

HANLEY CASTLE PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Thursday, 20th October 2011 at 7.00pm in Hanley Swan Village Hall.

Present: Councillors: Sue Roberts (Chairman) Sue Adeney* Tony Atkinson
Jackie Bass Alex Grimwade Wendy Roberts-Powell John Taverner

In Attendance: Val Fare, Parish Link Editor DClIr T Perry* Mike Andrews* (PPW)
Mrs Susan Hughes (Clerk)

138/11 Apologies: Cllr Harcombe, DClIr M Morgan, PC A Naulls

139/11 Declarations of Interest: a) Declarations of Interest (Personal & Prejudicial): Cllrs Sue Adeney & Tony Atkinson each declared a personal interest in Min 141 below as Leader of the Local Youth Club & Trustee of the Village Hall respectively and Cllr Sue Roberts declared a personal interest and the need to change her entry in the Register of Interests as she had been appointed as a Trustee to both the Hanley Castle High School Trust and Foundation Trust **and b) any Changes to be Notified to the Register of Interests and Gifts & Hospitality:** There were none.

140/11 Annual 'Round-up' in the Parish Link

The chairman welcomed the editor of the Parish Link, Val Fare to the meeting and invited her to outline the new proposals.

Val advised that in response to various suggestions, it was proposed subject to costs estimated at £1200, to produce 1500 copies (1 per household) of a 24 page coloured magazine giving a resume of the 'work and life' of each Village within the ecclesiastical parishes usually served by the Parish Link. There were six main groups within the area and the editor would approach each to seek a donation of £200: to-date both of the first two groups approached had agreed to make such a donation. Assuming that the edition was well received, it was intended in future years to use the initial production to secure advertising funds to meet production costs.

Members, and parishioners present were very enthusiastic about the idea and agreed to consider it further later in the meeting (see Min 152c.).

The chairman thanked Val for her continued editorship of the magazine and for her attendance at the meeting.

Closure of the meeting to allow the public present to speak on any matters relating to Hanley Castle Parish. Parishioners present had in the main attended to hear the discussions with regard to the Section 106 Monies

With the agreement of the meeting the order of the agenda was changed at this point.

141/11 Section 106 Funding

The chairman invited Cllr Jackie Bass to update all on progress to-date.

Jackie spoke to the previously circulated results of the local consultation and the suggested distribution of the funding 'pot'. Following considerable discussions, it was proposed, seconded (JT/SA) and **agreed** to hold a second joint meeting of all groups to further discuss the proposals and a joint application to MHDC for the release of the funding.

142/11 Report of the Local Police Officers

The Local Police were not able to be present at the meeting due to work commitments.

143/11 Minutes

The Minutes of the Meeting of the Parish Council held on 15th September 2011 having been previously circulated were **approved** and signed by the Chairman as a correct record.

144/11 Matters Arising & progress Reports

a) *Min 134/11: Worcestershire Agreement:* The chairman spoke to the previously circulated document and it was agreed that there were virtually no additional commitments to those already undertaken by the Parish Council. It was therefore agreed to sign the Agreement and advise the County Council accordingly.

145/11 Planning: a) To consider planning applications referred by MHDC for comment:

11/01264/HOU Replace garage with two storey side extension
Ravelin, Gilberts End

Members raised no objections to this application

11/01244/FUL Detached Bungalow
Jessamine Cottage, Worcester Road, Hanley Swan

Members raised no objections to the proposed bungalow but did raise concerns over the already restricted access to the area.

11/01267/FUL Proposed replacement bungalow
Avenue Riding Centre, Hanley Road

Members noted that this application was 'misaid in the post' and agreed that details should be circulated when found.

b) *To Consider under the Scheme of Delegation any Planning Applications received between publication of the agenda and the Meeting:*
There were none.

c) *Details of Decision Notices Received*

11/00897/HOU Proposed sunroom Church End Farm, Hanley Castle
Granted 15th September 11

11/01019/FUL Change of use of land for amenity area for
employees of the existing light industrial units.
Hanley Workshops, Hanley Swan
Granted 19th September 11

MH11/00203/FUL Erection of 4 bed detached dwelling
Land adj 34 Winnington Gardens, Hanley Swan
Refused 3rd October 2011

d) *Possible Enforcement Concerns: Cobwebs Folly:* Members noted with concerns the response from WCC which advised that the works were carried out in accordance with Worcestershire Highways Specification and were subject to the usual twelve month maintenance standard inspection.

Action: The clerk to advise parishioners concerned

Property in Haylers End: The clerk to seek a response from MHDC.

- e) *MHDC Annual District (and Parish Councillor) Training Programme 2011-12:* Members noted the pre-circulated details from MHDC, change of date for the Building Control session and **agreed** to review the document at each meeting.

Action: The clerk to detail on each agenda

- f) *Affordable Housing Update:* Cllr Atkinson advised that all rented properties were now occupied by persons with a firm local connection. The potential owners of the shared-ownership properties were still experiencing difficulties in completing transactions.

Cllr Atkinson advised that the houses had been built to a very high standard with exceptionally good energy insulation levels.

- g) *South Worcestershire Development Plan Preferred Options:* Most members had attended the exhibition in the Village Hall but had found the consultation to be lacking in substance once again. Following discussions, it was agreed that the clerk should ascertain the actual number of homes detailed for the parish and circulate the detail to all members.

Members thanked Cllr Alex Grimwade for his help in obtaining large scale maps for viewing at the meeting.

Action: The clerk to ascertain the detail of the preferred sites within the parish

The chairman advised that the previously circulated invitation from Guarlford to a joint meeting had been rescinded in view of the open invitation from Malvern Town Council to a joint meeting at The Forum.

- h) *Worcestershire Waste Core Strategy Development Plan – Addendum:* Members noted the detail available on the County Council website.

146/11 Electoral Reviews

- a) *MHDC Review of Polling Districts & Polling Places:* Members noted that the consultation documents proposed the closure of the Polling Station for Hanley Castle in the High School and that all of the electorate should use the polling station in Hanley Swan Village Hall. Following careful consideration, members objected to the proposals and **agreed** that should the use of a room at the High School cause 'real' problems, MHDC could approach the local PCC for the use of the church. Access to the public toilets at the Three Kings Public House was assured.

Action: The clerk to advise MHDC

- b) *2013 Review of Parliamentary Constituencies in England:* Members noted the details on www.independent.gov.uk/boundarycommissionforengland

147/11 Highway Matters

- a) *Road Sweeper: Gilberts End:* Members advised that Gilberts End had not been swept recently and requested a copy of the annual schedule from MHDC.

Action: The clerk to contact MHDC once again

- b) *Traffic Speeds in Hanley Castle:* The matter was still with WCC. Members requested information on the speed of traffic near to the junction of the B4211 with Church End.

Action: The clerk to contact Worcestershire Highways

- c) *Overgrown Hedges, Gilberts End:* Members noted that some hedges had been cut back but others still required maintenance. As the landowner was unknown, it was agreed that the clerk should forward the grid reference to WCC for action.

Action: The clerk to advise WCC of the problems

d) *Clearance of Footway*: Cllr Taverner advised that the Lengthsman had raised concerns over the standard of the surface of the footway on the B4209 from Oakmere toward the traffic lights. Following discussions it was agreed that he should prioritise works on the Worcester Road for the near future.

e) *Safety Surfacing, the Holloway*: Members noted that this work had not yet been undertaken.

Action: The clerk to contact Worcestershire Highways

f) *Milestone Plate & Stone*: Members agreed to urgently seek a new stone for siting in Hanley Castle.

Action: Members to seek a new stone: Sue Adeney to obtain a written quotation from the Cathedral

148/11 District Councillors' Reports

Cllr Tim Perry had no fresh matters to report but requested that he be advised if the Parish Council required assistance on any matter.

149/11 County Councillors' Report

Cllr Wells was not present at the meeting.

150/11 Report of the:

a) Parish Paths Officer: Mike Andrews noted an e-mail from a parishioner regarding the safety of some local stiles. He and the WCC Footpaths Officer had walked the area and it had been agreed that four stiles would be repaired/replaced during the next 6 months.

Further concerns were expressed over the footpath adjacent to Maisey Cottage: Mike agreed to address the concerns.

b) Pond Wardens: The wardens had tendered their apologies for the meeting.

151/11 Review of Standing Orders

This matter was adjourned for a future meeting.

* Sue Adeney, DCllr Tim Perry and Mike Andrews each took the opportunity to leave the meeting at this time.

152/11 Finance: a) *Payment & Receipt of Accounts*: Members **approved** the payments and receipt of accounts as in the presented schedule (attached).

b) *To Receive & Accept the Quarterly Report to 30th September*: Members noted and **approved** the Report.

c) *Annual Round-up, Parish Link*: Following earlier discussions, it was proposed, seconded (JT/JB) and **agreed** to donate £200 towards the production of the Annual issue for 2011.

d) *Bank Mandate*: Alex Grimwade confirmed that he had signed and returned his copy of the mandate to head office.

153/11 Topics Raised by Councillors, Committees and Parishioners

There were none

154/11 Correspondence

a) *Community First AGM*: Members noted the AGM to be held on 1st November.

155/11 Councillors Reports and Items for Future Agendas

a) *Road Safety Partnership & Standing Orders*: Items for future agendas.

b) *Three Counties Liaison Meeting*: John Taverner reported on the meeting which he had attended earlier in the day:

Highway problems caused by Vanfest: The management had recognised that the holding area on the south carpark had been totally inadequate with the number of attendees this year;

Road signage through Guarlford and the Rhydd had been removed by persons unknown and thus the majority of traffic accessed the Showground via Hanley Swan;
Police Comment; the police had been generally very happy with the activities at The Showground throughout the year;
Early Morning traffic for The Flea Markets; Members noted that as there was no pre-booking, many stallholders arrived very early in the morning as pitches were allocated on a first come, first served basis.
Severn Hall Extension had now been completed.

c) *CALC AGM*: The chairman advised on the business of the meeting with particular reference to the guest speaker, former MP Dr Richard Taylor. His work within his constituency and the House of Commons had proved fascinating.

156/11 Date of Next Scheduled Meeting
17th November 2011 at 7pm in Hanley Swan Village Hall

Signed Date: 17th November 2011
Chairman