

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester WR1 9BP
Tel: 01905 754086 Email: hindlipmartinandsalwarpepc@yahoo.co.uk

Minutes of the Meeting of Hindlip Martin Hussingtree & Salwarpe Parish Council held at 7.30 p.m. on Monday 21st November 2011 at Salwarpe Village Hall.

The Parish Council meeting convened at 7.54pm

PRESENT: Cllr B Meddings - Chairman;
Cllr M Armitage; Cllr Jim Brodrick; Cllr John Brodrick; Cllr P Edwards;
Cllr R Hatfield; Cllr C Hughes; Cllr J Hill; Cllr D Luscombe; Cllr P Oakley;
Cllr A Thomas

IN ATTENDANCE: Mrs E Meredith (Clerk)
District Councillor A Miller

1. **Apologies:** District Cllr Alan Fisher

2. **Declarations of Interest:**

Councillors were duly reminded of the need to:

- a. update their register of interest
- b. to declare any Personal interests in items on the agenda and their nature
- c. to declare any prejudicial interests in items on the agenda and their nature.

Personal Interests Declared:

Cllr A Thomas	W/10/02854/PN Copcut Rise development - Farming of land covered by planning application
Cllr Jim Brodrick & Cllr John Brodrick	W/10/02896/OU Hindlip Marina development and appeal – Land owners and farming of land covered by planning application

3. **Minutes:**

- a. The minutes of the Parish Council Meeting held 18th July 2011 were approved and signed as being a correct record.

4. **Clerk – Progress Report on actions from minutes 18th July 2011**

a. **Highways, Hedges, Potholes**

- i. **Grit Bins** – Clerk circulated details of the installation and operational costs of providing additional grit bins, which would be maintained by the Parish Council. 12 locations had been suggested. County Cllr Tony Miller offered grant funding for the initial set up of 2 bins through a grant to the Parish Council. Cllrs Armitage and Jim Brodrick to advise clerk of precise location of the bin proposed for Hindlip Lane. Location of 2nd bin to be in Church Lane, MH. No other bins to be funded from the Parish Council precept.
- ii. **Hindlip Lane junction with Pershore Lane** – Worcs CC Highways Dept have assessed traffic speeds and visibility and advised that no change is required to the double white lines on Pershore Lane. However, due to the nature of the accidents at the junction of Hindlip Lane and Pershore Lane, consideration is being given to the installation of junction warning signs.
- iii. **Hindlip Lane**
Worcs CC Highways Team carried out a vehicle classification survey at 2 locations along Hindlip Lane. The results showed there was not a significant number of HGVs using Hindlip Lane that would warrant further investigation and action by the County Council, and it is considered unnecessary to review the highway signs along the A4536 (at its junctions with Hindlip Lane) and renaming the eastern section of Hindlip Lane. **No further action.**
- iv. **Pershore Lane - Crash barriers** – Worcs CC Highways Dept have advised that crash barriers would only be installed at locations where vehicles need to be contained within the confines of the highway to avoid a major incident or to avoid conflicts with fast moving but opposing traffic flows (dual carriageways for example). The location on the bend in Pershore Lane opposite the property Maxway would not fit this criteria. County Cllr Tony Miller to check with Highways if this can be reconsidered.

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v. Ragwort on Pershore Lane

Worcs CC Highways Team confirmed the reported areas of ragwort are now on the WCC annual programme for control. Worcs CC were requested by DEFRA to treat the ragwort and a considerable amount was removed to their satisfaction. Due to the infestation being widely spread across the county Worcs CC have set up a register which identifies sites that are adjacent to fields holding livestock and they aim to visit these sites as a priority, and as is reasonably practicable to do so, while this will be an ongoing annual highway maintenance task. While it will not eradicate the problem it will keep it at a reasonable level. **No further action.**

vi. Salwarpe Bridge – Worcs CC carried out another inspection of the listed bridge and advised a further inspection will be carried out under the bridge unit once de-vegging of the structure had been carried out before the end December 2011. Assurances were given that there is no immediate danger of collapse of this structure.

vii. Hole in fencing – Gypsy site Pershore Lane

Clerk to establish exact point in question to enable report to be made to Gypsy Liaison Officer and WCC Highways Team.

viii. Copcut Elm - Copcut Lane Parking

District Cllr Miller to request Highways review safety measures that may be instigated.

ix. Lengthsman has attended to the following works:

- Overgrown hedging at the top of Hurst lane.
- Ditch cleared at Middleton Bank
- Cleared vegetation and overhanging branches at War Memorial site

x. Middleton Bank - Clerk reported poor state of the road surface on the north side of Middleton Bank.

xi. Overgrown hedging - Clerk contacted landowner re reported overgrown hedging at the corner of Chawson Lane and Copcut Lane. Matter unresolved and to be reported to Highways Dept.

b. Planning and Enforcement

i. Court Farm – Listed Dairy Building – Clerk has emailed Jim Burgin, Heritage Manager at Wychavon District Council requesting an update on the Chairman's previous contact regarding Parish Council concerns on the lack of preservation of the Listed Dairy Building. Response from Mr Burgin is still awaited. Clerk to follow up and request an inspection of the wall near to the location of the post box which appears to be bulging outwards.

ii. Old Poultry Farm, Drury Lane

The agents for the owners of the site held a public exhibition on 3rd November 2011, outlining suggested development proposals for the site. No consultations had yet been held with the planning team at Wychavon DC. **No further action.**

iii. Hatchery Planning Breach & Enforcement IN/11/00405 – Installation of flues, lighting and noise issues

Enforcement Officer has inspected the site and reported that no breach of planning has occurred and **no action is to be taken.**

iv. South Worcestershire Development Plan

The Parish Council response to the SWDP was submitted on 17th November 2011 and has been acknowledged. **No further action.**

v. Woodside Cottages, Hindlip – Unauthorised Felling of Trees

The Clerk reported that the landowners, Marsten Developments, had been prosecuted by Wychavon DC and the court case resulted in the owners being given a Conditional Discharge of 2 years with no fines. No costs were awarded. The owners have been ordered to replant the site and this will remain an active enforcement notice.

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c. Trees and Footpaths

i. Access through Hindlip

The Chairman to review footpath access between the Drive and Sling Lane to clarify route of Footpath No. 555.

- ### ii. Worcester Rugby Club
- Clerk to request that the Tree Officer notes Condition 4 of the planning approval notice W/11/01699/PN regarding protection of the large oak tree on the south eastern boundary.

d. Other

i. Gloverspiece, Salwarpe

District Cllr Tony Miller advised there was no update on the submission of a planning application for the care farm, which has now been afforded Charity status.

ii. Governor to Hindlip First School

District Cllr Miller advised that although representation of a Parish Councillor on the Hindlip 1st School Board of Governors had now ceased, Cllr Jim Brodrick had been invited to join the Board of Governors in a personal capacity. **No further action.**

iii. Applications for Grant for Powerpoint Equipment

A grant of £1,000 had been received under the County Councillors discretionary grant fund, for equipment to be used for community purposes. Equipment to be purchased in due course.

iv. New initiative by Wychavon DC supporting Community purchase of heating oil

Cllr P Oakley reported on information obtained on Community Purchase of Heating Oil Schemes. Councillors agreed such a scheme should be communicated to residents to establish interest. The scheme would be run independently by residents who would themselves establish the terms of operation.

Cllr Oakley and Clerk to arrange a suitable notice to be inserted in Parish Community Newsletter.

v. Ladywood Sewage Treatment Works

The unacceptable levels of odour emitting from the Ladywood Sewage treatment works still continue. Clerk to report matter again to environmental services.

vi. West Mercia Police HQ – New Drive

Clerk has written to West Mercia Police regarding concerns that vehicles are exiting the new entry road to the on Pershore Lane without stopping. Also that emergency police vehicles displaying flashing blue lights are not using the new drive and still exiting onto Hindlip Lane. Letter acknowledged 22/11/11. **Awaiting full response.**

vii. Train horn noise – Ladywood/Middleton Bank

Clerk has written to Network Rail regarding excessive train horn noise along the main Worcester to Droitwich track through the Ladywood and Middleton Bank area. **Awaiting response.**

Clerk has also written to Peter Blake, Head of Integrated Transport at Worcs CC, who is also pursuing this matter. **Awaiting update.**

viii. 2013 Review of Parliamentary Constituencies in England

The Chairman outlined changes proposed by the Boundary Commission for England, for new Parliamentary constituency boundaries in England. This review proposes that the ward of Lovett and North Claines is to be included in Malvern and Ledbury CC.

A draft response had been circulated to Councillors and was agreed for submission. Clerk to send response by deadline of 5th December 2011.

ix. 6th Parish Conference 18/10/11

The Chairman, Cllr M Armitage and the Clerk attended the 6th Parish Conference at which the Worcestershire Agreement was formally signed off by Worcs CC and Worcs CALC. Parish Councils are now being invited to sign up to the agreement. Chairman and Clerk to review agreement and return to CALC once signed.

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5. Reports of County & District Councillors

County Cllr T Miller informed Councillors of a new organisation called Roundabout – an Evesham charity serving most of Worcestershire that recycles and re-uses household furniture.

Other reports contained under relevant headings in minutes.

6. Finance

a. Payments made and received since the last meeting were reviewed and approved (see Appendix 1)

b. **2011-12 Precept** - The draft budget prepared by the Finance Working Group (see Appendix 4) had been circulated to Councillors and the Clerk summarised the current and forecast expenditure. Consideration was given to forecasting mandatory expenditure, required reserve, and overall Local Government economic measures. The Annual Precept was approved and set at £11,580, a 0.43% overall increase compared to 2011/12. Proposed by Cllr John Brodrick, Seconded by Cllr Robin Hatfield and accepted that the Council approve for submission as the Precept for 2012/13.

7. Planning Consultations

a. Planning Applications – see Appendix 2

b. Enforcements – See Appendix 3

c. **Appeal Lodged: W/10/02854/PN - Cummins Farm Marina
NB – Cllr John Brodrick and Cllr Jim Brodrick left the meeting for this item to be discussed.**

The Chairman outlined the process now undertaken for an appeal on a planning decision. The Parish Council have the opportunity to amend comments previously submitted in order to correct any errors or add relevant information if necessary.

Councillors agreed one change to amend incorrect information regarding the location of other marinas in the locality. Clerk to submit amendment to the Planning Inspectorate.

d. Neighbourhood Planning: Localism Bill

Cllr M Armitage advised that with so much changing with the Localism Bill going through Parliament, it was likely that support would be available from Wychavon DC to assist Parish Councils in developing Neighbourhood Plans. Cllr Armitage proposed a Localism Working Group be set up with representation of a Councillor from each parish. The Parish Council approved the proposal with the following members – Cllr M Armitage representing Hindlip, Cllr D Luscombe representing Salwarpe and Cllr C Hughes representing Martin Hussingtree.

8. Correspondence

No matters arising.

9. Councillors Reports & Items for Future Agendas:

a. Cllr Jim Brodrick reported hazardous smoke crossing the Pershore Lane on a regular basis which appears to come from the local Gypsy site. Clerk to report matter to Gypsy liaison Officer.

10. Date of next meeting

Monday 16th January 2012 at 7.30pm at Salwarpe Village Hall.

There being no further business the Chairman closed the meeting at 10.41pm

Signed Date: 16th January 2012

Name **Barbara Meddings**
Chairman

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NOTES OF PUBLIC QUESTION TIME

Two Salwarpe residents attended and outlined longstanding noise issues emanating from Gloverspiece Mini Farm in Ladywood Road. Local residents have complained to the owners and requested meetings to discuss matters but with no response. Concerns were particularly expressed regarding the constant barking from a dog at the site for many hours at a time. The welfare of the animal was questioned.

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APPENDIX 1 Agenda Item 14 (a)

Payments 9th September - 31st October 2011

PAYMENTS		Current Account		
Date	Chq no	Payee	Description	Amount
30-Sep-11	101394	Mrs E Meredith	Sept salary & expenses	358.99
30-Sep-11	101395	HMRC	PAYE Sept 11	69.98
30-Sep-11	101396	Top Cut Mowing Services	Mowing & Middleton Bank	402.00
31-Oct-11	101397	Mrs E Meredith	Oct salary & expenses	312.01
31-Oct-11	101398	HMRC	PAYE Oct 11	61.23
31-Oct-11	101399	Top Cut Mowing Services	Mowing & Lengthsman	486.00
TOTAL				<u>£1,690.21</u>

RECEIPTS		Current Account		
23-Aug-11		Worcs DC	Precept	5,765.00
28-Sep-11		HMRC	VAT Recovery	896.86
TOTAL				<u>£6,661.86</u>

RECEIPTS		Deposit Account		
2-Sep-11		Interest received	TOTAL	<u>£1.88</u>

Balances as at 31 st October 2011	
Current Account	£2,339.82
Deposit Account	<u>£15,166.05</u>
Total Reserves per bank	£17,505.87
Less uncleared cheques	<u>-£1,261.24</u>
Actual Reserves	<u>£16,244.63</u>

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APPENDIX 2 Planning Consultations (9th September – 10th November 2011)

New Applications				
Dev No	Location	Proposal	Council	Response
W/11/ 01769/LB	Hindlip Hall, The Drive, Hindlip	Brick up 7 ground floor windows to increase security in the computer room	Hindlip	Object
W/11/ 02276/CU	Leatherbarns, Copcut Lane, Salwarpe, Droitwich Spa, WR9 7JB	Provision of access drive (partially into paddock area).	Salwarpe	Under consideration

Appeals				
Dev No	Location	Proposal	Council	Notes
W/10/02854/P N	Cummins Farm, Hindlip Lane, Hindlip, Worcester, WR3 8ST	Construction of 202 berth canal boat marina basin	Hindlip	Planning Inspectorate Ref:- App/H1840/A/11/21 62708

Awaiting Decisions – Pending Consideration by Wychavon District Council				
Dev No	Location	Proposal	Council	Response
W/06/02244	Old Forge, Brown Heath	Conversion of the Old Forge into a single residential unit	Martin Hussingtree	Support
W/10/02896/OU	Land Between Roman Way and, Copcut Lane, Salwarpe	Mixed use development 740 homes & employment premises	Salwarpe	Object
W/11/00078/ET	Cummins Farm, Hindlip Lane, Hindlip, Worcester, WR3 8ST	Extension of Time application for permission W/06/00612/CU	Hindlip	Support
W/11/01073/OU	Land North of Pulley Lane and, Newland Lane, Newland, Droitwich Spa (Yew Tree Hill)	Outline planning application for units for Pulley Lane, Newlands Road and Primsland Way, Droitwich Spa, Worcs	Droitwich Town	Object
W/11/01229/LUE	Davids Nurseries, Ash Lane, Martin Hussingtree, Worcester, WR3 8TB	Application for a Certificate of Lawful development for an activity in breach of condition 3 of outline planning permission W/89/0162 (restricting occupancy of dwelling)	Martin Hussingtree	Object

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APPENDIX 2 (continued) Planning Consultations (9th September – 10th November 2011)

Decisions				
Dev No	Location	Proposal	Council	Decision
W/11/ 01490/PP	Elmhurst, Ladywood Road, Martin Hussingtree, WR3 7SX	Single storey rear extension to existing dwelling	Martin Hussingtree	Approved
W/11/ 01292/AA	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Advertisement consent for 2 no. temporary pole mounted signs. Re-submission following application W/10/02821/AA.	Hindlip	Approved
W/11/ 01491/PN	Caulin Court, Porters Mill Lane, Ladywood, Salwarpe, WR9 0AL	Replacement of residential courtyard barn with new barn for ancillary tractor & storage barn with gym above, and replacement of tractor & storage barn permitted under W/10/01661/PN with residential annexe accommodation.	Martin Hussingtree/ Salwarpe	Application withdrawn
W/11/ 01699/PN	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Worcester, WR3 8ZE	Erection of Sports and Leisure Building comprising 3 indoor tennis courts, fitness rooms, swimming pool and associated facilities with 5 outdoor courts and swimming pool.	Hindlip	Approved
W/11/ 01769/LB	Hindlip Hall, The Drive, Hindlip	Brick up 7 ground floor windows to increase security in the computer room	Hindlip	Approved

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APPENDIX 3 Current Enforcements

Enforcements				
Enforcement No.	Location	Description of alleged breach	Parish	Status
IN/09/00577	Court Farm	Listed Dairy Building. Removal of roof tiles	Hindlip	No further action being taken
IN/10/00623	Sterling Business Park Drury Lane Martin Hussingtree	Container Compound and refused application W/10/02351 and Shipping Containers	Martin Hussingtree	Active
IN/10/00610	Worcester Warriors Sixways Stadium	Unauthorised fencing around the Warriors training pitch - W/11/00119/PN – Refused 09/03/11	Hindlip	Active
IN/10/00610	Worcester Warriors Sixways Stadium	Unauthorised advertising hoarding and flagpoles - W/11/00120/AA Refused – 30/03/11	Hindlip	Active
IN/11/00034	Worcester Warriors Sixways Stadium	Breach of landscaping condition 4 of approval W06/01164 landscaping condition submitted and approved on the 18 September 2007.	Hindlip	Active
TBC	Court Farm, Hindlip	Unauthorised felling of trees to rear of Woodside Cottages	Hindlip	Active
IN/11/00405	Sterling Business Park Drury Lane Martin Hussingtree	Erection of 3 flues at site	Martin Hussingtree	Flues now removed – no further action

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APPENDIX 4

FINANCE WORKING GROUP MEETING MONDAY 7th NOVEMBER 2011, 6.30pm COMMITTEE ROOM, SALWARPE VILLAGE HALL

Attendance:	Cllr B Meddings	Martin H. Parish – Chairman
	Cllr C Hughes	Martin H. Parish – Vice Chair
	Cllr James Brodrick	Hindlip Parish
	Cllr D Luscombe	Salwarpe Parish
	Cllr P Oakley	Salwarpe Parish
	Cllr A Thomas	Salwarpe Parish
	Mrs E Meredith	Clerk/Responsible Finance Officer

The meeting was arranged to prepare a Draft Parish Council Budget for the next financial year 2012-2013 based on a review of expenditure 1st April 2011 to 31st October and forecasting predicted expenditure to current year end 31st March 2012

The Clerk as Responsible Finance Officer had prepared:

Schedule 1	Financial Summary 2011-2012 – Year to date
Schedule 2	Budget Comparison 2011-2012 – Full Year Forecast
Schedule 3	Management Accounts – Adjusted year on year comparisons
Schedule 4	Draft Precept Notes (Contract Quotes/Grants/Capital Expenditure on IT Equipment/ May 2011 Salwarpe Polling Station costs)

Consideration given to predicted increases outside the control of the Parish Council of Insurances, Fees, Subscriptions.

The objective was to consider retention of the recommended reserve for the ensuing year and the overall Local Government economic measures to limit budgets.

A draft budget with a recommended Parish Precept to be submitted for approval by the Parish Council at its meeting on Monday 21st November 2011, being the last formal meeting prior to submission of the 2012-2013 Precept by 6th January 2012 to Wychavon District Council for inclusion in their Council Tax summation.

Mrs E Meredith
Clerk/RFO to the Council
8th November 2011