consultations - Appendix 2-4	
	Planning Applications Noted Enforcements and Appeals Noted	
	Temporary Granted Permissions	
	Noted	
11	Correspondence Councillor Hill thanked the parish council for the letter of condolence sent to the family on the death of former councillor, Mr. T. Hill	
12.	Items for Future Agenda	
i)	Community Payback Scheme – Cllr Hewitt Councillors to suggest suitable projects for the involvement of individuals sentenced to community service.	All Councillor s
ii)	To note – Cllr. Armitage Councillor Armitage had been approached by residents who had voiced their objection to encouraging walkers on country lanes	
iii)	Provision for External Seating and other Facilities at The Vale Crematorium, Pershore – Cllr Brodrick Cllr. Brodrick asked the clerk to approach the District Councillor regarding the lack of external seating and other facilities at The Vale crematorium. A distressing situation had been witnessed as a result.	Clerk
iv)	Reduction of 40mph Speed Limit on Lanes to 30mph – Cllr Hill Cllr Hill questioned why the lanes had not been reduced to 30mph and was advised that the Speed limits were set in accordance with statutory Highway regulations.	
	Cllr Hill left the meeting 8.20pm	
v)	New Gateway at Copcut Lane - Cllr Oakley Cllr. Thomas to investigate	Cllr Thomas
vi)	Defibrillator at Ladywood – Cllr Meddings Councillor Meddings had been approached by a resident requesting the provision of a defibrillator to be sited within Ladywood. Councillor Meddings had responded highlighting the need for additional factors such as guardianship, monthly monitoring, cost of electricity and replacement of pads and battery. She offered to contact Sainsbury's at Copcut Rise and draw up a map of all defibrillators currently sited within the three parishes for display on noticeboards and Facebook.	Cllr. Meddings
vii)	Salwarpe CIL – Wescoe Development – CIIr. Thawley A Community Infrastructure Levy payment of £2460.84 had been received. Councillors were asked to consider suitable projects to be completed within a five-year deadline.	All Councillor s
vii)	New Steps at Copcut Roundabout. Lack of Action on Muddy Slope at Nearby Location – Cllr Oakley	Chairman/ Cnty Cllr.
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viii)	Non -Attendance by County & District Councillors Councillor Phillips asked for a complaint to be submitted relating to the non-attendance of any of the District or County Councillors	Clerk
13	Items Carried Forward for Noting	
	Defibrillator Renewal of Battery due November 2027. (ii) Pads expiry date May 2028 (iii) Warranty of AED expiry April 2023.	
	Memorial Land. Possessory Title 2024. Absolute title submitted for registration of ownership with Land Registry.	
	Pensions Regulator. Auto enrolment compliance. Re-declaration made 28 th February 2023. Next redeclaration due February 2026	
	Cherry Lane Advertising Hoarding – May 2026	
	Date of Next Meeting The next meeting of the Parish Council was scheduled for Monday 17th November 2025 at 7.00pm in the Main Hall of Salwarpe Village Hall	

There being no further business the Chairman closed the meeting at 8.25 pm.

Signed	Date
Chairman	

Public Question Time

Two residents living within Droitwich Town had attended to obtain further information on a public consultation relating to a potential proposal for development at Chawson Lane. Previous planning applications at this site, for up to 163 properties, had been unsuccessfully submitted (W/14/02812/OU – Withdrawn and W/15/03199/OU resubmission - Refused)

Councillors informed the residents that their intention was to wait for a formal application to be submitted after which a public meeting would be held to discuss the proposals.

The residents asked to be kept informed as they were non-parishioners and provided their email address for future correspondence

A third resident belonging to the parish had attended to observe council proceedings.