

## Honeybourne Parish Council Minutes

**DRAFT** Minutes of an Ordinary Meeting held at the Village Hall on 9<sup>th</sup>. August 2011 at 7.30pm

Prior to the meeting Mr Jason Tait, Director of Planning Prospects Ltd gave a presentation on proposals for developing the triangular field off Station Road. A graphic plan revealed some 70 houses with 2, 3 & 4 bedrooms on the site which also included 15,000 sq. ft. of B1 office accommodation in three blocks. A large area across the site will not be built on as it is the line of the high pressure gas main and will remain as open amenity land. The Chairman thanked Mr Tait and his colleague from Lion Court for their informative presentation.

**Present:** Councillors: - Brian Johnson, Andy Attridge, D George, S. Kendrick, S Matthews, A. Simmons, B. Lomax, T. Probert, D Cowan and G Clelland.

**In Attendance:** Mr J. Stedman (Clerk), Cllr. Alistair Adams & Cllr Tom Bean.

**76. Apologies:** Apologies were accepted for Cllr. P Cole

**77. Disclosures of Interests**

- a. To declare and disclose any personal or prejudicial interests in items on the agenda.

**Personal Interests:** Cllr. B Johnson min 88b & Cllr. Sylvia Matthews min 83a

**Personal and Prejudicial Interests:** Cllr. Sandra Kendrick min 88b

**78.** The Chairman adjourned the meeting for public open forum.

**Public Open Forum;** Sandra Kendrick informed the meeting of her request to use The Leys for parking cars for a private party at the Railway Club: minute 88b

Cllr. Tom Bean gave a report which is appended to these minutes.

Cllr. Alastair Adams gave an update to his written report; the details are appended to these minutes.

The Chairman closed the adjournment at 8.12.

**79. Minutes:** The minutes of the July 11 meeting were approved by Council and signed by the Chairman as a true record.

**80. Consideration of the Clerk's Report on Matters in Progress:**

- a. **The Railway bridge traffic lights** are not responding to motorcycles or cyclists: The County Highways Engineer informed the Clerk that the manufactures had been informed of the problem and were investigating a solution.
- b. **An unauthorised commercial advertising sign** placed on the Weston Road; enforcement action is being taken by WDC officers.
- c. **Vandalised telephone kiosk** in High Street reported to PCSO: the Police response was apparently that no action could be taken on the incident as it was reported by a third party. As the kiosk is the property of BT police action can only be taken if BT reports the crime. The Council were dismayed at the response as it was reported to the police as a crime actually taking place. The Council was informed during the discussion on this matter that others had experienced the same response. The Council considered the police policy, if this is in fact the case, to be unacceptable as it makes a mockery of Neighbourhood Watch and the public reporting of crimes. The Council requested the Clerk to write to the Chief Constable to get clarification on police policy regarding third party crime reporting.
- d. **Conservation area** appraisal update was noted.
- e. **Speed Aware** campaign update was noted.
- f. **Letter to Ted Haines;** following the receipt of the letter Ted phoned the Clerk and indicated he would be unfit to carryout Lengthsman and Handyman duties for the next few months. He agreed that the temporary Handyman could collect the strimmer and hedge cutter to carry out footpath clearance.

### **Honeybourne Parish Council Minutes**

- g. CLPG** request for continued membership: Members agreed to continue their support and renew their membership. This will be concluded at the September meeting.
- h. Councillor training** offer from CALC: Members welcomed the offer of local training and requested the Clerk to make suitable arrangements for the autumn.
- i. Road works notices** from GCC & WCC were noted.
- j. A Network Rail invitation** was made to members to attend the new station opening on 22nd August

#### **81. Planning – No application to consider**

- 82. Planning Decisions noted:** W/11/00916/PN Mr Johnson, 1 Brandon Villas Station Rd – Erection of detached dwelling Granted with 12 conditions

#### **83. Cemetery & Churchyard**

- a.** The Clerk reported that the new fencing on the front boundary is now completed and members expressed their appreciation to Barry Matthews for the excellent workmanship. A letter of thanks will be sent to Barry.
- b.** Council considered a letter from the PCC regarding the condition of a tomb and agreed the sunken area of the tomb would benefit from being levelled; the handyman will be requested to carry out the necessary works
- c.** Council noted the interment of ashes for Mrs V Bird in plot 43 in the Garden of Remembrance.
- d.** Council noted the interment of ashes for Mrs R Oliver in plot 37 in the Garden of Remembrance

#### **84. Street Lighting:** Lighting faults reported: None at this time.

#### **85. Public Rights of Way – (PROW).**

- a.** To receive the PPW's report on referred and other matters – Council noted the PPW report and requested a letter of thanks be sent to Mr Rushton for his efforts as footpath warden
- b.** Footbridge on HY-551 lower end of The Leys playing field – It was reported to be fully repaired and restored to its original structural state.
- c.** Council considered a request to structurally alter the footbridge on HY-551 to improve dog access over the bridge. It was noted that the bridge structural design was as intended and it was agreed to seek advice from the WCC Footpath Officer. Clerk to make enquires.
- d.** Members agreed the handyman should carry out clearance of the footpath between Stratford Road and Westbourne.
- e.** The footpath from Bretforton Road to Badsey is blocked by a tunnel erected over it, it was agreed to write to Vicarage Nurseries requesting the obstruction is removed and to point out the old tank on the bridle way off the Bretforton Road to restrict vehicular access also encourages fly tipping and suggest another restrictive method should be used to protect the property.
- f.** The Clerk reported on action taken over the locked gate on the PROW that crosses the Station car park. This was locked and then unlocked at the Clerk's request but the Chairman informed the meeting that considerable cable theft had taken place and the gate was again locked for security reasons. The Council agreed not to pursue having it unlocked until the construction work was completed on 22<sup>nd</sup> August. The situation will be monitored. While considering this matter members requested the Clerk to write to Network Rail asking them to ensure that when the temporary car park in the field opposite the station is removed that the field access is fully secured and all the temporary surfacing is removed.

#### **86. Highways:**

- a.** Highway matters to be reported to the County Highways
  - i.** The High Street footway from the telephone kiosk to The Gate Inn cross roads is very badly broken up with many trip hazards, the problem being caused by the roadside tree roots which are also disrupting the road surface.

### Honeybourne Parish Council Minutes

- b. **Request for a VAS** device on Station Road. The County Highways Officer informed the Clerk the Wychavon area VAS was scheduled for Honeybourne in March 2012, enquires will be made to expedite the time scale.
  - c. **Buckle Street hedge** cutting request due to poor visibility; the Clerk had informed County Highways of the matter and given the officer an address of the perceived landowner. Members also suggested the recreation field hedge was obstructing visibility when exiting the field, it was further agreed to have all the recreation field cut in August, Clerk to instruct the contractor accordingly
- 87. Handyman**
- a. Members reported that the new parking prevention posts on the greens in Brick Walk have been damaged by mower impact, the Clerk will request the contractor takes more care when mowing near the posts
  - b. Council agreed the Handyman's quotation to fell a dead tree on The Green in Brick Walk – Clerk to give instructions to carry out the felling and removal works as specified.
- 88. The Leys Playing Field**
- a. Regular monthly visual inspection: The split in the safety surface under the swings and at the base of one leg has been filled. The swing seats and under the climbing frame have had the excessive bird droppings removed. No equipment safety matters were apparent but dog mess had increased in the play area. Some minor ponding after heavy rain had occurred at the pedestrian access.  
**Note:** Cllr. Sandra Kendrick having a prejudicial interest in the next item left the meeting
  - b. Consideration of a request to park on The Leys for a private party to be held on August 20<sup>th</sup> at the Railway Club; Council agreed to the request and stipulated that the gate is locked by midnight and the field is not used if it is excessively wet.
- Cllr. Sandra Kendrick returned to the meeting
- 89. PACT**
- a. No issues were raised for the local police team but a car persistently parks on the footway in Westbourne causing a visibility problem, further evidence will be obtained before referral to the PCSO
  - b. The Clerk reported the PACT newsletter posted on the notice boards
- 90. VISA:**
- a. Council considered named members to be signatories to the recreation field lease with VISA and it was agreed that the Chairman and Vice-Chairman would sign at the appropriate time.
  - b. Amendments to the VISA terms of reference following incorporation; it was considered premature to make any amendments as VISA still awaits charity status.
  - c. The topographical survey of the field is now complete and a recreation field site meeting with our Architect and VISA members is to be arranged on Friday 19th August at 2.00 pm.
- 91. Party in the Park**
- a. The community meeting report for the party in the park indicated a great deal of support for the event and a further meeting is scheduled for 16<sup>th</sup> August. The Clerk will print posters for the meeting and ensure they are put in the parish notice boards.
- 92. Newsletter Publication**
- a. It was agreed to publish in August if possible and members requested several articles for inclusion along with part night Streetlight timers.

### Honeybourne Parish Council Minutes

- b. Members agreed to include text from Ivan Harrison regarding daffodil planting and the Community Volunteers initiative suggested by the Chairman but declined a request to include the Marie Curie's Community Fundraiser publicity as newsletter space was oversubscribed.
- 93. Finance:**
- a. Council approved the Payments, Receipts and Balances schedule as circulated by the Clerk.
- b. The youth club grant application referred from the July meeting was considered and the Clerk was requested to gain further information now the Youth Club has received various IT items from Pebworth Youth Club.
- c. The Clerk reported on the payments received from WCC of £912.00 for verge mowing and from Network Rail £1019.00 for replacement Streetlight column on Stratford Road.
- 94. Matters raised by members and items for future agendas; none**
- 95. Correspondence for Consideration**
- a. Consultation from DCLG on implementing social housing reform: directions to the Social Housing Regulator: Members noted the online consultation.
- 96. Correspondence Noted – None**
- 97. Meeting Dates:**
- It was confirmed the next Ordinary Meeting of the Council scheduled for 13th September at the Village Hall at 7.30 pm.
- 98. There being no further business the Chairman closed the meeting at 10.05 pm.**

Chairman \_\_\_\_\_

Date \_\_\_\_\_

#### APPENDIX A: FINANCE

#### Payments to be Authorised

Aug-11

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
920	WDC	Election Costs	25.00		25.00
921	Mr John Hyde	Handyman	50.00		50.00
922	Hartwell & Co Ltd	Handyman Works	20.32	3.39	16.93
923	WDC	Youth Bus donation	300.00		300.00
924	Hightrees	Mowing Contract	348.00	58.00	290.00
925	J Stedman	Clerks Salary and Expenses	674.92		674.92
926	Honeybourne Village Hall	Hire Charge	57.20		57.20
926	Honeybourne Village Hall	Donation HYC Hire Charges	125.00		125.00
927	Midland Surveys Ltd	Recreation Field Survey	540.00	90.00	450.00
			2,140.44	151.39	1,989.05

For Information		PAYMENTS RECEIVED AND BANKED	
Received From	Details	Amount	Banked
David Baker	Int/cremated remains Bird Inv/168	180.00	15-Jul
Network Rail	Replacement Lamp Standard	1,019.00	15-Jul
WCC	Mowing grant	912.00	26-Jul
	Total	2,111.00	

#### All paid up Account Balances

CURRENT ACCOUNT	£3,278.90
DEPOSIT ACCOUNT	£38,002.65
<b>TOTAL FUND BALANCE</b>	<b>£41,281.55</b>

## Honeybourne Parish Council Minutes

### Ward Members Reports

Cllr Bean informed the meeting the negotiations with the County Council and Network Rail over the adoption of the highway in Cotswold view estate had not progressed and it was hoped the situation would change when the new station was completed. He also informed the meeting that the County Council has made £10,000 available to each electoral division and he can use the fund for any local project he agrees too. He also informed the meeting of the Margret Westwood Memorial Charity which benefits children and young people seeking help with educational funding. The Clerk was issued with a leaflet and application form.

### District Councillor Report

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,  
Wychavon District Council**

1. The **South Worcestershire Development Plan** preferred options document has been published. The web site to view is [http://www.swdevelopmentplan.org/html/swdp\\_preferred\\_options.html](http://www.swdevelopmentplan.org/html/swdp_preferred_options.html)  
This confirms the public consultation starts on 26<sup>th</sup> September and runs for 8 weeks  
The map of Pebworth shows the 4 sites for potential housing is  
[http://www.swdevelopmentplan.org/publications/swdp\\_preferred\\_option/SWDP%20Site%20Allocation%20Maps%20June%202011/Wychavon%20Sites%20Allocations%20Maps/WDCMap36Pebworth.pdf](http://www.swdevelopmentplan.org/publications/swdp_preferred_option/SWDP%20Site%20Allocation%20Maps%20June%202011/Wychavon%20Sites%20Allocations%20Maps/WDCMap36Pebworth.pdf)  
The map for Honeybourne is  
[http://www.swdevelopmentplan.org/publications/swdp\\_preferred\\_option/SWDP%20Site%20Allocation%20Maps%20June%202011/Wychavon%20Sites%20Allocations%20Maps/WDCMap8Honeybourne.pdf](http://www.swdevelopmentplan.org/publications/swdp_preferred_option/SWDP%20Site%20Allocation%20Maps%20June%202011/Wychavon%20Sites%20Allocations%20Maps/WDCMap8Honeybourne.pdf)
2. **Planning applications:** A new planning application has been received W/11/01425/PN Mr & Mrs Redfern, Bank Farm Front Street for a new residential dwelling which is causing some concern in Pebworth. I have listen to various residents and heard their concerns. I have flagged this up to Planning. W/11/00514- an old planning application for conversion of a barn to a family residence at Little Meadows Farm in Pebworth has eventually been approved
3. **Improving Broadband** I have been chasing the District Council and the County Council on how they are using the central governments grants (BDUK) to improve Broadband in rural areas. I have been invited to attend a conference on 11<sup>th</sup> August in Worcester. Central Government has an initiative called Broadband Delivery UK (BDUK - see [http://www.culture.gov.uk/what\\_we\\_do/telecommunications\\_and\\_online/7781.aspx](http://www.culture.gov.uk/what_we_do/telecommunications_and_online/7781.aspx)) - that has asked local authorities to drive the distribution of funding for rural broadband improvements. I will keep you all updated.
4. **Cotswold View Balancing Pond re-construction, Honeybourne** I spoke to various people within WDC about doing a risk assessment on the balancing pool, and reported back to John Stedman with my findings. WDC are unwilling to carry out a risk assessment, but are willing to attend a meeting at the site.
5. **Donation of equipment to the Honeybourne Youth Club** I have liaised with the Honeybourne Youth Club and organised for the following virtually new equipment to be donated by Pebworth. Hopefully this helps them following their recent burglary  
a Sony Playstation 2 console with dual shock controller  
X Factor LS35 portable karaoke machine  
a TV/computer monitor  
2 guitars