



**PARISH COUNCIL MEETING**  
**HELD at CATSHILL VILLAGE HALL**  
**GOLDEN CROSS LANE, CATSHILL, B61 0JZ**  
**THURSDAY 29<sup>th</sup> SEPTEMBER 2011, 7.30PM**

Present : Councillors      G Witcomb (Chairman)              F Cook (Vice-Chairman)              G Blackmoor  
   S Haynes                                      A Kelly                                      P Masters  
   M Shephard                                M Tingle\* (apologies for lateness)

In attendance : County Councillor Sheila Blagg  
                                 District Councillor Brian Cooper  
                                 Catshill Village Hall Chairman Owen Sweeting and V-C Andrew Bate  
                                 Co-optees Margaret Millward, Roy Nicklin, Peter Worthington  
                                 1 member of the public  
                                 Clerk - G Lungley

11/09-01      Apologies

Apologies for absence were received from Cllr P Baker

11/09-02      Co-options

**Members agreed to co-opt** Margaret Millward and Roy Nicklin to the Barley Mow Ward and Peter Worthington to the Marlbrook Ward.

The newly co-opted members signed their declarations of acceptance of office and took their seats at the council table.

11/09-03      Declarations of Interest

None

11/09-04      Previous Minutes

**It was agreed** to accept the minutes of the Parish Council meeting held 28/07/2011.

11/09-05      Open Forum

Owen Sweeting spoke on behalf of the Catshill Village Hall management committee outlining plans to replace the existing entrance doors at the side of the hall which would require funding. It was believed County Councillor's funding may be provided for this.

11/09-06      Reports from County and District Representatives

**County Councillor Sheila Blagg** (Woodvale division) had provided a written report and had recently attended a meeting locally relating to the future of the Catshill library for which updates will be provided when available.

\*Cllr M Tingle joined the meeting.

**District Councillor Brian Cooper** (Marlbrook Ward) reported on the continuing two issues 1) the Marlbrook Tip – the Tip Steering Group meets once per fortnight and are currently awaiting results of analysis and 2) parking at Tesco Express, Old Birmingham Road – where BDC and WCC councillors are looking at the parking and safety at the Braces Lane/Linehouse Lane crossroads.

**Both District Councillors John Ruck (Marlbrook Ward) and James Brogan (Catshill Ward)** had provided reports in their absence. JR notes:

- some district councillor training will be made available to parish councillors,
  - no date yet set to start building the changing rooms at the Braces Lane recreation ground, and
  - there are ongoing efforts to solve the car hazard problem at Marlbrook's Tesco Express; JB is dealing with:
    - residents' concerns relating to the planning application for land off Church Road, and
    - recent appointment as LA Governor to Catshill First School.
- Their reports were noted.

Open Forum ended and the meeting resumed. One member of the public remained in the meeting.

11/09-07 Chairman's report

This was circulated for members to read. There were comments relating to the current full complement of members on the parish council and the hope that all members would attend every meeting. The Chairman suggested that each committee chairman should be chair of only one committee. Committee membership will be decided at the next meeting of the council.

11/09-08 Clerk's update and list of correspondence received not otherwise mentioned

- a) Faster Broadband solutions, Community Broadband Guide attached – members were advised of WCC's online survey seeking county-wide response.
- b) BDC's review of polling places (no changes put forward by any member)
- c) WCC's bus service website now displaying recent bus service changes
- d) Notification of the Prohibition of Waiting Order for Lydiate Ash Road
- e) Notification of Worcestershire Association of Local Councils 12<sup>th</sup> AGM on 13/10/2011
- f) Network Rail consultation regarding the proposals to put a second line between Alvechurch and Redditch
- g) Reminder of parish councillor training sessions to be held Wednesdays 12<sup>th</sup> and 19<sup>th</sup> October at Bournheath Village Hall, starting at 6.30pm for 7pm
- h) It was noted that the culvert that crosses Wildmoor Lane at the top of Church Road had been cleared out.

11/09-09 Reports from Committees and Representatives

- a) Environment and Highways Committee meetings held 04/08/2011 and 22/09/2011 - noted
- b) Planning Committee meetings held 11/08/2011, 01/09/2011, 29/09/2011 – noted
- c) Catshill and Marlbrook PACT meeting (surgery) 04/08/2011 – as per Cllr A Kelly's report, noted. The policing cover is currently one sergeant, CSO and CO based at Barnsley Hall.

- d) WorcsCALC, Bromsgrove Area Committee meeting held 07/09/2011, verbal report from Cllr G Witcomb. Members were asked what they expect from these Area Committee meetings and the responses will be considered at the next WorcsCALC Executive Committee meeting; it included that parish councils should be looking at Neighbourhood Planning and expect BDC to be running information seminars on this subject.
- e) Events Committee meeting held 08/09/2011 – noted. Cllr P Baker will be meeting with the management committee of the Catshill Fun Day to progress plans for next year’s event with an Olympic theme. Cllr A Kelly has met with the Baptist Church’s youth worker and has arranged to meet with her and the CSO to discuss youth concerns.
- f) Community Emergency Planning meeting held 15/09/2011; further information is to be requested from BDC and WCC regarding existing contingencies - verbal report noted.
- g) Catshill Library meeting held 20/09/2011; informal consultation and information sharing with WCC library services, property services, school representative, EPIC, youth services providers and county, district and parish councillors - verbal report noted, including the promise that the existing library will not be closed in the next three years.
- h) District Parish Forum held 28/09/2011 covering community consultation & disability forum, electoral services update, national planning policy framework (NPPF), public access website, travellers. It was noted that BDC had received in excess of 3,500 responses to the draft District Core Strategy and that in the wake of the Localism Bill Neighbourhood Plans will be important. BDC are to review the Green Belt designations within the district and are required to identify sites of possible future development to meet the new housing quota of 5,000 new homes.
- i) Health and Wellbeing (H&W) – Cllr G Blackmoor reported on this committee’s meeting in her capacity as the WorcsCALC Bromsgrove Area Committee’s representative to the Local Strategic Partnership (LSP).
- The H&W has joined forces with the Children’s Services due to fewer ongoing issues and streamlining of the attack on H&W;
  - Outreach Urban Art has been invited into Catshill Middle School supported by S Blagg;
  - Free training in job applications is available to 16 – 18 year olds;
  - Children’s centre reports good attendance and numbers are up;
  - Huge pressure on NHS. Concentrating on prevention rather than cure and stroke clinics are available;
  - Respite care is available for those caring for seriously disabled children, via ‘SIGS’
  - The Sidemoor Healthy Eating Development ‘SHED’ is being rolled out at Charford in association with the allotments group and there is interest in establishing a community orchard.

11/09-10 Parish Plan

The Parish Plan actions update was circulated.

11/09-11 Relationship with Worcestershire County Council / Worcestershire Agreement

This council’s responses had been answered and members were provided with the written response. The Agreement would be adopted at the next Parish Conference, 18/10/2011.

11/09-12 Timing of Parish Council meetings

Proposed by Cllr A Kelly: That all Parish Council meetings keep to within the two-hour framework. To facilitate this reports to the meeting are to be presented in writing, in advance, so that they can be distributed with the agenda, or tabled at the meeting. Councillors can ask questions on the report, or make relevant comments and will ensure that a hard copy is kept on file. To also consider putting a limit on the time for each agenda item.

**It was agreed** to expect reports to be submitted in writing unless not possible due to time constraints, to be allowed at the Chairman's discretion. Time limits on agenda items were not required at this time.

11/09-13 Committee membership

**It was agreed** to review membership of all committees at the next parish council meeting; members will be provided with the Terms of Reference for each committee.

11/09-14 Parliamentary Constituency Boundary review

This was noted and no response was considered necessary.

11/09-15 Environmental Improvements and new notice board

**It was agreed** to request/implement environmental improvements to the area near junction of Cobnall Road, Woodrow Lane and Cheltenham Avenue to include siting of a new parish council notice board and pedestrian access between Goodwood Road and Woodrow Lane.

11/09-16 Requests for funding

- a) Bromsgrove Rural Rides Community Car Scheme is requesting grant aid. **It was agreed** to provide them with a copy of the parish council's Donations Policy and application form.
- b) Catshill Village Hall is requesting grant aid of £1,600 to help finance the cost and installation of replacement entrance doors. Members heard earlier in the meeting (11/09-05) that funding may be provided from an alternative source.

11/09-17 Financial Report

The financial update was circulated and noted. Payments were signed.

11/07-18 Items for the next meeting

None noted at this time.

11/07-19 Date, time and venue of next meeting 27/10/2011 at 7.30pm at Catshill Village Hall.

This meeting ended at 9.30pm

Signed ..... Date.....  
Chairman of Catshill & North Marlbrook Parish Council 27/10/2011