

HARTLEBURY PARISH COUNCIL

The Minutes of the Meeting of Hartlebury Parish Council held at 7pm on Tuesday 6 March 2012

Present: Cllrs Mrs J Jones (Chairman), P Holden, D Stocker, H J Webb, A Bishop, D Southall, Mrs C Boughton-Thomas, A Cupper, N Dowty, A Jones, G Howard, R Kirby

In Attendance: Mrs J Hyrons (Clerk)

1. Apologies: Apologies were accepted from Cllr Mrs L Brookes

2. Declarations of Interest:

a: Register of Interests: Councillors were reminded of the need to ensure their register of interest is updated.

b: Personal Interests: Cllrs D Stocker, Mrs C Boughton-Thomas

C: Prejudicial Interests: None

The meeting was adjourned for Public Question Time – see notes appended at the end.
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3. Minutes: The minutes of the meeting held on 6 February 2012 were approved as a true record and signed by the chairman.

4. Reports:

a: Police: CSO Leslie did not attend. She had sent her apologies for the February meeting when she had been waylaid by operational issues in Hartlebury.

b: Clerk:

Waste Collection: Wychavon has confirmed that they will work with Focsa and the county council to explore the option for introducing an additional separate food waste collection for composting. Further information will be provided as the investigations develop.

Elections: We have been issued with a bill of nearly £2,400 for the cost of holding the Parish Council elections last May.

Planning: Residents are urged to attend:

- Consultation for Woodbury Close and Old Worcester Road (allotment site) Tuesday 13 March 3pm – 7pm at the village hall.
- Consultation for Old Worcester Road (large development) Tuesday 17 April from 3pm – 8pm at the village hall.

The clerk was asked to find out if the parish hall car park would be used during rebuilding on Woodbury Close.

Post Office Noticeboard: Planning permission has been granted and the notice board ordered. Councillors were asked to see if there was an alternative site for the board following concerns by residents.

Parish Hall vandalism: Video evidence of children walking along the ridge of the roof and smashing the roof light has been passed to the police. The clerk was asked to write to the police supporting the management committee's view that the offenders pay for the damage.

Inn Lane Dropped Kerb: This is on the list for assessment as a potential scheme - Andrea has spoken to a couple of offenders and will continue to do so although she has reiterated that double yellow lines should be considered at this location.

Hartlebury level Crossing: Neil Pearce has forwarded our comments on to Network Rail regarding decibel levels and the siting of the CCTV and lighting poles.

Hartlebury Primary School: The clerk was asked to contact Cllr Broomfield to undertake an initial feasibility study for a pedestrian crossing on Rectory Road outside the main entrance.

c: County Councillor: Cllr Broomfield sent his apologies.

d: District Councillor: Cllr Dowty did not have anything to add to his report to the Annual Parish Meeting held prior to this meeting

5. Finance: Payments totaling £3,689 were approved and passed for payment.

6. Affordable Housing Needs:

a: The analysis of the Affordable Housing Needs survey was noted. Councillors did not feel able to adopt the results due to the low response rate possibly skewing the figures.

b: Councillors discussed an approach from Rock Estates regarding land off Station Road for affordable housing. It was unanimously agreed that the clerk inform Rock Estates that the Parish Council would not support any development at this location. The land is in the green belt and infra-structure issues have still not been addressed within Hartlebury. Councillors do not consider there is a need for additional affordable housing.

7. PCC – Grass cutting: It was resolved by 10 votes for and 2 abstentions (due to a declaration of interest) that the Parish Council would provide a contribution of £1500 towards the £2400 cost of grass cutting at the parish churchyards.

8. Church Lane: It was resolved, by 7 votes for and 5 against, to ask Cllr Broomfield to request that Highways undertake a feasibility study in support of Church Lane residents to get the road changed to one way from A449 to A4025.

9. Trading Estate North Gate: The clerk informed Councillors that she had not received, by the end of February, any completed petitions requesting that the Parish Council discuss options with the Trading Estate to restrict access to the North Gate. She also reminded Councillors of the definition of the declarations of interest.

After much discussion it was agreed that, as approximately 50 people have actually signed the petition, this will be taken to the Trading Estate meeting as an agenda item. It was noted that only 1 resident returned a petition (on the night of the meeting).

10. Councillor Representatives: Representatives of the Parish Council will meet with Wienerberger and Biffa and also the trading estate management in March. Agenda items for the Wienerberger/Biffa meeting will include: installation of the flare stack, tankering of waste water, capping of Waresley landfill and current digging. Other agenda items for both meetings should be sent to the clerk as soon as possible.

11. Diamond Jubilee Planting: It was unanimously agreed to allow the Gardening Club and WI to plant a flower bed in the grounds of the Parish Hall to celebrate their 70th and 90th anniversaries respectively and the Queen's Diamond Jubilee. The clerk was asked to source a tree and appropriate location to plant for the jubilee.

12. Speed Initiatives: The clerk informed Councillors that a resident had complained about excessive speed along Old Worcester Road. The police had been asked once again to enforce speeds and it was noted that this had been done last week on at least one occasion. The clerk was asked to make enquires to Highways about the possibility of the Parish Council purchasing a Vehicle Activated Sign for use within Hartlebury. The New Homes Bonus could be used to fund this. Locations for the distribution of the 30MPH wheelie bin stickers were agreed. The feasibility of a pedestrian crossing outside the primary school will also be undertaken as discussed at the Parish meeting.

13. The Worcestershire Agreement: The clerk was asked to complete the agreement which will then be discussed at the Finance Meeting.

14. Correspondence: The correspondence issued with the agenda was noted. 2 Councillors agreed to attend the Neighbourhood Planning session at Wychavon. The clerk was asked to consult a resident about the possible introduction of a Community bus scheme – this will also be put in the Parish Magazine.

15. Councillors' Reports and Items for Future Agenda:

It was agreed that Councillors will provide the Clerk with a list of infrastructure issues in conjunction with new development within Hartlebury. This will be an agenda item in April.

14. Date of Next Meeting: Tuesday 3 April 2012 at 7pm at Hartlebury Parish Hall.

The meeting closed at 9.40pm

Signed(Chairman) Dated

Notes from Public Question Time

1 resident asked for further details about the approach from Rock Estates regarding development of land off Old Worcester Road. This was discussed as an agenda item.

He also handed in a petition regarding action to be taken about the North Gate access to the Trading Estate and notified Councillors that every person he had spoken to had been in favour of closing the gate.