

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 15th December 2025

<https://www.littlemalvernandwelland-pc.gov.uk>

@wellandparishnoticeboard

Present

Cllrs. Mr P Riordan (Chair), Dr A Davis, Mr P Hancock, Mr P Henderson-Brown, Mrs V Nelson and Mrs M Sumner.

In Attendance

Community Development Coordinator Mrs B Stephens, Mr D Sharp (Clerk) and 5 members of the public.

157/25 Public Participation

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: A missing footpath sign from a PRoW off Garret bank was to be reported to the Footpath warden. Clerk also to chase up planning enforcement issues concerning land off Garret Bank.

158/25 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Ms R Sampson and Mr M Whaley (accepted). Also County Cllrs. Mr T Wells and Mr M Victory, and District Cllrs. Mr J Gallaway and Mrs C Wilde.

159/25 Interests

- i. Councillors Declarations of Disclosable Pecuniary Interests, Other Disclosable Interests and Non Registrable Interests regarding items on the agenda:** There were none.
- ii. Notification of changes to the register of interests:** There were none.
- iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

160/25 Planning

i. To consider responses to the following and any late submitted applications:

Application No	At	Details
	St James Church Gloucester Road	Upgrade the electricity supply to the church to three-phase power to enable the installation of new infrared heaters.

The following response was agreed:

M/25/01791/FUL: "The Parish Council supports the application.

The proposal seems to have appropriately considered visual, heritage and environmental impacts and is choosing a location, colour and sizing to minimize impacts. The project appears to be consistent with the PC's neighbourhood plan, biodiversity policy and the principles of its climate change policy.

Notwithstanding the above, we would ask that the LPA ensures that the policies contained in the Welland Neighbourhood Plan are considered in their decision making on this application and apply conditions, if an application is approved and as appropriate, that reference these policies (including the Welland Neighbourhood Plan Design Guide and Code, e.g. for the choice of boundary treatments, materials and colours used.

ii. Decisions notified:

M/25/01110/FUL - Lovells Farmhouse, Garrett Bank - Approved

M/25/01424/HP - The Bungalow, Marlbank Road - Approved

M/25/00730/PIP - Church Villa, Gloucester Road - Approved

161/25 Minutes

To consider for adoption the minutes of the Parish Council Meeting held on 10th November:

These were accepted as an accurate record and they were signed by the Chair.

162/25 Progress reports and matters arising from these minutes

The Clerk reported a new waste bin was in place at the entrance to the Lawn Farm PRow off Drake Street.

163/25 Community Development Coordinator

To Receive Report: Barbara Stevens' report had been circulated prior to the meeting. The Christmas Quiz held on 28th November was a success and over £500 had been raised for the church clock fund. The Zest4Life lunch club continued to be well attended on Wednesdays. She had started work on updating Section 6.1 of the Neighbourhood Plan concerning People and Community projects. She hoped 2026 would see a Multi Generational Improv Workshop, more outdoor gym sessions and art classes.

She also hoped to foster closer collaboration between the parish council, the parish hall, church and the reopened Pheasant Inn.

164/25 Reports by District and County Councillors and other Representatives

No reports were made.

165/25 Working Party and other reports and recommendations**i. Projects:**

a) Update on Footpaths Projects: The path and footbridge from Giffard Drive to Marlbank Farm was still ongoing due to legal issues. But it was hoped these would be solved in the New Year.

b) Update on S106 and MHDC funded schemes: The Clerk reported that the Legacy Grant Scheme application for £18,000 to help fund replacement heating in the pavilion had been approved and was planned to complete February Half-Term.

ii. Environment/Biodiversity

To consider report and update on current projects: Sue Hayward's report had been circulated and contained details of current and planned schemes.

iii. Highways

It was noted that following the resignation of Cllr. Davies a replacement volunteer was required to gather data from the speed indicating devices. Also the Clerk was to contact Cllr. Wells and Highways to request recent data from a vehicle survey at Danemoor Cross.

166/25 Green Spaces

i. To consider adoption of 'Traveller Policy': Answers to queries raised to WCC over their 'Joint protocol for the management of unauthorised encampments' policy had been unclear and Cllr. Wells was to be asked to clarify before any decision was made.

ii. To consider ways to protect local Green Spaces from unauthorised access: The possibility of fencing around the Village Green was discussed but no firm decision was taken. In the meantime the Clerk was to obtain a quotation from WCC Highways.

167/25 Correspondence

To consider the responses to the following correspondence previously circulated:

FROM	SUBJECT
CALC	Updates/Training/Area Meeting
CALC	Health and Wellbeing Newsletter
NALC	Events and Bulletins
MHDC	Climate Change Adaption (i)
MHDC	Winter Provision
WCC	Unlawful Encampments
Worcestershire Wildlife Trust	Grazing
MHDC	November Business E Bulletin

(i) Cllrs. Riordan and Sampson had attended.

168/25 Finance**To consider payment of invoices presented:**

The following payments were made from the **Main Account** between meetings and were ratified:

From/Due To	Date	Amount	Details
Harrowden Turf	13/11	£431.40	Wildflower Turf
JRB Enterprises	04/11	£292.80	Dog Bags
Hanley Castle High School	11/11	£476.00	Spitalfields Maintenance
Ellis Dawe	13/10	£252.85	Holly Cottage Field Shelter
Fairybell	31/10	£59.95	Lights Repair Parts
Bradfords	23/09	£181.03	Holly Cottage Field Shelter
Glasdon	17/11	£222.97	Waste Bin
Mr S Maund	14/11	£665.00	Grass Cutting Spitalfields
Barbara Stephens	02/12	£816.00	Community Development Co-Ordinator
Solopress	02/12	£110.47	Newsletter Printing
TOTAL		£3,508.47	

The following payment was made from the **Events Account** between meetings and was ratified:

From/Due To	Date	Amount	Details
Welland PCC	13/11	£95.00	Donation from Quiz
TOTAL		£95.00	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	27/11	£320.00	Lengthman Duties (November)
Hanley Castle High School	12/12	£125.00	Grass Cutting (Spitalfields)
Hanley Castle High School	12/12	£330.00	Vertidrain Spitalfields
Mark Watling	17/12	£210.00	Hedge Cutting
Welland Village Stores	27/11	£5.25	Batteries for Speed Gun
E Hardman	15/12	£250.00	Handyman (£200 Gross + £50 Christmas Bonus)
D Sharp	15/12	£649.20	Clerk's Fee (40 hrs @ SCP 28. £811.60 Gross)
TOTAL		£1,889.45	

Accounts Summary

Reserves Lloyds B/F	£3,061.43		Main Account B/F	£3,879.42
Interest	£3.07	£3,064.50		
			MHDC Warm Space Grant	£400.00
			WCC Lengthman	£160.00
			HMRC VAT Refund	£10,370.01
Saver Account	£42,393.22			
Interest	£79.39	£42,472.61	Airband (DD)	-£15.00
			Airband (DD)	-£15.00
Event Account	£4,511.15		Service Charge (DD)	-£4.25
Income From Quiz	£95.00		Pre Payments	-£3,508.47
Welland PCC Donation	-£95.00		December Payments	-£1,889.45
Charges	-£4.25	£4,506.90		
Total C/F		£50,044.01	Main Account C/F	£9,377.26

169/25 Any other matters for report or for future consideration

An informal response to DB Management was to be made next month regarding proposed development off Cornfield Close.

A report on the Steam Rally was to be made next month.

170/25 Date of the next meeting

The next Parish Council Meeting will be held on Monday 19th January 2026 in Welland Parish Hall at 7.30pm.

There being no further business the meeting closed at 8:55 pm