

## Norton & Lenchwick Parish Council

Minutes of the Meeting, 7<sup>th</sup> July 2011 No.07/11

Clerk to the Council, Mike Smith, 12 Pitchers Hill, Wickhamford WR11 7RT

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### Present

K. Leonard Chairman, A. Hill V. Chairman, Councillors E. Weaving, J. Middleton, M. Smith Clerk, B. Arrowsmith Lenghsmen, District Councillor C. Homer and County Councillor C. Holt

### 1. Apologies

PC Simon Hall

### 2. Declarations of Interest

K. Leonard Item 13f

### 3. **The meeting was adjourned for the Public Question Time, notes of which are appended to these Minutes and also the following Reports.**

4. The minutes of the previous meeting held on 5<sup>th</sup> May 2011 were agreed

### 5. District / County Councillors Report

Councillor confirmed that 15,000 potholes had been repaired. Fit for the Future now available to view via the website. County Councillors will have a pot of 10K to allocate to local initiatives. The SHLAA has identified no sites that are viable for housing,

### 6. Police Officers Report

None

### 7. Chairman's Report

Chairman K. Leonard attended the SHLAA meeting on the 15<sup>th</sup> June with District Councillor C. Homer with the following report,

SHLAA provides evidence relating to the potential supply of land for housing in S. Worcestershire. The function of this strategy is to produce a technical report that identifies land availability. It is not a policy making document and does not allocate specific sites.

This strategy is working alongside the Regional Spatial Strategy (RSS) which sets out what development and type of development is needed to meet future needs of the W. Midlands.

This consultation is limited to identifying land availability. Land owners come forward and identify their land as available and SHLAA assesses its merits on guidelines such as access, floodplain etc. If it passes their criteria the land will be identified as available. If the land owner does not support making their land available then it cannot be designated as available. They expect to have more land owners come forward when the publicity of this consultation comes out. After this consultation there will be one final consultation before the final presentation in 2012.

The result of the SHLAA could be different from the sites proposed in the RSS.

Norton & Lenchwick has been graded a Class 4 village which basically means a lack of amenities. The villages targeted by SHLAA are Class 3 and above so we have not been included in this consultation. The consultation is targeting growth in villages that have amenities. The more amenities the higher the grade.

8. Field Path Officers Report

Chairman K. Leonard reported that the P3 grant had been received. Footpaths NL502, 520 and 522 have been trimmed by the Lengthsman,

9. Lengthsmans Report

The Lengthsman was given a work schedule to assist him in his duties.

10 Street Lighting Officers Report

None

11. Finance & Policy Committee Report

None

12. Community & Outreach Committee Report

## 1. Anti Social Behaviour

The damage to the Village Hall gates by local children has been reported the Police & Rooftop Housing. Councillor J. Middleton reported that there was graffiti on the fence of 1 Heathfield which has now been cleaned and the resident also had Greenhouse windows broken on two occasions. Between 2<sup>nd</sup> June and the 4<sup>th</sup> June someone wrote graffiti on the Village Hall. These incidents to be reported to CSO Simon Hall.

## 2. Litter

Litter is becoming an increasing problem but a litter pick is not practical as it was unlikely anyone would volunteer. We will ask the Lengthsman to include litter picking in any area of the village he works in.

## 3. Health &amp; Safety, Kings Lane &amp; Heathfield

Councillor J. Middleton reports that it is difficult driving out of Heathfield into Kings Lane as people are parking on the corner. Other residents have also complained. The Highway Code restricts parking within 32 feet of an intersection but it seems people are either not aware or do not care. The Clerk was asked to contact the Highways Department regarding double yellow lines on the corner.

## 4. Street Lighting

Mapping of existing lights has now been completed. Our next step is to define ownership. The Clerk has requested this information from WCC and is awaiting a response.

## 5. Notice Board Repair

V. Chairman A. Hill reported that the Lenchwick notice board posts are loose. Chairman K. Leonard Reported the St. Egwins notice board back is warped and will not close properly. All the notice boards require some type of refurbishment / replacement parts so a price will be sought for the work.

## 6. Road Drains

The Lengthsman had requested the gully sucker to clear the blocked drains inn Lenchwick near the Black Monk House.

## 7. Review of the Worcestershire Agreement

V. Chairman A. Hill was requested to summarize the issues and questions to present at the next Parish Council meeting.

13. New & Ongoing Items

## a) Standing Order Approval

Standing Orders proposed by Chairman K. Leonard and seconded by V. Chairman A. Hill, all agreed

## b) Street Lighting Update

An email was received from Mark Colston (Environmental Services). He had briefly driven around the village and assessed their inventory. The results are that WCC own and maintain the lights at the roundabout near the Norton Grange PH. The assumption is that the Parish own and maintain the rest. If the Parish Council wish to join the Parish Initiative Lighting Scheme a number of improvements will need to be made. If the PC wish to join the scheme the improvements can be discussed and a cost projection will be produced.

c) Playing Filed Equipment

Wicksteed inspection due. It was agreed to remove the disc from the "Tardis"

d) Worcestershire Agreement

It was agreed the V. Chairman A. Hill would complete the questionnaire and forward to the Clerk to mail to WCC.

e) Anti Social Behaviour

This issue was dealt with in Item 12.1

f) Notice Board Renewal

This was dealt with in Item 12.5

g) Summer Newsletter.

It was agreed to produce a Newsletter for August.

h) HMRC

The system was now up and running.

#### 14. Planning

None

#### 15. Finance

Copies of accounts were made available for Councillors

Cheques signed,

Smart Cut, Grasscutting (Apr / May) £519.12

Wicksteed, Playing Field Inspection £54.00

I. Selkirk, Internal Audit £83.00

B. Arrowsmith, Lengthsman Duties, Playing Field Duties,

Paint & Stain for Bus Shelters, Strimming of Footpaths £319.50

M. Smith, Salary (March/April/ May/June) £476.50

Smart Cut, Grasscutting (Jun) £519.12

B. Arrowsmith, Lengthsman Duties, Playing Field Duties

Strimming of Footpaths £204.00

#### 16. Date of the next meeting as 1<sup>st</sup> September 2011

Items for the Agenda must be received 14 days prior to the above date

Meeting Closed at 8.30

Signed.....

Date.....

#### Notes of the Public Question Time

None