

Bayton Parish Council

Minutes of the Annual Parish Council meeting of Bayton Parish Council held in Clows Top Victory Hall at 7.30 pm on 7 October 2025

Present: Councillors Burns (Chair), George and Adams

In attendance – Clerk

1. **Apologies** – none
2. **Co-Option of Councillor** – No applications
3. **Declaration of Interest:**
 - a. Register of Interests – Cllrs are reminded to keep their registers updated if changes occur.
 - b. Disclosable Pecuniary Interests - none declared
 - c. Other Disclosable Interests – none declared
 - d. Cllrs own Computers/Tablets/Phones – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies. - All Agreed
4. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the localism Act 2011)
 - a. Dispensations requested – none

Meeting adjourned for

Public Question Time

no notes

Meeting resumed

5. **County Councillor Report** – received report at end of the minutes
- District Councillor Report** – none
6. **Minutes of the Parish Council Meeting** held on 8 July 2025 were agreed by all and signed by the Chair
Meeting scheduled 16 Sept 2025 – noted meeting not quorate, did not take place.
7. **Grants for consideration**
 - a. **Application for mowing of Bayton Churchyard** – considered and further information required
 - b. **Cleobury Leisure Centre** – considered and rejected
8. **Finances:**
 - a. **Bank Mandate** – finalised
 - b. **Payments**
 - i. **Confirmation of payments made since last meeting as detailed below**
 - ii **To consider payments to be made -**

i. Payments made since last meeting

| | Date | Detail | £ | |
|-----|------------|-------------------------|--------|-------------|
| BP | 31/07/2025 | Clerks Salary July 2025 | 320.78 | Reg Payment |
| FPO | 04/08/2025 | LM C Bunn July | 195.50 | Reg Payment |
| | 19/08/2025 | Bank Charge | 4.25 | Reg Payment |
| BP | 29/08/2026 | Clerks Salary Aug 25 | 396.93 | Reg Payment |
| FPO | 17/09/2025 | LM C Bunn Aug | 195.50 | Reg Payment |
| FPO | 17/09/2025 | In 2 Out | 101.50 | |
| FPO | 29/09/2025 | McAfee Subscription | 87.99 | Reg Payment |
| FPO | 16/09/2025 | Bank Charge | 4.25 | Reg Payment |
| FPO | 30/09/2025 | Clerks Salary Sept 25 | 360.29 | Reg Payment |

Total for payment since last meeting 1666.99

ii. Payments Falling due

| | | | | |
|--------------------------|------------|-------------------------|----------------|-------------|
| FPO | 1/10/2025 | Forest Garden Machinery | 540.00 | Reg Payment |
| FPO | 01/10/2025 | LM C Bunn Sept | 174.25 | Reg Payment |
| FPO | 07/10/2025 | Defib Battery L Jenkins | 279.65 | |
| | 21/10/2025 | Bank Monthly Charge | 4.25 | Reg Payment |
| FPO | 07/10/2025 | Clerks Expenses | 85.32 | |
| Total of Payments | | | 2746.21 | |

Payments reviewed and agreed by all Councillors, Resolved.

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- c. **Receipts** – received receipts are MHDC Precept £5227.50 and WCC LM £157.25 – All Agreed
- d. **Bank Reconciliation** – Current Account as at 30 Sept 2025 reconciled Balance £ 27,816.36 – All Agreed
- e. **Budget Review and Report** – received and reviewed all agreed, Resolved

9. Planning

a. Plans circulated since last meeting -

M/25/01011/LB - Garden Cottage, Bayton,
M/25/01192/HP - Barn 2 Upper Bayton Farm,
M/25/0941/HB - High House, Bayton.
M/25/01320/HP - Parsonage Barn, Bayton

b. Decisions received since last meeting –

M/25/00720/LB - Approved - Wrights Cottage, Bayton:
M/25/01192/HP - Approved - Barn 2 Upper Bayton Farm
M/25/01011/LB - Garden Cottage, Bayton

c. Plans for Consideration – none

10. Road Report – No issues reported

11. Lengthsman Job Advert - (readvertised Closing date of 24 October 25) discussed and to await outcome of adverts

12. Gov.uk email/website –Moved to next meeting

13. Reports on Meetings attended by Clerks/ Councillors -

Cllr Burns attended CALC Area Meeting at Malvern and gave a report
Cllr George attended Bayton Village Hall and gave a report

14. Correspondence for information as circulated – CALC newsletter, Health & Wellbeing update, Survey, AGM Meeting; MHDC planning, Town & Parish Briefing slides on LG re-organisation,; RSN Bulletin; OPCC Town & Parish Survey; WCC Right of Way Improvement Plan Survey; WMP Contract

15. Correspondence for discussion

- a. OPCC Town and Parish Survey – completed at meeting
- b. WCC Rights of Way Improvement Plan – completed at meeting
- c. Heartstart – discussed
- d. Defib Training request – pass on information
- e. WMP contract renewal – agreed by all, points 1. Speeding A456 Clows Top; 2. Speeding B4202

16. Parish Council venues for meetings to be considered - agreed that meeting venues set upto May 2026, consideration of other venue to be considered at March 2026 meeting

17. Clerks report on urgent decisions since last meeting – payments as noted in 8bi,ii. Defib battery purchased for expiring battery

18. Councillors' reports and items for next agenda – as noted in minutes carried forward to next meeting

19. Date of next meeting – Tuesday 11 November 2025 at 7.30pm Bayton Church

20. Meeting closed at 21:40pm

Signed

Date:

Chair

Report for Tenbury Division Parish Councils September 2025

Worcestershire County Council Matters

Local Government Reorganisation

The matter was debated at the full Worcestershire County Council meeting on 11th September. A motion supporting a North and South Worcestershire being rejected by the Council, with majority support being for One Worcestershire in the debate. A final report will go to Government in November, and the decision will be made by the Government thereafter.

Bromsgrove South By-Election

There will be a by-election in Bromsgrove South Division on October 30th following the resignation of a County Councillor on health grounds. This means that we are in the pre-election period, which prevents any new policy announcements until after the election.

Tenbury Division Matters

Flooding

Property Flood Resilience (PFR) surveys have now started in Tenbury Wells. However, some residents have been informed that the surveys may not be completed for several months, with installation of equipment therefore not being likely until the spring. I have therefore contacted the Environment Agency Area Manager to express my concern at this, and to request that he takes action to significantly speed the process up.

Traffic Management

Speed surveys have been completed in a number of parishes on specific sections of road, with one (Stockton Road in Abberley) meeting the criteria for a review on the speed limit. Given that the criteria do not consider the impact on quality of life, this reinforces my view that the policy itself needs to change.

After pursuing this, I have now been informed by County Council officers that the policy is under review. However, in order to ensure that both quality of life and the principle of parishes being able to determine the speed limits needed in their villages are included in the policy, I'll be holding additional discussions with Cabinet colleagues.

Justin Bowen

1st October 2025

Worcestershire County Councillor for Tenbury Division

Cabinet Member with Responsibility for Children and Families.