

Honeybourne Parish Council

DRAFT Minutes of an Ordinary Meeting held at the Village Hall on 6th December 2011

Prior to the meeting Mr Peter Frampton gave a brief presentation on his clients proposals to develop the land at the rear of Harvard Avenue. He stated, as Honeybourne is a category one village development is inevitable in the current planning climate and he considered this site gave the best options as it is the only site outside of any flood zone. The site is suitable for some 75 dwellings with site access onto Stratford Road. He confirmed infrastructure payments would be made and storm water would be disposed of on-site eliminating further flood risk. He answered many question from the public and Councillors. The Chairman thanked him for his presentation.

Present: Cllrs. B Johnson, A Attridge, D George, A Simmons, S Matthews, T Probert, S Kendrick, D Cowan, M Powell and G Clelland.

In Attendance: Mr J Stedman (Clerk), Cllr. Alistair Adams and eleven members of the public.

182. Apologies: Apologies were accepted from County Councillor Tom Bean.

183. Disclosures of Interests

a. Member's disclosure of any personal or prejudicial interests in items on the agenda.

Personal Interests: Cllr Graham Clelland- minute 188 the Lioncourt development as a near neighbour to the site

Personal and Prejudicial Interests: Cllr David Cowan - minute 203 (d) as a member of the Evesham Volunteer Centre

184. The Chairman adjourned the meeting for public open forum.

Public Open Forum;

Mr A Shorey considered draft minute 156 of the November meeting was incorrect in the details of his report to the meeting in open forum. The Chairman said his comments would be considered later in the meeting when the minutes are considered for agreement.

A parishioner asked what information the Council had on the Sharba Homes proposal for the Sheep Sale field and the Clerk replied none had been received since the last Parish Council meeting.

A Parishioner asked what traffic calming measures were being considered for Weston Road, the Chairman responded with information on village access gates and speed aware signs.

A question was put regarding the money offered to the Parish by developers and the Chairman explained the procedures relating to the section 106 agreements applied to all large developments.

Cllr. Alistair Adams took time to fully explain the whole planning procedure in relation to the flood of development proposals in the parish and the reasons for them. Other issues from Alistair are in his written report which is appended to the minutes.

185. The Chairman closed the adjournment at 7:55 and reconvened the meeting.

186. Minutes: The wording of the minutes of the November meeting were not approved by Council as the wording of minute 156 will need to be amended as a result of minute 184 above and the minutes will be reconsidered at the January meeting.

187. Clerk's Report on Matters in Progress:

a. The Council vacancy will be filled by co-option and the required notices are posted on the village notice boards

b. Thankyou letters were sent to Ben Lomax and Ted Haines for their services to the parish.

c. Confirmation has been received for the SWDP response deposit

d. Taylor Wimpey's request to make a development presentation at the February meeting.

e. Mr Michael Krises requested an opportunity to discuss issues regarding the HUB at the January meeting – Clerk will make the necessary arrangements for the requests at d. and e.

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188. Planning – Application to consider

- a. **W/11/02531/OU Lioncourt** – Outline development of land off Dudley Road and Station Road

The Parish Council objects to the application on the following grounds

- i. The application site is outside of the village development boundary.
- ii. The lack of planned infrastructure would necessitate car travel into the village or beyond for local services further exacerbating parking and traffic problems in and around the village.
- iii. The introduction of B1 business premises into a new residential area in this locality is not acceptable as it would further exacerbate the already overloaded local road network with commercial and commuter traffic, Furthermore, it would commercialize an existing rural residential area.
- iv. Although the site lies beyond the local flood plain it would greatly contribute to an existing problem of storm water discharge in the immediate area as Station Road regularly floods through the road gullies and potentially into private properties.
- v. The Parish Council are aware of some local support for this site and consider this has arisen through a perceived choice between the Sheep Sale Field and this application site.

- b. **W/11/02217/PP Mr Ikin** 16 Stratford Road. Proposed new garage.

The Council has no objection or comment on the application

189. Planning Decisions noted:

- a. 11/000025/CM(C/11/00839/CM Johnson Bros, scrap metal yard - Granted with conditions
- b. W/11/01994/PP Mrs L Garfield,92 Stratford Rd, 2 storey extension – Approved 2-conditions

190. Cemetery & Churchyard

- a. Information regarding war memorial refurbishment grants will be kept for future reference
- b. Council noted the memorial request for the Michelle Davies Grave no. 259
Note: The Clerk having an interest in the next item left the room for the discussion.
- c. Council considered two quotations for pollarding the willows and cemetery hedge cutting. It was agreed to accept the quotation from Limebridge Rural Services Ltd.
The item in minute 195 b was also considered at this point.

191. Street Lights:

- a. **Lighting faults** reported: The power failure to Streetlight no 5 in Stratford Road is rectified.
- b. No new streetlight faults were reported

192. Public Rights of Way – No matters were reported

193. Highways:

- a. Highway matters to be reported to County Highways
 - i. Village wide litter picking is required - Cllr Alistair Adams will request action from FOCSA via the District Council
 - ii. The street name signs on Fir Tree Corner, Bretforton Road are missing or damaged – Clerk to inform the District Council
 - iii. Several traffic calming matters to be brought to the attention of Roy Fullee
 - iv. The grit bins ordered from County Council to be chased up
- b. Mr Roy Fullee and Cllr. Tom Bean confirmed their attendance at the January meeting to discuss access gates, other traffic calming issues and the resurfacing of Bretforton Road
- c. Cllr Tom Bean had informed the council that he had declined the request to help fund the access gates

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- d. It was agreed to purchase 10 Speed aware signs at £10 each. Cllr Alistair Adams will make the necessary arrangement for the supply of the signs. Cllr Tom Bean and the County Council to be informed of the sign purchase

194. Lengthsman & Handyman. No matters to report.

195. The Leys Playing Field

- a. Regular monthly visual inspection found no problems with the play equipment.
- b. Council considered two quotations for limb removal and dead-wooding of several oak trees and agreed to accept the quotation from Limebridge Rural Services Ltd – The Clerk was out of the room when the discussion took place. (see minute 190)

196. Recreation Field

- a. **Maintenance Adoption:** A detailed request from The Gate Inn football club to adopt the maintenance of the field was agreed in principle subject to the field lease being signed and an agreement to comply with the Council's terms and condition for the adoption of the field maintenance being entered into by VISA. Clerk to inform the club and VISA
- b. **VISA Report:** Council noted the report from the VISA Chairman. Questions were raised over the wording of the VISA sign in the field and confirmation of the agreed wording will be brought to the next meeting for consideration.
It was also agreed to re-consider the wording of the lease of the field to VISA as it is almost two years since its first draft.
- c. **Easement:** A draft easement agreement from Rooftop's solicitor was considered by Council and several errors were identified in the wording. To expedite the resolution of this matter the Council agreed to delegate the finalising of the agreement to the Clerk after consultation with the Chairman.
- d. **Ditch Clearance:** Members reported the ditch clearance works were not carried out and requested the Clerk to chase up the contractor.

197. PACT

- a. Issues to be passed to the local police team - None
- b. Council noted correspondence regarding the police attendance at the Bretforton Road traffic incident.

198. Stevenson Way:

- a. Council noted the Clerk's report and Peter Whitman's report on the balancing pond site meeting. The Clerk also reported that Taylor Wimpy has arranged a meeting on 13th December with the Stevenson Way residents to discuss the implications of transferring the title of the balancing pond to the Parish Council.

199. Parish Plan:

- a. **Parish Plan Working Party:** Cllrs. Sandra Kendrick, David Cowan and Mike Powell agreed to be members of the working party, the initiative will be promoted in the next Parish Council newsletter asking parishioners to join the group and help initiate the plan update. The Clerk will seek more hard copies of the 2006 plan document.

- 200. **Emergency Plan:** The plan document to be sent to all members to enable data to be added and then considered at the January meeting.

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201. Party in the Park:

- a. Cllr Graham Clelland, the group's Chairman, reported that sponsorship was good and many arrangements were now in place, but there were problems contacting the Community First Responder and finding extra facilities for parking. The Gate Inn has agreed to hold the liquor license as well as generously providing the food for the children's tea party. Cllr. Trish Probert, the group's secretary, requested the Clerk to write to Mr. Wheeler requesting the use of his field opposite the recreation field for an overspill car park. The Clerk confirmed the Council's public liability insurance details for the event and gave an assurance the firework display contractor was fully insured for public liability. A request to use neighbouring farm land for the firework display was on going. .

202. Parish Council Newsletter:

- a. A February publication was agreed and items for inclusion will be considered at the next meeting.

203. Finance:

Note: The Clerk having an interest in the next item left the room for the discussion

- a. **Clerks Salary:** Council agreed to the Clerk's request for an extra one and half hours of paid time per week as of 1st December, this is due to the past and current administrative work load.
- b. **Payments:** Council approved the Payments, Receipts and Balances as listed in Appendix A
- c. **Precept:** Council considered the Finance Groups budgets and precept proposals for 2012-13 and following a further debate it was agreed to reduce the proposals to below the current inflation rate and a precept of 5.49% equalling £51, 900 was proposed and agreed.
Note: Cllr David Cowan having declared an interest in the next item left the room for the discussion.
- d. **Grants:** A grant request from the Evesham Volunteer Centre was agreed at £100
- e. **Audit:** The Clerk requested an internal audit to check transactions to date which will be followed by the final audit in April. As no extra costs will be involved Council agreed to the request.

204. Matters raised by members and items for future agendas - None

205. Correspondence for Consideration

- a. Worcestershire Agreement – The Chairman suggested that members send their comments to the Clerk and the Council's response will be concluded at the next meeting.

206. Correspondence Noted –

- a. Volunteer Centre Annual Review 2010-2011
- b. WDC Land drainage orders for: - Mrs Robbins of Middle Farm Weston Subedge,
- c. The Gate Inn. Formal notice preparation.
- d. WDC Land drainage orders for: - Mr J Moulton. Works complete.
- e. WDC Land drainage orders for: - Mr Miller. Works complete.

207. Meeting Dates:

- a. Council approved the Clerk's list of meeting dates for 2012
- b. It was confirmed the next Ordinary Meeting of the Council scheduled for 10th January at the Village Hall at 7.00 pm.

208. There being no further business the Chairman closed the meeting at 10.10 pm.

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Chairman _____

Date _____

APPENDIX A: FINANCE

Payments to be Authorised

Dec-11

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
950	G Clelland	Newsletter delivery	80.00		80.00
951	Cancelled	Writing Error	0.00		
952	Cancelled	Writing Error	0.00		
953	Westhill	Stationary	117.71	19.62	98.09
954	SLCC	Annual Subscription 60%	84.00		84.00
955	J Stedman	Clerks Salary and Expenses	797.95		797.95
			1,079.66	19.62	1,060.04

Account Transfer

Received From	Details	Amount	Banked
Simply Stone	Memorial L Davies I/no171	100.00	25-Nov
	Total	100.00	

All paid up Account Balances

CURRENT ACCOUNT	£4,638.61
DEPOSIT ACCOUNT	£52,609.09
TOTAL FUND BALANCE	£57,247.70

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District Councillor report - Honeybourne

Month: December 2011

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,
Wychavon District Council**

This is my eighth report as District Councillor

1. The latest on the **South Worcestershire Development Plan**

The closing date of the public consultation on the SWDP was extended until 25th November. I forwarded copies of all residents' letters I had received to Fred Davies. His response was "[Thank you Alastair . We will be entering your response onto the Limehouse portal \(link is on the \[www.swdevelopmentplan.org\]\(http://www.swdevelopmentplan.org\) website \) as soon as possible . A summary and associated officer response will be prepared and published no later than early January](#)"

2. **Planning:**

Honeybourne:

- (a) I liaised with a resident in Honeybourne who was having trouble obtaining retrospective planning permission for a new window installed. After speaking to the Head of Planning at Wychavon DC, and looking at the original window on Google street view, it has been agreed that if the planning application is re-submitted, and if the Parish Council support the application, then it will be looked at favourably. (*note added following meeting – I have asked resident to re-submit her planning application*)

3. **Speeding:** I have been liaising with Roy Fullee at Worcestershire County Council, and Rod Reynolds at the West Mercia Road Safety Partnership to obtain some "Check your Speed" signs for Middlesex. The latter want some contribution from the Parish Council to supply these signs approx. £8 - £10 each. Do you want any? (*note added following meeting – 10 ordered*). Alternatively there are signs that go on the wheelie bins.

4. **Licenses for door to door collection:** A resident contacted me as he was concerned that 2 different charities were collecting clothes from house to house on the same day and he suspected one was not licensed. He had contacted the Worcestershire Hub and had a an unsatisfactory reply (we will get back to you in 3 days!).

I managed to contact the Regulatory Services in Redditch who confirmed that "Little Treasures Children Trust" was not licensed and she would inform the Trading Standards.

I also contacted Jack Hegarty (MD of WDC) to pass on the complaint about the Worcestershire Hub, and received a prompt reply as follows:

"My apologies to the resident who didn't get the service that they should have done – especially as they trying to help with local intelligence on bogus charity collections.

I think this raises two issues for me

- The performance of the Hub in this case
- What Reg Services expectations are

5. **Other:** I tabled a motion at the Executive Board at Wychavon District Council requesting that free parking was given in all Council car parks to help local shops/business. The Board agreed to give special consideration, and have given "free parking" (20p) for all late evening shopping events, and are considering giving "free parking on the 3rd Saturday in December, and maybe in February too.

End of report.