

**Pebworth Parish Council**

**DRAFT Minutes of an Ordinary Meeting of the Parish Council  
Held at the Pebworth Village Hall on Monday 5<sup>th</sup> September 2011.**

Present: Cllrs. John Hyde, Pam Veal, David Cranage and June Haycock

In attendance – John Stedman (Clerk), Ward Member Cllr. Alistair Adams and four members of the public

71. **Apologies for absence were accepted from:** - Cllrs. Albert Jeffrey, Simon Shiers David Lees and Ward Member Cllr. Tom Bean
72. **Register of Interests:**
- a. Members were reminded of the need to keep their register of interests updated
  - b. Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.  
**Personal** None declared  
**Prejudicial** None declared
73. **Chairman Moved:** The meeting be now adjourned for Open Forum  
**Open Forum** –Three members of the public raised concerns over the WDC draft document on Pebworth housing development sites and the accuracy of the proposed sites as some listed site names were very confusing. Questions were asked over the process of public consultation on the draft development plans which indicates sites for over 50 new homes for Pebworth. The Chairman and Cllr. Alistair Adams informed the meeting that the public consultation starts on 26<sup>th</sup> September and runs for eight weeks. The Parish Council will request WDC to facilitate a public presentation of the draft plans for the development sites indicated for Pebworth; the meeting will be arranged in mid-October which will allow full public participation and enable the Parish Council to gain a public consensus view on which to base their response. The council will consider their formal response at the November Council meeting.  
A request was made to have the Lengthsman remove the Ragwort from all parish verges, the Chairman indicated this would be carried out.  
Cllr. Alistair Adams stated the importance of all parishioners taking an interest in reporting their personal details of broadband speed and usage and the need for a “Broadband Champion” to collect collate and forward the local information. A letter will be disseminated throughout the parish to gain support for the campaign. His formal report is appended to the minutes.
74. **Chairman to Move:** The adjournment to close at 8:05.
75. **Confirmation of the Minutes:** Following an agreed amendment to minute 52, Cllr Bean’s report, where the word “would” was changed to “could” members agreed the wording of the August meeting minutes and the chairman signed them as a true record of the meeting.
76. **The Clerk’s Progress Reports.**
- a. Big tree planting scheme application was sent to DEFRA and is awaiting confirmation.
  - b. Parish Pump, printing and delivery to Ron Thomas 17/08 and delivered throughout the parish.
  - c. The large Willow tree by the bungalows on School Street has been reported to Rooftop Housing.
77. **Planning – New Applications.**
- a. **W/11/017362/PN** Sims Metals Ltd Long Marston, Improvements to an existing earth bund. Ground works only. *Under the Clerks delegated power the following observation was sent: - Council has no objection or comment on the application -* The application was then withdrawn by the applicant.

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- b. **W/11/01511/LB & W/11/01497/PP** Norton Hall, School Road, Replacement of front and side entrance gates, construction of tree house (within grounds of the dwelling) (Retrospective) Council has no objection or comment on the replacement of the two sets of access gates but object to the tree house as it is over sized and its siting close to adjacent properties is intrusive. The original granted application was controversial and its structural detail and condition should now be enforced.

### 78. Planning matters

- a. **W/11/01425/PN** Mr & Mrs Redfern, Bank Farm Front Street. New residential dwelling with associated parking and amenity area. **Refused** for 2 reasons – Noted
- b. **Charnwood development Back Lane:** Concerns were expressed over the size and siting of the new garage as it appears larger than expected and misplaced within the development site. Clerk to request a planning officer to inspect the situation and return a report.

### 79. Highways:

- a. **Highway defects to be reported;** The highway edge is breaking up on the corner of the junction of Back Lane and School Street.
- b. **The Footway in Back Lane** was reported to be fully resurfaced and a very good job done.
- c. **New street name sign** for Honeybourne Road. Having received the opinions of all residents of Honeybourne Road only one objection to the signage was received by the Clerk. The Council agreed the road is and always has been known as Honeybourne Road and should be signed accordingly. Clerk to request the District Council to install the Honeybourne Road signage as originally requested.
- d. Correspondence from WCC re: Winter Service for season 2011/2012 was noted

### 80. Lengthsman/ Handyman:

- a. Matters for the Lengthsman's attention –
  - a) Remove and dispose of all the Ragwort from the parish verges and public areas
  - b) Clear the blocked road gully by Norton Hall entrance in School Street
- b. Members reported the hedge cutting in Back Lane was complete and satisfactory.

### 81. Public Rights of Way Reports.

- a. Requests for the PPW's attention – No new items
- b. PROW 569 Priory Farm. Correspondence between the CC officer and PPW were noted-matter resolved

### 82. Street Lighting –

- a. **Streetlight faults to be reported.** –
  - a) No 18 in Back Lane is working intermittently
  - b) Streetlight 41 in Friday Street was reported faulty on 17/08
- b. Part night timers; the installation is scheduled to be completed by 22<sup>nd</sup> September

### 83. The Close.

- a. **Regular Inspection:** the Chairman reported that his regular visual inspection was delayed due to the fete and would be inspected later in the week. He was aware the Spring Cockerel was in need of some restoration and a repaint in the near future would be beneficial.
- b. Report on matters relating to the Party in the Park event. No problems arose and the clear up operation would continue during the week.
- c. A safety issue was identified as two very low level inspection chambers were found in the highway verge directly in front of the pedestrian access to the recreation field; it is presumed they are the property of Severn Trent Water and the Clerk will make investigations to resolve the safety matter.

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### 84. Recreation Field

- a. **Field Maintenance:** following the agreement that the boundary hedges and ditch base need to be cut the Chairman has arrange this with the regular contractor and it will be carried out later in the month.
- b. The **terms and conditions** to be applied to the use of the field and The Close will be considered at the next meeting.

**85. Cemetery:** Council considered a quotation for the replacement of frost damaged laurel plants in the cemetery hedge and agreed that Limebridge Rural Services Ltd will carry out the replanting in the early spring to ensure no further winter damage occurs

**86. Insurance Renewal:** Council considered and agreed the insurance schedule and sums insured. Also considered the offer of a three and five year term of contract which offered a considerable cost saving in the insurance premium, after debating the terms of the extended contract it was agreed to accept the five year option, the Clerk was requested to make the necessary arrangements.

**87. Queens Jubilee Britain in Bloom Competition –** Cllr. Shires reported via email that the first Britain in Bloom committee meeting is scheduled for tonight when a committee will be formed and a structure agreed as to how the committee will approach the project. There has already been an excellent response from all areas of the village and several people have said they are keen to get involved.

### 88. Finance

- a) **Payments:** Council agreed the Payments and Receipts as listed in Appendix A.
- b) The Clerk reported Clement Keys had returned the annual return indicating they required changes to be made as they now wish the uncleared cheques to be deducted from one total and added to another. Clerk will make the requested changes and return a covering letter with the annual return.
- c) Members considered a donation to the Worcestershire Ambulance Service in support of the second First Responder Debbie Ashton and expressed their disappointment in her not attending the meeting as arranged. It was agreed to inform Debbie of the grant money Cllr. Tom Bean has available for local projects and to send her Cllr. Bean's contact details.

### 89. Correspondence to be considered.

- a. SWDP Evidence gathering of village facilities. As local knowledge is required the Chairman offered to fill in the two questionnaires and return them to WCC
- b. Hunter Page planning re: new agricultural dwelling north of Pebworth, the Council considered the information received and were not inclined to support the proposals.

### 90. Documents to Note

- a. Worcestershire Rural Outreach Project and Clerks & Councils Direct

### 91. Matters Raised by Members for the next meeting agenda

- a. **Cllr June Haycock:** Gipsy and traveller information from WDC will be forwarded to the Clerk to consider for the next meeting agenda.

**92. Next Meeting:** It was confirmed the next Ordinary Meeting is scheduled for the 7<sup>th</sup> November at 7.00 pm

**93.** There being no further business the Chairman closed the meeting at 9.30pm

Chairman .....

Date .....

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APPENDIX A: FINANCE

PAYMENTS AUTHORISED

Sep-11

Meeting

<b>Cheque No.</b>	<b>Payee</b>	<b>Details</b>	<b>Total Payment</b>	<b>VAT Element</b>	<b>Net Payment</b>
1225	Pebworth Village Hall	Meeting room hire charge	234.00		234.00
1226	Wychavon Sport	Wychavon Games Fees	10.00		10.00
1227	J Stedman	Clerks Salary and Expenses	498.96		498.96
1228	Limebridge RS	Mowing Contract	508.80	84.80	424.00
1229	Kevin Watkins	Lengthsman Works	48.30		48.30
			<b>1,300.06</b>	<b>84.80</b>	<b>1,215.26</b>

Transfer		4000.00	Sep-11
<b>Payments Received</b>		Amount	Banked
Total		0.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	16471.85
CURRENT ACCOUNT	5903.35
<b>TOTAL FUND BALANCE</b>	<b>22375.20</b>
Reserve Lighting Fund	4000.00
Reserve Capital Fund	4000.00
Revenue available	14375.20

**District Councillor report - Pebworth**

**Month: August 2011**

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,  
Wychavon District Council**

This is my fourth report as District Councillor

- The **South Worcestershire Development Plan** preferred options document has been published. The web site to view is [http://www.swdevelopmentplan.org/html/swdp\\_preferred\\_options.html](http://www.swdevelopmentplan.org/html/swdp_preferred_options.html)  
This confirms the public consultation starts on 26<sup>th</sup> September and runs for 8 weeks  
The map of Pebworth shows the 4 sites for potential housing is  
[http://www.swdevelopmentplan.org/publications/swdp\\_preferred\\_option/SWDP%20Site%20Allocation%20Maps%20June%202011/Wychavon%20Sites%20Allocations%20Maps/WDCMap36Pebworth.pdf](http://www.swdevelopmentplan.org/publications/swdp_preferred_option/SWDP%20Site%20Allocation%20Maps%20June%202011/Wychavon%20Sites%20Allocations%20Maps/WDCMap36Pebworth.pdf)  
The map for Honeybourne is  
[http://www.swdevelopmentplan.org/publications/swdp\\_preferred\\_option/SWDP%20Site%20Allocation%20Maps%20June%202011/Wychavon%20Sites%20Allocations%20Maps/WDCMap8Honeybourne.pdf](http://www.swdevelopmentplan.org/publications/swdp_preferred_option/SWDP%20Site%20Allocation%20Maps%20June%202011/Wychavon%20Sites%20Allocations%20Maps/WDCMap8Honeybourne.pdf)

Cont. /...

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**2. Planning applications:** A new planning application has been received W/11/01425/PN Mr & Mrs Redfern, Bank Farm Front Street for a new residential dwelling which is causing some concern in Pebworth. I have listen to various residents and heard their concerns. I have flagged this up to Planning. The planning application has now been refused.

W/11/00514- an old planning application for conversion of a barn to a family residence at Little Meadows Farm in Pebworth has eventually been approved

**3. Improving Broadband** I have been chasing the District Council and the County Council on how they are using the central governments grants (BDUK) to improve Broadband in rural areas. I attended a conference on 11<sup>th</sup> August in Worcester. Central Government has an initiative called Broadband Delivery UK (BDUK - see ([http://www.culture.gov.uk/what\\_we\\_do/telecommunications\\_and\\_online/7781.aspx](http://www.culture.gov.uk/what_we_do/telecommunications_and_online/7781.aspx)) - that has asked local authorities to drive the distribution of funding for rural broadband improvements. Honeybourne now has a “champion for Broadband” (Michael Poore) who has set up a website collecting information on the performance of Broadband in Honeybourne – see <http://www.honeybourne.org.uk/> We need something similar for Pebworth.

**4. Donation of equipment to the Honeybourne Youth Club** I have liaised with the Honeybourne Youth Club and organised for the following virtually new equipment to be donated by Pebworth. Hopefully this helps them following their recent burglary

a Sony Playstation 2 console with dual shock controller

X Factor LS35 portable karaoke machine

a TV/computer monitor

2 guitars