

HANLEY CASTLE PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Thursday, 15th September 2011 at 7.00pm in Hanley Swan Village Hall.

Present: Councillors: Sue Roberts (Chairman) Sue Adeney* Tony Atkinson
Jackie Bass Alex Grimwade John Taverner

In Attendance: Rod Reynolds, Road Safety Partnership Mike Andrews (PPW)
Mrs Susan Hughes (Clerk)

119/11 Apologies: Cllrs Francis Harcombe & Wendy Roberts-Powell DCllr T Perry
PC A Naulls

120/11 Declarations of Interest: a) Declarations of Interest (Personal & Prejudicial): Cllr Sue Roberts declared a prejudicial interest in item 132e) as the applicant **and b) any Changes to be Notified to the Register of Interests and Gifts & Hospitality:** There were none.

* Cllr Sue Adeney arrived during consideration of the following presentation.

121/11 Road Safety Partnership – Update

The chairman welcomed Rod Reynolds and invited him to address the meeting. Rod spoke to his previously circulated report and highlighted that the parish had been a somewhat problematic area for the Partnership in that contrary to the average parish, the mean speed of vehicles did not show a continuous reduction. Attendees at the various events at the Three Counties Showground had added to the concerns at certain times throughout the year but the figures continued to show a surprising number of persons within the Malvern postcode driving at excessive speed.

Following discussions, Rod advised that the Partnership would continue in the parish at least until the end of the year when the operation would be scaled back somewhat. Further data would be collated and Rod would attend a subsequent meeting of the Parish Council if required.

The chairman thanked Rod for his attendance and advice after which he took the opportunity to leave the meeting.

Closure of the meeting to allow the public present to speak on any matters relating to Hanley Castle Parish. Parishioners expressed their thanks to Sue Adeney for all of her work in securing a change in the bus services.

122/11 Report of the Local Police Officers

The Local Police were not able to be present at the meeting due to work commitments. PC Naulls had advised that the general crime rate had been relatively low during the summer months but that there were concerns over the theft of red diesel and farm plant, especially trailers.

123/11 Minutes

The minutes of the Meeting of the Parish Council held on 21st July 2011 having been previously circulated were **approved** and signed by the Chairman as a correct record.

124/11 Matters Arising & progress Reports

a) *Milestone, Hanley Castle:* Research had confirmed that the original stone was most probably buried under the footings of the current highway. Members **agreed** to seek options for the provision of a replacement stone to site a 'Mile' plate.

Action: Members to seek a suitable replacement stone

b) *Maintenance of the Website:* Cllr Grimwade had agreed to assume the mantle of 'webmaster'.

125/11 Planning: a) *To Note & Confirm Responses sent to MHDC between Meetings under the previously agreed terms of delegation:*

11/00203/FUL Erection of 4 bed detached dwelling
Amended details Land adj 34 Winnington Gardens, Hanley Swan

Members noted the amended site plan but without a full set of detailed plans including elevations on this 'new site' an informed decision was not possible.

11/00897/HOU Proposed sunroom
Church End Farm, Hanley Castle

Members raised no objections to, or comments on this application

11/01019/FUL Change of use of land for amenity area for employees of the existing light industrial units.
Hanley Workshops, Hanley Swan

Members raised no objections to this application

11/01048/HOU Replacement of existing conservatory with single storey side extension; replacement front porch; demolition of outbuildings and erection of single storey garage and ancillary accommodation; new vehicular access. Spring Cottage, Welland Road

Members raised no objections to the proposed single story side extension **but** expressed strong objections to the velux windows facing 11 Westmere.

If the LPA is minded to approve the application, members strongly urge that the building is the subject of a planning condition to 'tie' it to the Spring Cottage and prevent future use as a separate dwelling.

b) *To consider planning applications referred by MHDC for comment:*

11/01121/HOU Demolition of outbuildings and erection of single storey extensions. Shieling, Gilberts End

Members raised no objections to this application

c) *To Consider under the Scheme of Delegation any Planning Applications received between publication of the agenda and the Meeting:*

There were none.

d) *Details of Decision Notices Received*

11/00509/FUL Replacement fishing hut (Retrospective)
6, The Chalets, Hanley Road, Upton upon Severn
Granted 18th August 11

e) *Possible Enforcement Concerns: Cobwebs Folly:* No response to-date from WCC Highways.

Action: The clerk to contact WCC Highways once again

f) *MHDC Annual District (and Parish Councillor) Training Programme 2011-12:* Members noted the pre-circulated details from MHDC and **agreed** to review the document at each meeting.

Action: The clerk to detail on each agenda

- g) *Affordable Housing Update:* Cllr Atkinson advised that he and the chairman had attended a joint meeting with the Housing Association to discuss applications and agree possible tenants with strong local connections for the rented properties: it was noted that the demand was far greater than the number of properties available. It had been suggested that other social housing within the parish may in future, be subject to the same criteria. None of the shared-ownership homes had been positively allocated as various parties were awaiting mortgage offer confirmation. A date for an open meeting for parishioners to view the housing would be arranged for October.
- h) *South Worcestershire Development Plan Preferred Options:* Members noted that the consultation period had been detailed as 26th September until 18th November with the first roadshow to be held in Hanley Swan Village Hall on 26th September. The matter to be detailed on the October agenda.

126/11 Section 106 Funding

Cllr Jackie Bass advised that there had been 76 returns from the parish household distribution which she and Cllr Roberts-Powell would summarise and circulate for consideration by all interested parties.

127/11 Highway Matters

a) *Drains in Roberts End:* Members noted that these had now been cleared by WCC.

b) *Road Sweeper: Gilberts End and Church End:* The chairman advised that Church End had been well swept but no actions had yet been taken in Gilberts End.

Action: The clerk to contact MHDC once again

c) *Speed Limit Review, Hanley Swan:* Members noted the previously circulated document was subject to consultation with the police.

Action: The clerk to seek an update from WCC

d) *Traffic Speeds in Hanley Castle:* The matter was still with WCC.

e) *Cyclists in Gilberts End:* No further concerns had been highlighted.

f) *WCC Winter Services:* The chairman spoke to the previously circulated document. Following discussions, members **agreed** not to seek the provision of any further gritbins in the parish but to advise potential snow clearance contractors of the need to register.

Action: The clerk to contact potential contractors

g) *Traffic in Hanley Swan during Vanfest:* Cllr Taverner reported on highway concerns and long tailbacks into the parish during the recent Vanfest (also confirmed by TCAS staff). The Chief Executive had subsequently advised that the directional signs had been removed from Guarlford by persons unknown and thus all traffic was travelling on and through Hanley Swan. The Showground Executive would consider a request permanent signage for the site which could not be easily removed. He also confirmed that the matter would be discussed at a debriefing meeting on the event.

Cllr Taverner advised that the noise from the site had been audible in the Village but there has been no official complaints registered.

h) *Bus Passenger Services:* Members thanked Cllr Adeney for all of her work during the period of the bus services review and noted that whilst there were very many positive changes including a direct service to Malvern, there had been a few problems for some passengers during the initial period of the new service contracts.

A new bus stop had been sited in Roberts End but concerns were raised over the safety of all road users when buses stopped at a scheduled stop in Worcester Road.

Cllr Adeney advised that WCC were experimenting with alternative sites but had not yet found a suitable place for both passengers and vehicles. She would pursue the matter.

i) *Temporary Traffic Control Signs:* it was noted that these temporary signs were now near to the Swan Inn awaiting collection.

Action: The clerk to advise Worcestershire Highways

j) Overgrown Hedges: Members noted with concern overgrown hedges obscuring vision in two areas in Gilberts End – near to the Pump House and the laurel hedge a little further south.

Action: The chairman and clerk to seek ownership contact details and request that the hedges be cut back

k) Clearance of Footway: Cllr Taverner advised that the Lengthsman had commenced work on siding out the footway on the B4209 from Oakmere toward the traffic lights.

128/11 District Councillors' Reports

Cllr Tim Perry had tendered his apologies for the meeting.

129/11 County Councillors' Report

Cllr Wells was not present at the meeting.

130/11 Report of the:

a) Parish Paths Officer: Mike Andrews advised that WCC proposed to take no further action regarding Tickeridge Bridge. Two new stiles were required on Broadacres Farm, the problem reported on Footpath 301 was unfounded and the fingerpost near to Oakmere Caravan Park would be replaced during this year.

b) Pond Wardens: The wardens had tendered their apologies for the meeting and had confirmed that 'all was well' at present.

131/11 Membership of the Environmental Group

Following discussions, members agreed to elect Cllrs Adeney, Bass, Roberts-Powell & Taverner to the Group. It was unanimously **agreed** to ask a parishioner, Gordon Morris if he would also join the Group.

132/11 Finance: *a) Payment of Accounts:* Members **approved** the payments of accounts as in the presented schedule (attached).

b) To Confirm the Actions of the Chairman, Vice Chairman & Clerk in accepting the annual insurance quotation from Came & Company: Members noted and **confirmed** the actions.

c) Parish Councillor Training: Members noted that Cllr Bass had attended a recent CALC event and found it to be both extremely useful and informative. Members **agreed** to meet the costs of training courses from the designated budget.

d) To Note the Completion and Return of the Unaudited Accounts: Members noted the return of the audited accounts without comment from Clement Keys.

e) To Consider an Application for Rural Rate Relief – Three Kings Inn:

The chairman having declared a prejudicial interest left the room and Cllr Taverner took the chair.

Following discussions, it was proposed, seconded and **agreed** to support the application to ensure that MHDC allowed full rate relief.

Cllr Roberts returned to the meeting and continued as chairman.

f) Road Closure Licence for the Big Lunch: Members unanimously agreed to re-imburse the costs for the road closure licence for the Big Lunch and apologised for the delay with the matter.

133/11 Topics Raised by Councillors, Committees and Parishioners

a) *Proposed Motor Caravan Site, Brickwalls Barn Farm:* Cllr Adeney presented a letter on behalf of some local residents who were seeking to deter a small site for use by motor caravans off Gilberts End. The proposed site for five vans or less would not require planning permission and therefore the Local Planning Authority was not required to advise neighbours.

Following considerable discussions, it was agreed due to highways concerns, to support the parishioners in their request and advise both the LPA and Motor Caravanners' Club accordingly.

Action: Cllr Adeney to advise local parishioners; clerk to write to LPA & MCC

134/11 Correspondence

a) *Worcestershire Agreement Update:* The chairman was reviewing the document.

Action: Matter to be placed on the next agenda.

b) *Civic Week 2012:* Members noted the letter from the Civic Society concerning possible joint celebrations of the Diamond Jubilee for all parishes around Malvern in 2012. Following discussions, members wished the Society well with their celebrations and **agreed** unanimously to continue with plans for local arrangements.

135/11 Councillors Reports and Items for Future Agendas

a) *Worcestershire Agreement & Road Safety Partnership:* items for future agendas.

136/11 Notice of a Review of Standing Orders

As required, this motion was proposed, seconded, **agreed** and then left to stand until the next meeting.

Action: The clerk to circulate the new draft Standing Orders

137/11 Date of Next Scheduled Meeting

20th October 2011 at 7pm in Hanley Swan Village Hall

The meeting closed at 9.15pm

Signed
Chairman

Date: 20th October 2011