

BROADWAY PARISH COUNCIL
MINUTES
of PARISH COUNCIL MEETING
held at 5 Russell Square, High Street, Broadway,
on Thursday, 10th December 2009, at 7.00 p.m.

Present: District Councillor D. W. Folkes, Councillors T. L. Greig,
R. Haslam, L. Keane, Mrs. A. Locker, F. L. Penny, N. Robinson,
G. Shaw, Mrs. S. Stephenson, J. Williams, Mrs. C. C. B. Wilson

In Attendance: Sgt. P Staite, West Mercia Police,
Evesham Journal, Evesham Observer
County Councillor Mrs. E. Eyre

(1) APOLOGIES FOR ABSENCE:

Apologies received and accepted from Councillors Mrs. J. Stock and C.E.G. Toye, and WPC Gail Greenhouse.

Councillor Toye had given apologies since January 2009 in the correct manner, but had not attended a Parish Council meeting since that time. It was felt, therefore, that this was not something the Parish Council would like to continue and the Chairman asked councillors to give due consideration as to who they felt would make a good candidate as a possible replacement.

(2) DECLARATIONS OF INTEREST: Non-prejudicial made by Councillors Folkes, Robinson and Shaw regarding Agenda Item 9 – Financial Working Group Report.

(3) POLICE REPORT:

Sergeant Phil. Staite from Evesham Police Station, in the absence of WPC Greenhouse, reported that the Police had recently run an operation called Protect 2 regarding burglars and people in the community who caused disruption and harm. This was very much helped by local police knowledge and results were currently being processed. A further operation, Protect 3, was planned to take place in January which would look at private and commercial property marking and Smartwater, and Community Police Officer Schoenrock would be running a property marking scheme in the Lifford Hall on 31st January. Sergeant Staite said the Police had in its possession a large amount of recovered stolen property which could not be returned to the rightful owners because it was not marked.

It was also reported that Broadway was not experiencing a high level of crime at the moment, and also that the late night shopping evenings were a success.

(4) MINUTES OF PARISH COUNCIL MEETING HELD ON 22:10:09:

Proposed by Councillor Greig, seconded by Councillor Mrs. Wilson, the Minutes of the Meeting held on 22nd October 2009 were unanimously approved, and were duly

signed and dated as a true record.

(5) PRESENTATION / BROADWAY ARTS FESTIVAL 12:06:10 to 20:06:10:

Mr. Barry Hancox, from the steering group of the Festival, introduced Major Michael Ayshford-Sanford, the Chairman of the Festival, and Mrs. Debbie Williamson, also from the steering group. Mr. Hancox reported that the programme of events was very close to completion and would be finalised at a meeting to be held on Monday, 14th December. The programme would then be distributed around the village and would be available on the website. The Festival Committee stressed that this would be a festival celebrating the life of the artist John Singer Sargent and was for the participation of the whole community, including a village party at the end of the event. The Chairman thanked the members of the Arts Festival Committee for their presentation.

(6) FLOODING UPDATE:

Councillor Williams stated that the report was succinct and to the point with many words but no substance, with this view being supported by Councillor Penny. County Councillor Mrs. Eyre requested that the Clerk forward the views of the Parish Council to the Environment Agency.

(7) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

There were no comments from any councillor regarding County Councillor Mrs. Eyre's report which had been circulated prior to the meeting.

(8) CLERK'S REPORT AND CORRESPONDENCE:

The District Council had forwarded a copy of its latest Annual Report. The theme for this year's report was doing more for less and a copy was available at the Parish Office. Also enclosed was a copy of the latest issue of Parish Matters which had been circulated to all councillors.

The District Council had formally asked for the Parish Council's precept requirement for the financial years 2010/11. The Clerk advised of the Parish Council's decision to keep its precept at the same level as last year of £86,000. The precept would be paid in two equal payments in April and September 2010. The Parish Council was reminded that although there was no scheduled election in 2010/2011 that there were adequate reserves to fund a by-election should it be necessary. The Parish Council had set aside £1,000 in reserves in case of need.

The District Council had advised that car parking payments would be suspended after 4.00 pm on both of Broadway late night shopping events on 27th November and 4th December in order to provide an additional incentive to the public to support evening events.

As agreed at the last Parish Council meeting, the Clerk arranged for all the Parish Council office portable appliances to be tested. This had now been successfully completed and the relevant pass certificate issued.

Alison Southall, Community Outreach Programme Manager at the County Council, informed the Parish Council about the Adult Learning service available throughout Worcestershire County Council. She requested the Parish Council to let her know if it was interested in the County Council providing any such classes in Broadway. A list of classes is available from the Clerk.

Repairs to the Millennium Garden wall had now been completed by Graham Pike of Winchcombe and his invoice paid as agreed.

Mr. Jones, District Engineering Consultancy Manager, had copied the Parish Council with a letter addressed to Mr. Paul Gregory relating to land in the High Street and requesting him to remove obstructions to the flow of his section of the watercourse. Formal advice given to Mr. Gregory was that if this work was not completed within fourteen days of the date of their letter they would instruct the Council's Legal Services to prepare a Formal Notice to be served under the terms of the Land Drainage Act 1991.

At the last meeting the Clerk was asked to look at the overall state of Back Lane and the footpath leading from Back Lane to Morris Road. The Clerk referred the matter to Mr. David Jelfs, Footpath Officer, and to Fiona Argyll, Countryside Access Officer at County Hall, who stated that the footpath was resurfaced to a high standard five or six years ago and it was felt that it is sufficiently maintained for its use. Regarding Back Lane, the Clerk and David Jelfs had spoken with the residents who would investigate the resurfacing of the area at the top end.

The Worcestershire Fundraising Office of Macmillan Cancer Support had written requesting a grant of £100 to enable them to develop better cancer services within the community, and it was proposed that this request be granted by Councillor Mrs. Wilson, seconded by Councillor Greig, and unanimously agreed. The Clerk was instructed to issue the cheque.

The District Regeneration Manager, Chris Brooks, had requested the use of the Greens on the following dates: Small Green - Sunday 31st May for an asparagus themed Farmers' Market, and Sunday 27th June for a strawberry themed Farmers' Market. Main Green - Sunday 15th August for a plum themed Farmers' Market. He had also requested the use of one of the Greens (small or main) on Sunday 2nd May for the Italian market. Councillor Robinson stated that the matter had been discussed by the Traders' Association, and as there was an issue with congestion when the Italian Market was last held the market traders had agreed to push the stalls back onto the grassed areas in order to allow the gravels and pavement to be used by pedestrians. It was agreed, therefore, that the Italian Market should use the small Green. E.G. Skett & Co. had agreed to pay a rent of £50 for each of the two markets on the small green and £100 for the use of the

main green. The Italian Market had agreed to pay a rent of £100, making a total of £300 for the four markets.

The District Council had sent some small posters giving Refuse and Recycling dates over the Christmas period, together with information regarding Christmas tree recycling. The posters had been displayed on the noticeboards.

Mrs. Joan Parfitt had informed the Clerk that Broadway finished fifth overall in the Wychavon Parish Games out of a total of thirty-six entrants. Broadway had moved up two places from 2008 which was an excellent result considering it again failed to take part in four events. Mrs. Parfitt thanked the Parish Council for meeting the cost of Broadway's entries and hoped that it was willing to do so again next year when she stated she would again act as the organiser for Broadway.

The Clerk had continued to monitor the situation regarding the availability of allotment space within Broadway, but the District Council had since advised that no such spaces were available. It was previously suggested that perhaps there may be a landowner who would be willing to let out land for allotment use. As a number of residents were interested in allotment space, it was agreed that the Clerk pursue this matter and report back accordingly.

The Clerk reported to the Russell Management Company that vehicles were colliding with the window and door of the Parish Office on a regular basis, and requested a bollard to be placed in front of the window. On Saturday, 7th November, a car reversed and broke the smaller window next to the door. Two witnesses took note of the registration number and the matter was referred to the Police. Repairs to the window had now been made and a bollard placed in front of the window.

Building Solutions Limited had now completed the work on the water ingress into the office resulting in a drainage system being installed directly outside, and a dehumidifier was currently in operation to dry out the carpet.

Gloucestershire County Council had produced an "Issues and Key Questions" consultation document as the first step towards its Joint Core Strategy. This document would be open for consultation for a ten week period from the 23rd November until 1st February 2010, and any comments would be welcomed. A copy of the document is available in the Parish Council office.

The District Legal and Support Services had written regarding the proposed public conveniences to be built at the Activity Park. The District Council had completed the sale of the land required for the development of the Shear House Car Park to Evesham and Pershore Housing Association who are to construct the public conveniences. A proposed draft lease had been forwarded to the Parish Council for consideration, and upon completion the lease would need to be registered at H.M. Land Registry together with the freehold title to the Activity Park. The Clerk was liaising with the Legal and Support Services in this matter and would report back accordingly.

As the Parish Council was aware, the three partner authorities of Wychavon, Malvern Hills and Worcester had been working on the preparation of the South Worcestershire Joint Core Strategy since early 2007. Since October of this year, a series of all-day information gathering events had taken place in Worcester and the main towns across south Worcestershire. From January 2010 a similar programme of events would be delivered to the villages to seek views from the rural communities. Provisionally, the event for Broadway and Wickhamford will take place on Saturday, 30th January. The Clerk attended a briefing event at the Civic Centre, Pershore, on 09:12:09, when the Parish Council were asked to help to advertise the event to encourage local people to attend and respond to the consultation as an organisation. County Councillor Mrs. Eyre confirmed that maps showing potential sites in Broadway would be available towards the end of December. The Clerk stated that the decision as to where development may take place had not been finalised, and because a site was marked it did not necessarily mean that it would be used, and other new sites could be put forward.

The County Council was preparing a Waste Core Strategy, a document setting out how the Council plan for waste management facilities in Worcestershire until 2027. The final document would guide developers as to how waste of every kind should be managed; what kind of waste management facilities would be acceptable where and will be used by the Council to make decisions about planning applications for waste management facilities. There was a questionnaire which required to be completed, and the Clerk asked any councillor(s) who would like to assist to contact him.

David Bliss, on behalf of the Joint Parish Councils Working Group, in opposition to the proposed Long Marston development, had advised that Stratford District Council Planning Committee had granted planning permission for St. Modwen's masterplan for Long Marston.

The Clerk had contacted Andrew Wynn from the County Council regarding the agreed installation of additional grit bins in Broadway. The contractors were awaiting some WCC signs which needed to be attached to the bins, and once these had arrived the grit bins would be installed as a priority. The Clerk reported that these were now in situ.

As promised, George Stoyne, Regeneration Manager/Rooftop Housing Group Limited, had organised a public meeting at The Court in Russell Square, Broadway, on Tuesday, 22nd December, between 5.00 pm and 7.30 pm., in order to present an update on the present situation, and how Rooftop intended to progress the new build proposals.

(9) REPORTS – VARIOUS GROUPS AND COMMITTEES:

Recreation Ground Committee:

The Chairman and Clerk met with members of the Activity Park Committee on Friday, 27th November, at the Activity Park to erect a plaque in the picnic shelter in recognition of the hard work and commitment of all the committee. As agreed, three additional benches had been purchased and would be positioned shortly, and the trees had

been ordered and would be planted as soon as they arrive. The Clerk had contacted the Hunt regarding the state of the iron railings separating the park from the Hunt Field, and these had now been satisfactorily repaired.

Broadway Visitor Management Group:

The Clerk highlighted two matters following a meeting held on 02:12:09 :-

- (a) Signage: There had recently been a number of issues regarding problems of signage in the village, including the rug sale at the Lygon Arms. As a result of this, Councillor Mrs. Eyre was to put together a short document giving a summary of acceptable guidelines for signage within the village;
- (b) Broadway Quarry: the Quarry was now coming to the end of its life, and a feasibility study was being undertaken. There were some exciting plans including the development of the site as a Cotswold Heritage Centre. The geology was extremely important and would attract significant interest, and there was also scope for leisure and educational projects. As the quarry was in joint private ownership, any plans would be dependent on the owners' co-operation and permission. An open meeting had been arranged for 26th January at the Lifford Hall where more information would be available.

Finance Working Group: report from Councillor Shaw

The Group met on Friday, 4th December. Four applications for help with funding had been received from (a) ***Broadway and Towerview playgroup*** which serves up to sixty local families five days a week providing quality education and care for two to five year olds. They would like some help in purchasing a deluxe playhouse which would enable the children to have more room to learn and, in particular, use the top loft section for quiet reading. The total cost would be £2,500. (b) ***Broadway United Youth Football*** who are looking to develop their facilities by smartening up the area in order to provide a safer place for the children to play. They currently have six junior teams aged between eight and sixteen, with some hundred children using the facilities on Saturday mornings. As a first step they would like to purchase two dugouts. The total cost would be £3,100. (c) ***Broadway Cricket Club***, open for membership for everyone, currently has two senior teams which play on Saturdays and one on Sundays. They have some thirty-six junior members aged from six upwards, both boys and girls, who are coached each Friday, and have two teams playing in junior leagues. They would like assistance to replace their twenty year old mower which is used to cut the outfield. The total cost would be £3,500. (d) ***Broadway Arts Festival*** would like some financial assistance to fund the forthcoming Arts Festival which would fund workshops for village children of all ages, particularly in drama, art and music.

Before the above applications were discussed Councillors Folkes and Robinson for the Football Club, and Councillor Shaw for the Arts Festival and Cricket Club, made declarations of interest.

After discussion, the Group recommended that £1,000 be given to each application, stating that there are specific reserve funds to cover grants and donations put aside for such requests. Acceptance of this recommendation was proposed by Councillor

Penny, seconded by Councillor Haslam, and carried with three abstentions.

At the previous Finance Working Group meeting, the Clerk had been instructed to review the bank account of the Parish Council with a view to obtaining improved interest on its funds. After investigating several options, the Clerk recommended that the Parish Council remain with Lloyds TSB, but invest £80,000 in a three-month fixed high interest deposit account which would give an interest rate of 0.80% compared to the 0.05% currently received on the business deposit account, the rest of the funds remaining in the current and deposit accounts for immediate need with most of the funds in the deposit account to attract interest. The Finance Working Group recommended these changes to the Parish Council, and acceptance was proposed by Councillor Mrs. Wilson, seconded by Councillor Greig, and carried unanimously.

The Broadway Traders' Association now had two new sets of Christmas lights costing £664.70. The Parish Council had previously agreed a budget of £2,000 to fund purchase of additional lights, and all were in favour after a proposal by Councillor Greig, seconded by Councillor Mrs. Stephenson.

(10) WYCHAVON BURSARY:

The Chairman of the District Council, Councillor Andrew Dyke, had invited the Parish Council to nominate a person or group for the 2009/2010 Wychavon Bursary. The award recognised those who had made a real contribution to the community, and the aim of the fund was to help them to continue with that contribution. Proposed by Councillor Keane, seconded by Councillor Greig, it was unanimously agreed to nominate the Broadway Activity Park Committee, and the Clerk was instructed to forward this nomination to the District Council.

(11) PLANNING:

Parish Council Comments:

MEETING: 09:11:09

Application W/09/02313/LB

MR. D. WILLIAMS
2 Butchers Row, High Street
Replacement windows and front door

The Parish Council raised no objections to this application.

MEETING: 23:11:09

Applications W/09/02642/LB
and W/09/02641/CU

MR. P. THOMAS
31 High Street
Change of use of ground floor commercial premises from clothing retail to coffee shop and homewares retail

The Parish Council raised no objections to this proposal

Application W/09/02599/PP

MR. & MRS. SLATTER
The Knoll, Springfield Lane,
Two storey side extension

The Parish Council raised no objections to this proposal

Application W/09/02568/PN

J. RIGG CONSTRUCTION LIMITED
Pry Lane

Expansion of existing facility to provide print room, additional store, staff w.c. and shower room and two workshops. Resubmission of Planning Application W/09/01932/PN

The Parish Council raised no objections to this proposal

WYCHAVON APPROVALS:

Application W/09/02141/PP	Mr. S. Norrington, 63 Morris Road
Application W/09/02057/LB	Two storey extension to terraced house Mr. & Mrs. Enticknap, 149 High Street
Application W/09/02313/LB	Internal alterations and external alterations comprising replacement doors in south and east (courtyard) elevations. Mr. D. Williams, 2 Butchers Row, High Street
Application W/09/02191/PN	Replacement windows and front door Mr B. Mitchell, 27 Colletts Gardens
Application W/09/02148/CU	Conservatory to new ground floor maisonette C. Johns and L. Roper, Pennylands, Evesham Road
Application W/09/02287/PP	Use of land for siting of mobile home (log cabin) to provide tourist accommodation. Demolition of existing stables and goat shed. Mr. R. Tillitson, 9 Sandscroft Avenue
	Erection of small workshop to rear of existing detached garage. Extend existing garage roof to form porch to front of garage.

WITHDRAWAL:

Application W/09/01932/PN	J. Rigg Construction Limited, Pry Lane
	Extension and improvement of present facility to have print room, additional store and separate staff WC and shower room. Provision of two workshops.

(12) SCHEDULE OF PAYMENTS: Between 16:10:09 and 01:12:09 net of VAT

Campden Home Nursing / Community Award	100.00
Fat Cat Studios / plaque – Broadway Activity Park	22.00
e-on / office electricity	69.57
Maurice Parkinson / lengthsman - bollard/bins maintenance	326.50
K. Beasley / Clerk's net salary / October	1,125.96
G. A. Tomkins / Assistant Clerk's net salary / October	565.03
Unicom / telephone + internet	59.36
Wychavon District Council / business rates	67.00
Worcestershire County Council / K. Beasley / pension	343.38
B & W Hire Limited / Activity Park hire of toilets	180.00
24/7 Security / security contract	65.00
Cotswold Business Supplies / Activity Park maintenance	52.40
N. Stanbra / activity park	80.00
GBD (Evesham) Limited / mowing	598.76
Jack Harris Gardening / Activity Park maintenance	250.00
B & W Hire Limited / hire of toilets	10.80
C. Thomas / Activity Park maintenance	101.00
Birmingham PAT Testing LLP / PAT testing in PC office	60.40
J. Hankinson / Activity Park maintenance	69.00
PMC Polythene Limited / dog foul bags	250.00
Hillbarn Sawmills / Activity Park maintenance	81.80
Graham J. Pike / Millennium Garden wall repair	700.00

Broadway Traders' Association / Christmas lights	500.00
K. Beasley / Clerk's net salary / November	1,125.96
G. A. Tomkins / Asst/ Clerk's net salary / November	602.68
Unicom / telephone + internet	53.58

All payments were verified by the Clerk together with two nominated signatories.

(13) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS:

Councillor Greig stated that it was most important that the toilets in the Activity Park were completed as soon as possible now that the Shear House carpark development had been agreed.

Councillor Mrs. Wilson wished to say how wonderful the Christmas lights looked in the village this year, and thanked the Traders' Association for organising these and for the many traders and households who supplied the power for the lights at no extra cost.

Councillor Penny asked if the fading lettering on the War Memorial could be investigated, and the Clerk was instructed to obtain quotations for the work and report back.

The Chairman closed the meeting at 7.55 p.m. and opened the public information session.

(14) PUBLIC INFORMATION SESSION:

Mrs. Jones of Walnut Close asked if the dropped kerb outside the Lifford Hall could be lowered, as she was aware of at least one person having great difficulty in negotiating a mobile buggy on to and off the pavement. The Clerk was instructed to contact County Highways.

Major Ayshford-Sanford thanked the Parish Council for their kind donation towards the Broadway Arts Festival.

The Chairman finally closed the meeting at 8.00 p.m.

Date and Time of next Meeting:
Thursday, 21st January 2010, at 7.00 p.m.