

ROUS LENCH PARISH COUNCIL.

Minutes of the Annual Parish Council meeting held on Monday 18th May 2009 at 7.37pm in Rous Lench Village Hall.

Present:	Cllrs. Mr. Whitfield (Chair), Mrs. Jones, Mr. Curnock and Mr. Morris. In attendance: Mrs. N Holland (Clerk), CSO Jenny Hawkins, County Cllr. Mr. Holt, Dist. Cllr. Mr. Lee and 2 parishioners.
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1/09	Election of a Chairman: it was proposed by Cllr. Mr. Curnock, seconded by Cllr. Mrs. Jones and resolved that Cllr. Mr. Whitfield be elected as Chairman for the ensuing year, Declaration of Office duly signed. The Chairman thanked Cllr. Mr. Dudley for all the work he has done for the Parish Council whilst he has been Chairman.
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2/09	Apologies: Cllrs. Mr. Dudley and Mr. Levy (reasons accepted) and Dist. Cllr. Mrs. Steel.
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3/09	Vacancy: no applications received. New notice to be put on the Boards requesting applications to fill the vacancy through co-option.
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4/09	Election of Vice- Chairman: proposed, seconded and resolved that Cllr. Mr. Dudley be appointed as Vice Chairman for the ensuing year.
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Meeting suspended at 7.42 pm, reconvening at 7.52 pm notes of which are appended to these minutes.

5/09	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: Cllr. Mr. Whitfield in 20/09 as he is a member of the Parochial Church Council.
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6/09	Resolved that urgent decisions required between scheduled meetings of the Council are delegated to the Clerk in consultation with the Chairman and Vice Chairman of the Council.
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7/09	Risk assessment and Assets Register for 2009/10 agreed by all. It was noted that the old flagpole would be taken down the weekend of 23 rd May 2009.
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8/09	Resolved that the premium for the Insurance policy for 2009/10 of £589.75 be paid.
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9/09	Resolved that the annual subscription to Worcestershire CALC membership 2009/10 of £101.50 be paid.
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10/09	Review Financial Regulations – deferred to the July meeting.
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11/09	Standing Orders – deferred to the July meeting.
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12/09	Representatives appointed to report on the following:
12.1	Assets: Village Green, Millennium Shelter, Notice Boards and Benches – Cllr. Mr. Curnock. Bus Shelter – Cllr. Mr. Whitfield. Walkers Notice Board – Cllr. Mrs. Jones.
12.2	Wychavon CALC – Cllr. Mr. Whitfield.
12.3	Wychavon Policing Matters Group – deferred to the July meeting.

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13/09	Minutes: resolved that the minutes of the Parish Council meeting held on 16.03.09 be confirmed as a correct record, duly signed by the Chairman.
14/09	County and District Cllrs. reports: - County Cllr. Mr. Holt reported that there is a wide selection of candidates for the forthcoming elections. Dist. Cllr. Mr. Lee reported that road repairs between Church Lench and Ab Lench have been carried out. A new Chairman has been elected at Wychavon District Council, Cllr. Mr. Dyke. All members of the Executive Board have been re-elected. The District Council has scored maximum marks for the fourth year in a row for use of resources. Recycling has exceeded 45% since the introduction of the Wheelie Bin collection. It was asked if the percentage was based on weight or volume. Cllr. Mr. Lee replied it was based on weight as the landfill tax is based on tonnage.
15/09	Correspondence received:
15.1	Worcestershire CALC training events circulated.
15.2	Items of correspondence that do not require a decision circulated to members.
16/09	Planning Matters.
16.1	Minutes: resolved that the minutes of the Planning meeting held on 20.04.09 be confirmed as a correct record, duly signed by the Chairman
16.2	No applications received.
16.3	Planning process/feedback following applications that have been presented to the Development Control Committee: W/09/00534/PN - Gooms Hill, Abbots Morton. Permission granted.
16.4	No correspondence received related to planning.
17/09.	Financial matters.
17.1	Resolved that payments be made as on 'Schedule of Payments'.
17.2	a) Accounts to year ending 31.03.09. Proposed by Cllr. Mr. Curnock, seconded by Cllr. Mrs. Jones and resolved that they be accepted as a correct record. b) End of year budget comparison figures to expenditure were noted.
17.3	Internal Auditor reported verbally that the accounts were in order. Written report to be submitted. Letter of appointment signed.
17.4	Documents for approval for the external auditor: a) Statement of Accounts b) Annual Governance Statement. It was proposed, seconded and resolved that both documents were accurate and therefore approved.
17.5	Accounts approved and agreed to 07.05.09. Premium A/C £10264.52; Community A/C £4211.56.
18/09	Reports: <u>Parish Paths Warden</u> – most of the footpaths are able to be walked. Countryside Services to be asked if they can spray the nettles along some of the footpath routes. <u>Parish Lengthsman</u> – contract signed and returned. <u>Rural Housing Enabler</u> – Analysis of Housing Needs Survey. Copy of the analysis given to each member. Nigel Potter has been invited to the July meeting to give his views on the report and to answer questions from members.
19/09	Flooding.
19.1	Parish Flood Data sheets and Action Plan and letter from Wychavon District Council duly noted.
19.2	Documents received on the survey carried out at the Radford junction in 2006 show that no improvement to the culvert size would make any difference to the flooding of this area. It was ascertained that by

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	restoring open ditches to the area may improve the situation.
19.3	Update from Worcestershire County Council on maintenance issues: <ul style="list-style-type: none"> • Jetter/Camera survey would hopefully be done soon. • It was noted that a pond and ditch has been reinstated at the Fruit Farm which would hopefully relieve the problem at the Radford junction. • A jetter has recently been out to look at the pipe underneath the carriageway at the Radford junction and the pipe work was deemed to be satisfactory for its job. • To alleviate the problem of water from Court Hill it was hoped to feed into another drainage system found in the church lay by.
19.4	Flooding grant money: the Clerk was asked to see if this money could be used towards reinstating the footpath in the Churchyard that was washed away during the summer 2007 floods.

Cllr. Mr. Whitfield left the meeting; Cllr. Mr. Curnock took the Chair.

20/09	Churchyard maintenance. The Parochial Church Council has requested a grant of £200 to assist with the costs of churchyard maintenance costs. After a lengthy discussion it was resolved to grant £200. (LGA 1972 s214).
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Cllr. Mr. Whitfield returned to the meeting and took the Chair.

21/09	Matters raised at Annual Parish Meeting. Potential wind farm development at Lenchwick. It was noted that Dulas has arranged two open sessions between 10.00 am to 10.30 pm at Church Lench Village Hall on 22.06.09 and Norton & Lenchwick Village Hall on 23.06.09.
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22/09	Urgent decisions – casual vacancy put in process following the resignation of Mr. Dufty.
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23/09	Parish Cllrs. report and items for future agendas: Vehicle Activated signage Dist. Cllr. Mrs. Steel, Rural Housing Enabler, Mr. Potter.
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24/09	The next meeting is agreed as July 20th 2009.
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25/09	Resolved to exclude the public and press in the public interest for consideration of the following items: a) Salary issues – proposed, seconded and resolved for salary increment to be increased to SCP 21 with immediate effect and recommended salary increase by NALC/SLCC to be paid from April 2008 to March 2009. b) Annual Office payment fee of £150 agreed.
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Meeting declared closed at 9.05pm.

Minute No: 15.2.

1.	Artworks Spring 2009.
2.	Sports Development Newsletter.
3.	Bus bulletin – April/May 2009.
4.	Communities Greenspace pack.
5.	Minutes from Wychavon Policing Matters Group.
6.	Worcestershire CALC Wychavon Area Meeting minutes.
7.	Public Sector Equality Duties.
8.	Worcestershire Warden Newsletter – February 2009.

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9.	Newsline magazine – April 09.
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Signed by the Chairman: Dated: 20th July 2009.

Matters raised by CSO.

CSO Jenny Hawkins gave apologies on behalf of PC Carter. She reported the following:

- *Recently burglaries have taken place in Ab Lench.*
- *Please ensure that all outbuildings are kept locked.*
- *Any suspicious vehicles seen please note details of them and registration numbers if possible.*
- *Smart Water packs are available free of charge to Farms.*

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Minutes of the Planning meeting of the Parish Council held on Tuesday 9th June 2009 at 7.30 pm in Rous Lench Village Hall.

Present:	Cllrs. Mr. Dudley (Chair), Mr. Curnock, Mr. Morris, and Mrs. Jones. In attendance: Mrs. N Holland (Clerk).
26/09	Apologies: Cllr. Mr. Whitfield (reason accepted), Dist. Cllrs. Mrs. Steel and Mr. Lee.
27/09	Declarations of Interest a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: Cllr. Morris in agenda item 28.1 as acted as a witness on behalf of the applicant.
28/09	Planning Matters.
28.1	Comments relating to: a) Application No: W/09/01023/LUE – Windmill Hill Field, Alcester Road, Radford. Proposal: Application for a lawful development certificate for the existing use of a storage building as a residential dwelling. Comments: The Parish Council wish to make no comment regarding this proposal.
28.2	No further applications received:
28.3	Planning process/feedback received following applications that has been presented to the Development Control Committee: a) W/09/00424/AC - Land adjacent to Windrush. Rous Lench. Permission granted. b) W/09/00830/LUE – The Caravan, Radford Road, Rous Lench. WR11 4UL. Application withdrawn by applicant.
28.4	Planning correspondence received: Invitation to attend a presentation from Officers, Wychavon District Council on the Regional Spatial Strategy and the effect it will have on villages on Thursday July 2 nd at 6.30 pm the Pavilion, Inkberrow. Members that have confirmed attendance are Cllrs. Mr. Whitfield, Mr. Morris and Mr. Curnock.

Meeting declared closed at 8.05pm.

Signed by the Chairman: dated: 20th July 2009.

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Prior to the start of the meeting, at 7.00 pm, a site visit took place with all members present below, and the Clerk, at High Field, Gooms Hill, Abbots Morton with regard to the planning application detailed in minute 39.2 a. Following this the Parish Council also visited, at their request, the neighbouring property The Cottage, Gooms Hill, Abbots Morton. Questions were asked to each regarding siting of the proposal. No further discussion took place. The meeting closed at 7.20 pm.

Minutes of the Full Parish Council meeting held on Monday 20th July 2009 at 7.30pm in Rous Lench Village Hall.
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Present:	Cllrs. Mr. Whitfield (Chair), Mr. Dudley, Mrs. Jones, Mr. Curnock and Mr. Morris. In attendance: Mrs. N Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mrs. Steel, Nigel Potter, Rural Housing Enabler, and 3 parishioners.
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29/09	Apologies: Nil
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30/09	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: Cllr. Mr. Whitfield in 42.2 as member of the Parochial Church Council.
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31/09	<p>To receive the following: Report from Nigel Potter, Rural Housing Enabler, on the results of the Housing Needs Survey:</p> <ul style="list-style-type: none"> • Nigel gave a brief report on the analysis of the recent Housing Needs Survey carried out in the Parish. • 17 households have identified an interest in Affordable Housing. • This is a similar result to most villages in the area. A handful of homes are required to provide for single young persons, elderly persons and units for families. • The next process is for: <ol style="list-style-type: none"> a) The Parish Council to consider adopting the report as a housing need has been identified. b) To arrange for representatives of the Parish Council to carry out a walkabout with the Housing Officer and a Planning Officer to identify exception sites that may be suitable. c) A local Housing Association would then be invited to carry the project further. d) Once all this is in place a Public Meeting would be held. e) Contact the District Council to confirm how many people are on the housing register for Rous Lench. <p>Nigel was thanked for attending the meeting. Report from Dist. Cllr. Mrs. Steel on Vehicle Activated Signage:</p> <ul style="list-style-type: none"> • Paper review is due at the end of September/October as the scheme in Inkberrow will have been in place for six months. • Three signs are in place and have so far been successful in slowing down traffic.
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Meeting suspended at 7.55 pm, reconvening at 8.05 pm notes of which are appended to these minutes.

32/09	Vacancy: one application received. It was proposed by Cllr. Mr. Morris, seconded by Cllr. Mr. Dudley and resolved that Mrs. M. Fernihough be co-opted.
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33/09	Minutes: resolved that the minutes of the Annual Parish Council meeting held on 18.05.09 be confirmed as a correct record, duly signed by the Chairman.
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34/09	<p>Clerk's report: <u>Parochial Church Council</u> – letter of thanks received regarding the grant of £200 towards the churchyard maintenance. <u>Parish Lengthsman</u> – copy of public liability insurance received.</p>
35/09	Review Financial Regulations – reviewed, no changes made.
36/09	<p>Standing Orders reviewed and amendment to Order No: 69 agreed as: At all meetings of the Council the Chairman will allow a period for public question before the start of each scheduled Council meeting when members of the public are invited to give their views and question the Council on items on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself, and allow a Councillor with a prejudicial interest in a particular issue to address the Council during public question time on the issue the subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during public question time.</p>
37/09	Wychavon Policing Matters meeting – Cllr. Mr. Curnock to attend.
38/09	<p>County, District Cllrs. and Police reports: - <u>County Cllr. Mr. Holt reported:</u></p> <ul style="list-style-type: none"> ● He has been successful in being re-elected as the representative for the next four years. ● The Conservatives gained 12 seats, John Cairns is the new Chairman, Mary Drinkwater the Vice Chairman and George Lord is the Leader. The Cabinet has been appointed and Cllr. Mr. Holt is the Chairman of the Audit and Governance Committee. <p><u>Dist. Cllr. Mrs. Steel reported:</u></p> <ul style="list-style-type: none"> ● Andy Dyke, the new chairman of Wychavon District Council attended the Pig Roast. He is hoping to attend a function in every village in the District during the year he is in post. ● Waste recycling is up to 47%, this is mainly due to the introduction of the Wheelie Bins. ● The new Plant at Norton is due to be opened in the autumn. Members will be invited to visit. ● Youth bus is due to be implemented in August and will be visiting rural villages. <p>Meeting adjourned at 8.22 pm, reconvening at 8.24pm notes of which are appended to these minutes. <u>Police report</u> – written report received as follows: Apologies from PC Tony Carter and Jenny Hawkins, CSO. Recent theft of land rover locally. Request that sheds and gates to property are locked. There is some anti social behaviour occurring around the area. When reporting suspicious vehicles please obtain a registration number and full description of the persons.</p>
39/09	Planning Matters.
39.1	Minutes: resolved that the minutes of the Planning meeting held on 09.06.09 be confirmed as a correct record, duly signed by the Chairman
39.2	<p>a) Application No: W/09/01382/PN - High Field, Gooms Hill, Abbots Morton. WR7 4LT. Proposal: Change of use of land from agricultural to domestic (retrospective). Erection of brick built shed for storage of agricultural and garden implements. Creation of wildlife pond. Comments: No objections to the proposal subject to the amended plans received.</p> <p>b) Application No: W/09/01499/LB and W/09/01498/PP – The Old Rectory, Rous Lench. WR7 4UJ. Proposal: Partial demolition and rebuilding of the single storey and internal alterations. Comments: No objections to the proposal.</p> <p>Clerk was asked to contact the Planning Department at Wychavon District Council regarding why measurements showing height, depth are not mentioned on plans so that the sizes of the proposals can be worked out. It is impossible to scale with a slide rule on photocopied plans.</p>

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39.3	No further applications received.
39.4	Planning process/feedback received following applications that have been presented to the Development Control Committee: a) Application No: W/09.01023/LUE – Windmill Hill Field, Radford. WR7 4LS. Certificate of lawful use granted.
39.4	<u>WMRSS event held in Inkberrow</u> – will mainly affect Worcester and main Market towns. There will be some development In Inkberrow. Rous Lench is a Category 3 settlement which is much less likely to take development. <u>West Midlands Regional Spatial Strategy Phase Three Revision document</u> – document to be circulated to each Cllr. Any comments to be returned to the Clerk by the 7 th August 2009.
39.5	Resolved to adopt the protocol for site visits in relation to Planning.

40/09.	Financial matters.
40.1	Resolved: “That the Clerk is authorised to use their personal credit card for the transaction of printer cartridges and computer software and for a single specific cheque to be drawn on the Council’s account in recompense”.
40.2	Resolved that payments be made as on ‘Schedule of Payments’.
40.3	Internal auditor’s written report received confirming that the accounting records for year ending 31.03.09 were found to be supported by authorised receipts and documented in the minutes.
40.4	Accounts agreed to 07.07.09.

41/09	Reports: <u>Parish Paths Warden</u> – nil to report. <u>Parish Lengthsman</u> – continues routine maintenance. Requested that the area around the flower barrels is cut and addresses grips on the bend by the sewerage plant. <u>Wychavon CALC</u> – nil. <u>Tree Monitor</u> – nil to report.
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42/09	Issues relating to Flooding.
42.1	Update regarding maintenance issues: a) Gully clearance and camera survey has been started but unfortunately had to be abandoned due to flooding of properties in the District. b) A works order has been placed regarding kerbstone replacement that has been highlighted along the Alcester Road.
42.2	Decision required using the flood grant money to reinstate the footpath in the churchyard. Cllr. Mr. Whitfield left the meeting; Cllr. Mr. Dudley took the chair. Prior to leaving Cllr. Mr. Whitfield reported that the work had been completed at a cost of £1610. Resolved that the flood grant money of £1000 be given to the Parochial Church Council for the work to reinstate the footpath in the churchyard destroyed by the July 2007 floods. Cllr. Mr. Whitfield returned and took the Chair.

43/09	Urgent decisions – nil.
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44/09	Parish Cllrs. report and items for future agendas: Vehicle Activated signage, Affordable Housing.
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45/09	The next meeting is agreed as September 21st 2009.
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Meeting declared closed at 9.12 pm.	
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Signed by the Chairman: dated: September 21st 2009.

Matters raised by parishioners:

- Vehicle Activated Signage – various types of signage available. The battery type system needs recharging every 7 – 10 days whereas the solar powered system is easier to maintain but are expensive to purchase, approximately £3,000.
- Planning application. Minute item 39.2 was explained in detail following amended plans submitted to Wychavon District Council.
- Damage to property in the Parish – concerns were raised over damage to property in the area especially on farmland. The matter has been reported to the Police. Parishioners are asked to be vigilant and to report any suspicious activities.
- Waste Recycling – questions were raised on recyclables and how they are separated as previous collections prior to wheelie bins all items had to be separated. Dist. Cllr. Mrs. Steel explained that once the recyclables arrive at the Hill & Moor site they are tipped onto a rolling belt. A large magnet then pulls out relevant items and puts them into their appropriate sections.

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Minutes of the Planning meeting of the Parish Council held on Thursday 6th August 2009 at 7. 31pm in Rous Lench Village Hall.

Prior to the start of the meeting Mrs. Fernihough duly signed the 'Declaration of Acceptance of Office/Undertaking' form.

Present:	Cllrs. Mr. Whitfield, (Chair), Mr. Curnock, Mr. Dudley, Mr. Morris, Mrs. Fernihough and Mrs. Jones. Chairman formally welcomed Mrs. Fernihough to the Council. In attendance: Mrs. N Holland (Clerk).
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46/09	Apologies: Cllr. Mr. Piers (reason accepted by Council), and Dist. Cllrs. Mrs. Steel.
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47/09	Declarations of Interest a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: Cllr. Mr. Curnock declared in 48.1 as has business dealings with the applicant. Mr. Curnock left the meeting.
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48/09	Planning Matters.
48.1	Comments relating to: Application No: W/09/01650/PN – Land rear of Cedar, Alcester Road, Radford. WR7. Proposal: Extension to existing stable comprising of concrete slab and additional stable unit for storage. Comments: No objections.
48.2	No further applications received:
48.3	No planning process/feedback received following applications that have been presented to the Development Control Committee.
48.4	Planning correspondence received: a) West Midlands Regional Spatial Strategy Phase Three Revision document – no comment. b) Member that dealt with the Parish Design Statement has been invited to a workshop on Monday 7 th September at Wychavon District Council between 9.30am - 12 noon. Cllr. Mr. Whitfield to attend.

Meeting declared closed at 7.44 pm.
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ROUS LENCH PARISH COUNCIL.

**Minutes of the Full Parish Council meeting held on Monday 21st September 2009 at 7.30pm
in Rous Lench Village Hall.**

Present:	Cllrs. Mr. Whitfield (Chair), Mr. Dudley, Mrs. Fernihough, and Mr. Morris. In attendance: Mrs. N Holland (Clerk), County Cllr. Mr. Holt, and 1 parishioner.
49/09	Apologies: Cllrs. Mr. Levy and Mr. Curnock (reasons accepted) and Dist. Cllrs. Mrs. Steel and Mr. Lee.
50/09	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
51/09	Minutes: resolved that the minutes of the Full Parish Council meeting held on 20.07.09 be confirmed as a correct record, duly signed by the Chairman.
52/09	Clerk's report: <u>Evesham Area Forum</u> – date confirmed as 30 th September 2009. <u>National Training Strategy grant</u> – application made for Councillor training. <u>Public Information Days</u> – on potential wind farm development in Lenchwick are advertised in the Notice Board. Members have been invited to attend a preview session at Church Lench Village Hall, with representatives from Scottish Power, on the 23 rd September between 5 – 6 pm.
53/09	County, District Cllrs. and Police reports: - <u>County Cllr. Mr. Holt reported:</u> <ul style="list-style-type: none"> • County members have been allocated, by the Highways Department, the temporary use of Vehicle Activated Signage in areas of 30 and 40 mph limits. They are battery powered. The Wychavon District has been given 2 units for two months use in a year. Five sites per division are to be audited. The Council asked Mr. Holt if one of his areas could be Alcester Road, Radford. • The County Council has received funding of 1.5 million for use over 3 – 5 years for rural development. <u>Police report</u> – written report received as follows: Apologies from PC Tony Carter and Jenny Hawkins, CSO. One report received in the last four weeks with regard to damage to Old Forge Cottage. Two men are in custody with regard to at least 8 rural burglaries.
54/09	Correspondence received:
54.1	<u>Radford Autocross Club</u> – letter apologising for disruption at recent event and request for any project which would benefit from a donation. Letter duly noted, to be passed to the Village Hall Committee for donation consideration.
54.2	<u>Letter from BT</u> inviting the Parish Council to adopt the red telephone kiosk. It was agreed that each member would canvas their immediate neighbourhood and report back their findings to the Chairman/Vice Chairman and Clerk. Clerk to find out further information on maintenance and insurance costs.
55/09	Planning Matters.
55.1	Minutes: resolved that the minutes of the Planning meeting held on 06.08.09 be confirmed as a correct record, duly signed by the Chairman
55.2	No applications received.
55.3	a) W/09/01382/PN - High Field, Gooms Hill. Decision decided by the Development Control Committee. Permission granted.

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	b) W/09/01499/LB and W/09/01498/PP – Old Rectory, Rous Lench. Permission granted. c) W/09/01650/PN – Land rear of Cedar, Alcester Road, Radford. Permission granted.
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56/09.	Financial matters.
56.1	External audit completed on 29.07.09 of which an unqualified audit opinion has been given. Closure of notice has been posted on both notice boards and the website. Fixed assets to be recorded in future at cost not by insurance value.
56.2	Resolved that payments be made as on 'Schedule of Payments'.
56.3	Accounts agreed to 07.09.09.

57/09	Reports: <u>Wychavon CALC</u> – no report. <u>Parish Paths Warden</u> – nil to report. <u>Parish Lengthsman</u> – Drain tops continue to be cleared of debris, footways sided out, grips checked and cleared, overhanging vegetation cut back, if required signs washed and cleared of debris. <u>Assets</u> – deferred to next meeting.
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58/09	Rural Affordable Housing.
58.1	Housing Needs Report – adoption of the report deferred to the next meeting.
58.2	To consider the next step if the report is adopted – deferred to next meeting.

59/09	Vehicle Activated Signage – agreed to take up the Highways offer through County Cllr. Mr. Holt to see how effective the system is.
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60/09	Urgent decisions – nil.
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61/09	Parish Cllrs. report and items for future agendas: Vehicle Activated signage, Affordable Housing, Police representative requested to be present.
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62/09	The next meeting is agreed as November 16 th 2009.
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Meeting declared closed at 8.20 pm.	
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Correspondence for circulation for which a decision is not required.

1.	Clerks and Council direct magazine – September 2009.
2.	Wychavon District Council – Gypsy and traveller Issues Scrutiny Team recommendations progress review.
3.	Newsline magazine – summer 2009.
4.	Leaflets on Worcestershire's Ancient Trees and Orchards.
5.	Worcestershire Partnership Newsletter – Spring 2009.
6.	Bus Bulletin – September 2009.
7.	Worcestershire CALC Wychavon Area meeting – minutes of May meeting.
8.	WOW magazine – Summer 2009.
9.	Gypsy and Traveller Issues Scrutiny Team – recommendations progress review.
10.	WOW Newsletter Summer 2009.
11.	Information on Sustainable Communities Act – if you wish the Council to comment on this please send the Clerk your comments.
12.	Vale of Arts leaflet.

Signed by the Chairman: **Dated: 19th October 2009.**

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After the meeting the Clerk reported that the culvert that runs underneath the Radford junction and the culvert by White House Far have both been jetted and cleared. The ditch that runs down Court Hill on the left hand side is not ideal for heavy rain. The other gullies in the Parish have not been cleared yet due to lack of funding. Kerbstones along the Alcester Road are due to be seen to shortly. The speeding survey from Gooms Hill to the Radford junction has been done but the results are not yet available.

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Minutes of the Special meeting of the Parish Council held on Monday 19th October 2009 at 7.34 pm in Rous Lench Village Hall.

Present:	Cllrs. Mr. Whitfield (Chair), Mr. Dudley, Mr. Curnock, Mr. Morris, Mr. Levy and Mrs. Fernihough. In attendance: Mrs. N Holland (Clerk).
63/09	Apologies: Dist. Cllrs. Mrs. Steel (attended but left before start of meeting), and Mr. Lee.
64/09	Declarations of Interest a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
65/09	Minutes: resolved that the minutes of the Full Parish Council meeting held on 21.09.09 be confirmed as a correct record, duly signed by the Chairman.
66/09	Clerk's report: <u>Speed Count Radford</u> – data expected by the end of the month. <u>Vehicle Activated signage</u> – unit arranged for Alcester Road, Radford July 2010. <u>Radford Autograss Club</u> – letter offering donation/assistance passed to Village Hall Committee.
67/09	Adoption of the BT telephone box. Further correspondence and information from members taken into consideration. After a lengthy discussion a vote was taken on whether to adopt the kiosk. By a majority it was resolved that: a) the kiosk would not be adopted, and b) that the Clerk writes to BT and Wychavon District Council stating that the Council do object to the box and its telephony service being removed.
68/09	Planning Matters.
68.1	No applications received.
68.2	No planning process/feedback received following applications that have been presented to the Development Control Committee.
69/09	Urgent decisions: nil.
70/09	Parish Cllrs. report and items for future agendas – budget/precept.
71/09	Date of the next meeting of the Full Parish Council meeting, agreed as November 23rd 2009.
Meeting declared closed at 7.55pm.	

Signed by the Chairman: dated: 23rd November 2009.

ROUS LENCH PARISH COUNCIL.

**Minutes of the Full Parish Council meeting held on Monday November 23rd 2009 at 7.30pm
in Rous Lench Village Hall.**

Present:	Cllrs. Mr. Whitfield (Chair), Mr. Dudley, Mrs. Fernihough, Mr. Levy, Mrs. Jones Mr. Curnock and Mr. Morris. In attendance: Mrs. N Holland (Clerk), Dist. Cllr. Mrs. Steel, and 2 parishioners.
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72/09	Apologies: Dist. Cllr. Mr. Lee.
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73/09	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
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74/09	Minutes: resolved that the minutes of the Special Parish Council meeting held on 19.10.09 be confirmed as a correct record, duly signed by the Chairman.
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75/09	Clerk's report: <u>Temporary closure of C2010 Alcester Road</u> , Gooms Hill to Radford – period operative for 3 weeks commencing 9 th November 2009 for kerbing works. <u>BT</u> – Email received acknowledging receipt of letter dated 19 th October 2009. BT has assured that they will not remove any red kiosk/telephony that the Council choose not to adopt at this stage. They will continue to monitor the use and costs of the provision of all public call boxes and their associated services and may consult for this purpose in the future. <u>Worcestershire CALC AGM</u> – November 25 th 2009 at 7 pm, County Hall. All members welcome. <u>Possible highway encroachment</u> – update received that the County Council have looked into the matter and will be visiting the site in the very near future.
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76/09	County, District Cllrs. and Police reports: - Dist. Cllr. Mrs. Steel reported: <ul style="list-style-type: none"> • Wychavon District Council has asked 250 residents to carry out a survey on services provided prior to the budget being decided in order to make best use of resources. • A meeting is planned for March 2010 to be held either at Inkberrow or Flyford Flavell Village Hall regarding the Regional Spatial Strategy and the implication on rural villages. • The new waste site at Norton is now open. It was asked how much of the budget was the District Council hoping to cut. Mrs. Steel replied that until the Government funding is known it was difficult to say but they were looking at losing £175,000. Police Community Support Officer Jenny Hawkins reported: <ul style="list-style-type: none"> • Over the past 4 – 6 weeks thefts in outbuildings have been occurring in surrounding rural villages. The police have increased their patrols. She asked residents to be vigilant and to note registration numbers of suspicious vehicles. Items that are being taken are batteries and metal gates. • PC Carter is dealing with a drug problem in the area.
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77/09	Correspondence received:
77.1	Request from Community Greenspace Team to attend Parish Council meeting declined as no suitable open spaces in the Parish for development.
77.2	Wychavon Standards Committee – resolved to adopt the procedure to cover notifications of standards complaints. Standing Orders to be amended.
77.3	Speed monitoring report – it was agreed to ask the Highways Engineer to attend the next meeting to explain the results, its conclusion and outcome.

ROUS LENCH PARISH COUNCIL.

77.4	Worcestershire County Council re adult evening classes. Information passed to the Village Hall Committee.
77.5	Wychavon District Council – members invited to a briefing event on the 9 th December 2009 prior to the commencement of the village events regarding the South Worcestershire Joint Core Strategy. Please inform the clerk if anyone wishes to attend.
77.6	Worcestershire Highways – information received on Vehicle Activated Signage requesting that Parish Councils do not purchase these signs until received guidance from the County Council.

78/09	Planning Matters.
78.1	No applications received.
78.2	No planning process/feedback received from applications that have been presented to the Planning Authority.

79/09	Reports: a) <u>Parish Conference</u> – well attended. Meeting intends to get Parishes to work in partnership with County. b) <u>Public Paths Warden</u> – all village paths accessible. Stile requires an extra step on the path by the Court. c) <u>Parish Lengthsman</u> – blocked gullies reported. Lengthsman asked to check on each visit and maintain grips at the Radford junction. To be asked to check the gullies/grips along Thorn Lane, close to the Brook on next visit. d) <u>Assets</u> – all reported to be in satisfactory condition.
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80/09	Rural Affordable Housing.
80.1	Housing Needs Report – adoption of the report deferred for six months.
80.2	To consider the next step – deferred. Members requested to visit Affordable Housing sites in the area. Clerk requested to ask other Parish Council members involved in Affordable Housing to attend a meeting.

81/09.	Financial matters.
81.1	Resolved that payments be made as on 'Schedule of Payments'.
81.2	Accounts agreed to 06.11.09. Community A/C £2427.67; Business A/C £10266.81.
81.3	Resolved that organisations requesting a grant from the Parish Council complete an application form.
81.4	Resolved that the budget to form the precept for 2010/11 be £4195 subject to minute number 87/09.
81.5	Grant request from Evesham Volunteer Centre was declined.
81.6	Resolved that the Clerk apply for free online antivirus software for the laptop computer.

82/09	To receive feedback on items raised: <u>Alcester Road, back of the Council houses.</u> The Chairman has visited the site and spoken to the householder. No planning permission has been sought for sheds erected but permitted development rights do allow certain works to be carried out. There are 5 phases of development the oldest being in place for 25 years. A vote was taken on whether action should be taken resulting in 3 against, 1 abstention and 3 for. The Chairman therefore used a casting vote and it was agreed that action should be taken. The Chairman was then asked if he would visit the householder again. This was agreed by a majority vote.
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83/09	Urgent decisions: a) Foul smelling water opposite the Wheelbarrow Castle was noted to be discharging into the mains system. Highways Engineers were working at the junction and dealing with the problem.
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84/09	Parish Cllrs. report and items for future agendas:
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85/09	Meeting dates for 2010 were agreed as January 18 th , March 15 th , May 17 th , July 19 th , September 20 th and November 15 th .
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86/09	Confidential matter: Resolved that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
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87/09	Resolved to accept the salary increment for the Clerk following receipt of revised salary scales and to backdate to the 1 st April 2009.
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88/09	Resolved that the budget/precept figure following consideration of agenda item 16 be accepted as £4195.
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Meeting declared closed at 9.40pm.

Signed by the Chairman: **dated: 18th January 2010.**

Correspondence for circulation for which a decision is not required.

1.	ASHTAV – October 2009.
2.	Partnership Matters – Summer 2009.
3.	WMRSS Update – October 2009.
4.	Parish Matters circulated to each member.
5.	Wychavon District Council Annual Report 2009.
6.	Newsline Autumn 2009.
7.	Worcestershire Waste Core Strategy: Emerging Preferred Options Consultation. Summary of the proposals and questionnaire received online. If any member requests to complete this the clerk will forward the email or print as a hard copy.
8.	Children and Young People’s Strategic Partnership Newsletter – November 2009.
9.	Clerks & Councils Direct November 2009.
10.	Wychavon Policing Matters Group – minutes of previous meeting and agenda for the 8 th December 2009.

ROUS LENCH PARISH COUNCIL.

Minutes of the Full Parish Council meeting held on Monday 18th January 2010 at 7.30pm in Rous Lench Village Hall.

Present:	Cllrs. Mr. Whitfield (Chair), Mr. Dudley, Mrs. Fernihough, Mrs. Jones Mr. Curnock and Mr. Morris. In attendance: Mrs. N Holland (Clerk), County Cllr. Mr. Holt and Dist. Cllr. Mr. Lee.
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89/10	Apologies: Dist. Cllr. Mrs. Steel.
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90/10	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
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91/10	Minutes: resolved that the minutes of the Full Parish Council meeting held on 23.11.09 be confirmed as a correct record, duly signed by the Chairman.
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92/10	Clerk's report: <u>South Worcestershire Joint Core Strategy</u> - consultation event to be held on Saturday March 20 th 2010 at Inkberrow Village Hall from 10 am to 2.00pm.
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93/10	County, District Cllrs. and Police reports: - County Cllr. Mr. Holt reported: <ul style="list-style-type: none"> • The County Council has acquired Vehicle Activated Signage. Sometime this year it will be placed for a period of two weeks along the Alcester Road. • Potholes will get considerably worse following the recent bad weather. Please inform the Clerk if you notice any. • County Council are likely to face cuts in Government funding starting in April 2011. Could be a reduction amounting to £45 million in the budget for the next 3 year period. It was asked if money for pothole repairs was in a separate budget. Cllr. Mr. Holt replied that a small amount was available that should not affect the general maintenance repair programme. Dist. Cllr. Mr. Lee reported: <ul style="list-style-type: none"> • A survey involving 260 residents in the Wychavon District was carried out in November asking the residents to indicate how savings could be made on services before the Council confirmed their budget requirements. The results show suggestions to increase the annual garden waste charge and car parking charges, close one contact centre, stop food waste collections, exclude rail travel on travel tokens and stop funding voluntary centres. • Evesham Town Centre is being enhanced so to encourage visitors car parking charges in a short stay park have been reduced to 10p per hour for a period of 3 hours in order to support local traders. It was asked if the food waste collection was to stop how it would be collected. Dist. Cllr. Mr. Lee thought it would revert back to how it was originally collected i.e. grey bin.
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94/10	Planning Matters.
94.1	Comments relating to: a) Planning Application No: W/09/03012/LUE – The Caravan, Radford Road, Rous Lench. Proposal: Certificate of lawful use existing for residential use. Comments: The Parish Council has no knowledge of occupation of this site since January 2007 when lawful use lapsed with the death of Mr. Curnock. As far as the Parish Council is aware there is no electricity supply or sewerage facility to the site.
94.2	No further applications received.

ROUS LENCH PARISH COUNCIL.

94.3	No planning process/feedback received from applications that have been presented to the Planning Authority.
94.4	Correspondence related to Planning: Worcester County Council Planning - Consultation on Validation Document. No comment.

95/10	<p>Highways:</p> <p>a) <u>Parish Lengthsman</u>: drain tops, and gullies continue to be cleared. Debris removed and grips cut through the Parish. Clerk requested to ask that the drains in Middle Lane are checked along with the pipe work that is ditched along Court Hill.</p> <p>Worcestershire Highways reported the following whilst carrying out work at the Radford junction and Alcester Road:</p> <ul style="list-style-type: none"> • The road is 4.5 metres wide; there are 2 types of kerbing which are both unsuitable for this width of carriageway. • One type which is used mainly in urban areas is not suitable as if a vehicle hits the kerbing it will bounce off the edge into the carriageway. The second type used in rural areas is again unsuitable as it is splayed and if a vehicle hits this the vehicle will run into the verge with a risk of hitting Andy Lees fence and garage. • Andy Lees is aware of this – highways have resurfaced his drive, and will be putting verge masters in to prevent vehicles using the verge. • Work has been completed by Dudleys coaches and the ditch dug out opposite. • Whilst working at the junction the Engineer was approached by the owner of the house close to the BT box requesting that kerbing be put in outside his house due to lack of visibility when exiting his drive. They backed a vehicle up his drive to see what the problem was and have advised that the beech hedge is cut and overhanging trees trimmed. They have again offered to put verge masters in. • The men have also jetted out the whole system there. • They have also noted an effluent smell that seems to be crossing over into the highways drainage system and will be speaking to the Environmental Health department at Wychavon District Council. They are not sure what the problem is. <p>b) Speed monitoring report. Highways Engineer is unable to attend the meeting tonight but is available for the March meeting. Clerk to invite.</p>
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96/10	<p>Rural Affordable Housing update: Following an inquiry into sites in the District that members could visit an official tour was offered by the Rural Housing Enabler. The Council decided to decline this. Harvington Parish Council Working Group on Rural Affordable Housing has offered to meet representatives from the Council in order to discuss issues over Affordable Housing.</p>
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97/10	Financial matters.
97.1	Resolved that payments be made as on 'Schedule of Payments'.
97.2	Accounts agreed to 07.01.10. Community A/C £2468.53; Business A/C £10268.09.
97.3	Request for a grant of £250 to assist in the production of a music festival in the Lenches in 2010 was discussed in length. Subject to financial power and budget figures it was agreed in principle by a vote of 4 for, 1 abstention and 1 against to grant £250 towards the event. This to be confirmed at the next meeting. If agreed Clerk asked to ensure that the organisers advertise the event in the Parish.

98/10	<p>To receive feedback on items raised: <u>Alcester Road, back of the Council houses.</u> Householder has contacted Wychavon District Council and submitted a plan. They confirm that the Pony Shelter constitutes permitted Development Rights and does not require permission. It was proposed that no further action should be taken and to observe the site. This was seconded and put to the vote of which 4 were in favour and 2 against.</p>
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ROUS LENCH PARISH COUNCIL.

99/10	Urgent decisions: Nil.
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100/10	Parish Cllrs. report and items for future agendas: Nil.
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101/10	The next meeting is agreed as March 15 th to also include the Annual Parish Meeting.
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Meeting declared closed at 8.50pm.	
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Correspondence for circulation for which a decision is not required.

1.	WOW magazine Worcestershire County Council.
2.	Partnership Matters – Autumn/Winter2009.
3.	Standards Committee Agenda.

Signed by the Chairman:

Dated: 1st March 2010.

Following the closure of the meeting the following information was given to members:

Worcestershire CALC Training: sessions to take place in February and March. If anyone is interested in attending please contact the Clerk.

Gypsies and Travellers Meeting: invitation for two members to attend a discussion evening hosted by Wychavon District Council Planning Department. To be held at the Council Offices in Pershore on Wednesday 24th February 2010 at 6.00pm. Clerk will need to confirm who is attending by the 17th February. Cllr. Mr. Holt urged members to attend.

Please inform the Clerk if you wish to attend.

ROUS LENCH PARISH COUNCIL.

Minutes of the meeting of the Parish Council held on Monday 1st March 2010 at 7. 30pm in Rous Lench Village Hall.

Present:	<p>CLLrs. Mr. Whitfield, (Chair), Mr. Curnock, Mr. Dudley, Mr. Morris, Mrs. Fernihough and Mrs. Jones. In attendance: Mrs. N Holland (Clerk).</p>
102/10	Apologies: Dist. CLLrs. Mrs. Steel.
103/10	<p>Declarations of Interest</p> <p>a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: Cllr. Mr. Dudley in minute item 106/10. c) Prejudicial Interests: nil declared.</p>
104/10	Minutes: resolved that the minutes of the Full Parish Council meeting held on 18.01.10 be confirmed as a correct record, duly signed by the Chairman.
105/10	<p>Clerk's report:</p> <p><u>Rural Affordable Housing</u> – information received on affordable housing sites in the District circulated to members. Meeting between Harvington and Church Lench Parish Councils to be arranged for March. Clerk to notify members of date.</p>
106/10	<p>Correspondence received:</p> <p>Worcestershire County Council – Review of transport services in the Pershore/Evesham Area. Following discussion it was agreed that Cllr. Mrs. Jones complete the questionnaire on behalf of the Parish Council as she is a regular user of the bus service.</p>
107/10	Planning Matters.
107.1	<p>Comments relating to:</p> <p>Application No: W/10/00034/PP – The Court House, Mill Lane, Radford. Proposal: Single storey extension to rear and relocation of oil tank. Comments: No objections providing the materials used are reclaimed and are identical so that the walls and roof match in with the existing property.</p>
107.2	No further applications received:
107.3	<p>Planning process/feedback received following applications that have been presented to the Development Control Committee:</p> <p>W/09/03012/LUE – The Caravan, Radford Road, Rous Lench. Certificate of lawfulness granted</p>
108/10	<p>Annual Parish Meeting. It was confirmed that Roy Fullee, Highways Engineer, would be in attendance. Clerk to invite representatives of organisations used by the Parish. Chairman asked members to consider next year a different format with a subject that may interest parishioners.</p>
109/10	<p>Grant request for FRAME: following further information received on budget figures and financial power as discussed at the January meeting. A proposal was put that money is used from the contingency fund from the budget to pay the £250 grant. This was seconded and resolved by all present. (LGA 1972 s145).</p>
Meeting declared closed at 8.00 pm.	

ROUS LENCH PARISH COUNCIL.

Signed by the Chairman:Dated: 15th March 2010.

Correspondence requiring no decision circulated to members.

1.	Newsline – Winter 2009.
2.	NSPCC leaflet.
3.	Marshalls leaflet.
4.	CALC Update Issue1 and 5.
5.	Worcestershire Transport Strategy Consultation leaflet.
6.	ASHTAV January 2010.

ROUS LENCH PARISH COUNCIL.

Minutes of the Full Parish Council meeting held on Monday 15th March 2010 at 9.10pm in Rous Lench Village Hall.

Present:	Cllrs. Mr. Whitfield (Chair), Mr. Dudley, Mrs. Fernihough, Mrs. Jones and Mr. Levy. In attendance: Mrs. N Holland (Clerk), Dist. Cllr. Mr. Lee and 1 parishioner.
110/10	Apologies: Cllr. Mr. Morris (reasons accepted by Council), County Cllr. Mr. Holt and Dist. Cllr. Mrs. Steel.
111/10	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
112/10	Minutes: resolved that the minutes of the Special Parish Council meeting held on 01.03.10 be confirmed as a correct record, duly signed by the Chairman.
113/10	Clerk's report: <u>South Worcestershire Joint Core Strategy</u> - consultation event to be held on Saturday March 20 th 2010 at Inkberrow Village Hall from 10 am to 2.00pm. <u>Rural Housing Association</u> – meeting arranged with Church Lench and Harvington Parish Councils clashes with Annual Parish Meeting/Council meeting. Further date to be arranged with Harvington. <u>Wychavon Parish Games 2010</u> – information received encouraging Parishes to become involved in a series of sporting activities.
114/10	Planning Matters.
114.1	No applications received.
114.2	No planning process/feedback received from applications that have been presented to the Planning Authority.
115/10	Parish Lengthsman contract for 2010/11: agreed by all to extend the contract for services for 2010/11 at the same rate and hours subject to funding received from Worcestershire County Council.
116/10	Financial matters.
116.1	Resolved that payments be made as on 'Schedule of Payments'.
116.2	Accounts agreed to 05.03.10. Community A/C £2157.62; Business A/C £10268.09.
116.3	Resolved that Mrs Roberts be appointed as the Internal Auditor for 2010/11 at the same hourly rate.
117/10	Assets: report received on Bus Shelter which is in satisfactory condition. A no smoking sign has been attached and photographed for evidence for Council records. Report on the remaining Assets deferred to the May meeting.
118/10	Urgent decisions: Nil.
119/10	Parish Cllrs. report and items for future agendas: <ul style="list-style-type: none"> ● Problems with drainage of water along the Ab Lench and Bishampton Roads. Clerk to contact Wychavon District Council and the Parish Lengthsman. ● Parish Paths Warden post. ● Litter in the Parish. ● New Standing Orders (Cllrs. Mrs. Fernihough and Mr. Dudley to review with the Clerk).

ROUS LENCH PARISH COUNCIL.

120/10	The next meeting is agreed as the Annual Parish Council meeting to be held on May 17th 2010.
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Meeting declared closed at 9.25pm.

Signed by the Chairman: Dated: May 17th 2010.

Correspondence for circulation for which a decision is not required.

1.	Community Greenspace team Annual Report 2009.
2.	Clerks & Councils Direct – March 2010.
3.	Standards Committee Agenda – March 2010 for information.
4.	WMRSS Update – February 2010.

ROUS LENCH PARISH COUNCIL.

Minutes of the Planning meeting of the Parish Council held on Tuesday 13th April 2010 at 7.30 pm in Rous Lench Village Hall.
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Present:	Cllrs. Mr. Whitfield, (Chair), Mr. Curnock, Mr. Dudley, Mr. Morris, Mr. Levy, Mrs. Fernihough and Mrs. Jones. Minutes taken by Cllr. Mr. Dudley.
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121/10	Apologies: Mrs. N. Holland, Clerk, and Dist. Cllrs. Mr. Lee and Mrs. Steel.
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122/10	Declarations of Interest a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: 123.1a Cllr. Mr. Dudley due to the application being in close proximity of the development to his property. c) Prejudicial Interests: 123.1b Cllr. Mrs. Fernihough as the owner of the property.
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123/10	Planning Matters.
123.1	Comments relating to: a) Planning Application No: W/10/00574/PN – Grove Farm, Mill Lane, Radford. WR11 4LP. Proposal: Agricultural building for storage of farm machinery, food stuffs and housing of livestock. Comments: The Parish Council objects to the application because its location is too far from the main farm activities. The Councillors were interested to know if there was any further information presented to the planning department to support the application. Cllr. Mrs. Fernihough left the room. b) Planning Application No: W/10/00540/PP – Windmill Hill Field, Alcester Road, Radford. Proposal: Extension to bungalow. Comments: The Parish Council, by a majority vote, has no objection to this current application but there would be strong opposition to any further development to this site. Cllr. Mrs. Fernihough returned to the meeting.
123.2	No further applications received:
123.3	No planning process/feedback received following applications that have been presented to the Development Control Committee: Application No: W/10/00034/PP – The Court House, Mill Lane, Radford. Permission refused.
123.4	Planning correspondence received: Consultation on the draft residential design guide. Comments to be returned by 28 th May 2010.
123.5	Urgent planning decisions taken since the last meeting: a) AB/10/00600/AB – Little Checketts Farm, Rous Lench. WR11 4UN. Proposal: Proposed agricultural building for storage of hay and implements. Five members contacted had no objections to the proposal. However, it is felt that as the proposal is close to residential properties that they should have been consulted on this application.

Meeting declared closed at 8.30 pm.
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Signed by the Chairman: **Dated: 17th May 2010.**

Following the closure of the meeting it was asked if two items could be on the next agenda for discussion:

- Smiths scrap yard signs.
- Caravan that has been put on the site on Radford road.