

**MINUTES**  
**of PARISH COUNCIL MEETING**  
*held at 5 Russell Square, High Street, Broadway,*  
*on Thursday, 22<sup>nd</sup> March 2012, at 7.00 pm*

---

**PRESENT:** Councillor D. W. Folkes (Chairman), Councillors Miss D. Hardiman (from 7.10 p.m.), L. D. Keane, F. L. Penny, Mrs. R. Rogers, Mrs. S. Stephenson, Mrs. J. Stock, Mrs. C. Wilson

**Also in attendance:** County and District Councillor Mrs. E. Eyre, District Councillor B. Parmenter, Evesham Journal, Evesham Observer

(1) **APOLOGIES FOR ABSENCE:** Councillors Dr. R. Clements, R. Haslam, Mrs. A. Locker, N. Robinson, J. Williams, West Mercia Police (apologies received and accepted).

(2) **DECLARATIONS OF INTEREST:** None

(3) **POLICE REPORT:**

In the absence of a Police representative, there was no formal report given. The Clerk reported that there had been adverse behaviour in the Activity Park mainly at night-time including fires in the waste bins and broken bottles, and he would contact the Police to request regular patrols, especially after dark.

(4) **MINUTES OF PARISH COUNCIL MEETING HELD ON 19:01:12**

Proposed by Councillor Mrs. Wilson, seconded by Councillor Mrs. Stephenson, the Minutes of the Parish Council meeting held on 19<sup>th</sup> January 2012 were unanimously approved, and were duly signed and dated as a true record.

(5) **COUNTY AND DISTRICT COUNCILLORS' REPORTS:**

A copy of reports from County Councillor Mrs. Eyre for February and March were circulated to all councillors with updates on Broadway issues regarding Ashmolean Museum, flooding, highways, and the library. A copy of the full reports were available at the Parish office.

(6) **CLERK'S REPORT AND CORRESPONDENCE:**

Councillor Miss Hardiman advised that £1,050 was raised from the Tree of Light during the 2011 Christmas period.

An electrical inspection of the village street lights had been carried out following which the County Council advised that as the base of light column No.5 in Bloxham Road was badly corroded it would be replaced by them.

Concern was raised at the last meeting regarding the exposed open ditches along Childswickham Road between the railway bridge and Tuck Mill. County Highways had since inspected the site and state that the marker posts at the location are deemed to be suitable.

The County Council had sent a copy of an application for a definitive map modification order under the 1981 Wildlife and Countryside Act, which stated the addition of a footpath from Station Road to Springfield Lane. A copy was forwarded to all councillors who raised no objections.

GWR Broadway Area Group had acknowledged with thanks the Parish Council's donation of £1,000. A celebratory viewing would be arranged as soon as the work was completed in the Spring.

Giffords Circus would again be visiting Broadway in the Kennel Field, High Street, on the following dates:

Show Times

14:06:12 – 5.00 pm and 7.30 pm

15:06:12 – 5.00 pm and 7.30 pm

16:06:12 – 11.00 am, 2.30 pm and 7.30 pm

17:06:12 – 11.00 am, 2.30 pm and 5.00 pm

18:06:12 – 4.00 pm

Details of the replacement Evesham Abbey Bridge and viaduct were now available to be viewed in the Parish Office. In order to construct the new bridge the river crossing would need to close for a ten week period over the Summer in 2013. Evesham residents had been invited to express their preferred option for the temporary traffic mitigation measures whilst the river crossing was closed to general traffic. The crossing would remain open for pedestrians and cyclists. Any comments needed to be received by 20<sup>th</sup> April.

The Chairman was invited to a Prize Giving ceremony at Broadway Library on Friday, 24<sup>th</sup> February. From November through to January Worcestershire County Council's Libraries and Learning Service ran a children's competition with a 'Peppa Pig' theme. Children throughout the county entered the competition, and the child winning second prize of a family ticket to the Peppa Pig stage performance was a borrower from Broadway.

The theme of the next parish conference was localism. This event would take place on 25<sup>th</sup> April at County Hall, Worcester, and an invitation had been sent to all councillors.

Broadway Tower County Park had agreed to hosting a beacon fire to celebrate the Queen's Jubilee. Their interest had been registered and their participation confirmed.

A copy of applications received by the District Council from charities wishing to hold street collections in Broadway had been circulated to all councillors. Councillors raised no objections to any of the applications.

NHS Worcestershire in Wychavon was offering small grants of up to £500 to support projects which would improve health and wellbeing in the community. Projects could include start up costs for an exercise class instructor, cooking sessions to encourage healthy eating, or a piece of equipment for an activity group, etc. Details were available at the Parish Council office.

A Barn Dance would be held on Saturday, 28<sup>th</sup> April, 7.30 pm until 11.00 pm., at The Barn, Mount Pleasant Farm, Childswickham, with all proceeds going directly to the Broadway and Childswickham with Murcot community trust flood relief scheme. The cost for adults was £12.50 each, children under 16 £8.00 each, or a family ticket of two adults and two children under 14 £30, available from Debbie Perry 01386 852808. Details were available at the Parish Council Office.

The County Council had forwarded the Lengthsman Scheme 2012/13 Annual Agreement for signature and return. Broadway's budget for 2012/13 would be £2,212.43. A copy of the Agreement had been sent to the lengthsman.

As previously reported the tree on the Green outside Robertos was to be felled. The Parish tree consultant, Andrew Woods, had advised the Clerk that the tree would be felled on the 29<sup>th</sup> March with a replacement tree being planted shortly.

Mrs. Dottie Friedli had organised two fundraising events for the Broadway Childswickham with Murcot Community Trust Flood Relief - a quiz to be held on Thursday, 3<sup>rd</sup> May, at 7.00 pm in the Lifford Hall, at a cost of £10 per person with teams of four to six, and a walk to Buckland on Sunday, 20<sup>th</sup> May, starting from the Green at 2.00 pm at a cost of £5.00 per family.

Regarding refurbishment work in the High Street, Highways informed the Clerk that work was due to commence on 26<sup>th</sup> March in the two lay-bys outside Lloyds Bank which would be closed under 'give and take' traffic management measurements.

The County Council had received a request from Broadway First School in Lime Tree Avenue for waiting restrictions to be considered. It was proposed to introduce double yellow lines to help protect the junction, to facilitate safe turning movements, and to keep the dropped kerbs clear for pedestrians. Councillors raised no objections to these proposals.

The District Council had previously asked about the placement of a set of recycling bins on the grassed area outside the Arcade. The Clerk had been asked to obtain details of their exact size and proposed location, and after discussion no objections were raised but as the grassed area is owned by Broadway Trust the matter would now need to be referred to them.

## (7) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

**P.A.C.T:** A meeting was held on 28<sup>th</sup> February at the Parish office when those present were representatives from Badsey/Aldington, Broadway, Childswickham/Murcot and Wickhamford, together with the Police, County and District Councillor Mrs. Eyre and District Councillor B. Parmenter. The following issues were raised concerning Broadway:

- CSO Schoenrock put forward an idea for discussion with the Parish Councils that "30 MPH PLEASE DRIVE CAREFULLY" stickers be placed on wheelie bins along specific roads in each of the villages to highlight speed awareness. A pack of one hundred stickers would cost £59.00. After discussion it was agreed to purchase a pack of stickers.
- The problem of dog fouling was again highlighted in several areas of the village. The Clerk stated that all incidents required to be reported directly to the District Council Dog Warden (01386 565000) so that areas of most concern could be highlighted;
- Regarding the need for more police presence in the village, the police reported that WPC Burrows and CSO Schoenrock patrol on a regular basis as much as their commitments would allow.

**Visitor Management:** Members of the Group met on 7<sup>th</sup> March at the Parish Office, when the following points were noted :-

- Work on the grassed verge areas outside Lloyds Bank and Market Pantry would be completed by the end of March;
- Enhancement of signage within the village was discussed with a view to replacing some of the existing finger posts around the village;
- Maps similar to those in the central car park and in Shear House car park would be placed in Milestone car park, and also within the board outside Croft Villa;
- An update was given on the Ashmolean museum;
- The Group had a budget of £2,000 for 2012/13, and it was agreed to allocate funding to the following :-
  - £900 to improve visitor signs
  - £200 to planters (subject to approval by the Parish Council)
  - £400 to the Jubilee celebrations
  - £500 to the Ashmolean museum
- There were currently no formal plans for any replacement or upgrading of the gravelled areas within the village, but as they were just starting to show signs of wear and tear it was suggested that it might be wise to commence the process of discussing the matter with Highways.  
The date of the next meeting would be 6<sup>th</sup> June.

**Activity Park:** The latest quarterly operational inspection took place on 5<sup>th</sup> March, a copy of which can be seen in the Parish Council office. No major issues

were reported and minor maintenance work was passed to Mr. John Hankinson to complete.

The annual inspection was due in April and the Clerk contacted the Play Inspection Company who had completed the previous inspection. They are willing to undertake the inspection again at a cost of £150 + VAT, is same as previously charged. Councillors were in agreement that the Play Inspection Company should undertake this work at the quoted price, and the Clerk was instructed to contact them accordingly.

Completion of the new toilet block was due at the end of April.

***Finance Working Group:*** Members of the Group met on 14<sup>th</sup> March at the Parish Office, when the following matters were discussed :-

**Funding applications:**

The Bobby Club is an initiative run by West Mercia Police in the Wychavon area to give advice regarding road safety and tips about general safety to children. Three times a year a magazine is published and circulated to over seven and a half thousand children in Wychavon free of charge. It is the intention to improve this service and a request had been made for a donation of £25.00 which the Group wished to recommend that this be given. All councillors were in agreement that this donation should be made.

A request had been made from the steering committee of the Ashmolcan museum for the financial support of the Parish Council for this project. The recommendation of the Group was that the Parish Council sponsor one of the new display units within the museum up to the value of £1,000., and after discussion it was agreed that it be accepted with six votes for and two against.

A Broadway resident, Mrs. Penny Valender, had put forward an idea for a permanent reminder of the Queen's Diamond Jubilee for the village, suggesting that a planter be placed under each of the entrance signs to the village in the Leamington, Snowshill, Evesham and Cheltenham roads. After detailed research, Mrs. Valender had sourced some recycled plastic planters which had the advantage of being environmentally friendly, would not rot, and were maintenance free. The total cost of four planters, installation and planting, would be approximately £2,000 including V.A.T. Additional funding from other sources would be made available towards the cost. All councillors were in favour of this proposal, and the Clerk was instructed to put the matter in hand.

**Any Other Business:**

Last year Averys of Broadway entered into an agreement with the Parish Council to sell ice-creams within the Activity Park. Unfortunately, they were no longer trading within the village and it was proposed, therefore, that an advertisement be placed for offers to provide a similar service. All councillors were in favour of this proposal and the Clerk was instructed to advertise the position.

**Jubilee Celebrations/Olympic Torch:** The preparations for the week-end of the celebrations were now well underway. A great many thanks must go to the organising committee consisting of Gary Thompson, Tracey Sone and Caroline Cooper.

On Saturday, 2<sup>nd</sup> June, a vintage car show will be on the village green, organised by Mr. Neil Hilton.

On Sunday, 3<sup>rd</sup> June, there will be various events on the village green and on the Hunt field throughout the afternoon including children's pony rides, street entertainers, Prince Henry High School jazz band, and a Rock Choir. The High Street will then be closed to traffic from 5.00 pm onwards. Attention will then switch to the main stage on the green where a number of musical acts will perform including Voodoo-Man-Chu, Sam Jones (a 15-year old busker), Herbert Hartley Classical Pianist, Kirsty Anderson (one of the most promising opera singers in the UK), and Emily Burns, and Journey South (third place in the X-Factor 2005) will end the evening's performances.

The event will finally finish at approximately 11.00 pm with a Firework Display.

Broadway Tower will be lighting a beacon in celebration of the jubilee.

On Monday, 4<sup>th</sup> June, St. Michael and All Angels Church will hold their annual fete on the village green.

**The Olympic Torch** will pass through the village at approximately 12.15 pm on Sunday, 1<sup>st</sup> July, and the Clerk had met representatives from organisations within the village to organise a celebratory event to take place around the arrival of the torch. It was hoped to have stalls on the village green and musical entertainment, and a Strawberry Fair will be held on the small green.

**Library:** Members of the Parish Council met with Neil Anderson from the County Council to discuss the future of the library service in Broadway. He stated that although the County Council needed to make savings of £1.8M within the County Library Service, it was not the County Council's policy to close libraries. Each library was, therefore, faced with four options which were as follows:

- (1) draw more outside services into the library building in order to make better use of it ;
- (2) move the library to another building;
- (3) involve the local community in running the library with support from the County Council;
- (4) close the library building and replace it with a mobile library service.

After discussion, the Parish Council were in full agreement that every effort should be made to maintain the library building and a library service within the village, and it was agreed that the Clerk, along with a small committee, should meet representatives of the library service to discuss the matter further.

**Flooding:** A public meeting was held at the Lifford Hall on 15<sup>th</sup> February to discuss the Badsey and Bunchers Brook flood alleviation scheme for Broadway, Childswickham and Murcot, when a presentation was made by Anthony Perry of the Environment Agency. (A copy of the presentation is available in the Parish Council office).

The estimated cost of the project would be £3M, of which £312,000 needed to be raised from the local communities which would enable the project to proceed for government funding. A letter was sent to all residents requesting support, and to date over one hundred cheques had been received, totalling £14,000. A number of fundraising events had already been organised, but there was still much more to do to raise the required sum. A unanimous vote was given that the Parish Council was fully behind this project.

(8) PLANNING:

**Parish Council comments:**

**MEETING: 23:01:12**

Application W/11/02843/LB **MR. & MRS. EYRE**, Holmwood, 150 High Street  
Minor alterations to previously approved Listed Building consent  
W/11/00064/LB

The Parish Council declined to make any comment as the applicant was known to all planning committee members who declared an interest en bloc.

Application W/11/00020/LB **MR. A. FRIMLEY**, Milestone House, 122 High Street  
Replacement of UPVC windows and doors to rear extension with timber double glazed. Replacement UPVC guttering with metal rainwater guttering.  
Resubmission of W/11/01877/LB to change type of glazing for windows.

The Parish Council raised no objections to this proposal.

**MEETING: 13:02:12**

Application W/12/00025/CU **NORTH COTSWOLD HUNT**, Kennel Lane  
Application for change of use from existing yard area to form equestrian ménage, including proposed diversion route for footpath BY590C

The Parish Council raised no objections to the change of use but had concerns that if the ménage was to be lit during the hours of darkness a time restriction should be imposed – i.e. not lit between 10.00 pm and 7.00 am. A restriction for private use (excluding commercial hire, etc.) should also be made. No objections were raised regarding the proposed diversion route for footpath BY590C.

**MEETING: 27:02:12**

Application W/12/00084/PN **MR. R. ISMAY**, Gallipot Farm, Evesham Road  
Proposed barn to be used as lambing shed and store

The Parish Council raised no objections to this proposal.

Application W/12/00190/LB **MR. AND MRS. LLOYD-OWEN**, Pear Tree House, 111 High Street  
Internal alterations to Listed Building to include replacement and rebuild of fireplaces, insertion of window shutters and re-arrangement of cellar access.

The Parish Council raised no objections to this proposal.

**MEETING: 12:03:12**

Application W/12/00301/PP **MR. M. RUDELL**, 109 High Street  
Removal of existing 16.2 linear metres of Cotswold stone wall to boundary and replacement of wall in same location to a maximum of 2m incorporating existing and quarried Cotswold stone  
and

Application W/12/00347/CA Conservation Area Consent for demolition of above Cotswold stone wall.  
The Parish Council raised no objections to this proposal.

Application W/12/00309/PP **MR. R. SWAAB**, Lambrook, 33 Church Street  
New summerhouse

The Parish Council raised no objections to this proposal.

**Wychavon Approvals:**

Application W/11/02720/AC	<b>North Cotswold Hunt</b> , land adjacent to the Millennium Garden, High Street Improvement to existing access into Broad Close field off the High Street
Application W/11/02598/PP	<b>Mr. J. Leng</b> , Copgrove, West End Lane New stone built dovecote/barbeque room
Application W/11/02575/PP	<b>Mr. C. Lee</b> , Three Ways, Springfield Lane Proposed single storey garden room. Replacement of front hedge with 1.6m high dry stone wall.
Application W/11/02609/CU and W/11/02610/LB	<b>Mr. J. Keil</b> , Tudor House, 65 High Street Change of use of existing antique dealer's premises into a museum including provision of fire-smoke protection to existing staircase escape routes and limited wheelchair facilities
Application W/12/00025/CU	<b>North Cotswold Hunt</b> , Kennel Lane Application for change of use from existing yard area to form equestrian ménage
Application W/12/00020/LB	<b>Mr. A. Frimley</b> , Milestone House, 122 High Street Replacement of UPVC windows and doors to rear extension with timber double glazed. Replacement of UPVC guttering with metal rainwater guttering. Resubmission of W/11/01877/LB to change type of glazing for windows.
Application W/11/02843/LB	<b>Mr. &amp; Mrs. Eyre</b> , Holmwood, 150 High Street Minor alterations to previously approved listed building consent W/11/00064/LB
Application W/12/00084/PN	<b>Mr. R. Ismay</b> , Gallipot Farm, Evesham Road Proposed barn to be used as a lambing shed and store

**Appeal decision:**

Application W/11/00321/PN	<b>Mr. D. Robinson</b> , Coach Orchard, High Street Erection of two bedroom dwelling (substitution of house design from dwelling approved under W/05/02211/PN.
---------------------------	---

Appeal allowed: 17:02:12

**(9) SCHEDULE OF PAYMENTS/RECEIPTS from 12:01:12 to 15:03:12**

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Society of Local Council Clerks / annual subscription		157.00
Worcestershire County Council / lighting initiative charge		6,400.00
Grassroots Garden Services / activity park maintenance		30.00
Permutation Company, computer maintenance		58.00
Wychavon District Council / office service/insurance		202.45
Unicom / telephone, internet		50.67
K. Beasley / Clerk's salary – January		1,157.00
G. A. Tomkins / Asst. Clerk's salary – January		638.45
Your Act Limited / Jubilee celebrations		500.00
Worcestershire County Council / pension contribution		385.86
Unicom / telephone,internet		61.83
Vale Press Limited / stationery		18.00
Scribe 2000 Limited / computer licence		245.00
Colwyn Thomas / activity park maintenance		116.95
E-on / office electricity		170.69
B & W Hire Limited / hire of activity park toilets		165.00
Abbey Forestry / tree maintenance		115.00
Severn Trent Water / office water		42.68
Grassroots Garden Service / activity park maintenance		40.00
K. Beasley /Clerk's salary - February		1,156.80



G. A. Tomkins / Asst. Clerk's salary – February	614.20
E-on / village green electricity	54.89
Grassroots Garden Service / activity park maintenance	50.00
B & W Hire Limited / hire of toilets	132.00
Cotswold Building Supplies / activity park maintenance	11.52
G-Force Fireworks Limited / Jubilee celebrations	200.00
Worcestershire County Council / pension contribution	385.86
DLF Trifolium / activity park maintenance	61.80
Abbey Forestry / tree maintenance	244.80
Teal Turf / activity park maintenance	170.80
Maurice Parkinson / general maintenance	195.00
Maurice Parkinson / VAS sign maintenance	90.00
Maurice Parkinson / lengthsman scheme	70.00
UK Event Services / Jubilee celebrations	336.25
K. M. Anderson / Jubilee celebrations	150.00

**Receipts:**

Signpost / contribution to office alarm system	63.98
Roofstop Housing Group / sponsorship of activity park toilets	117.00
Signpost / contribution of office electricity	61.36
Broadway Trust / contribution to tree maintenance	57.50
Roofstop Housing Group / sponsorship of activity park toilets	117.00
Signpost / contribution to office water	21.34

**(10) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:**

Councillor Mrs. Stephenson raised concerns regarding parking either side of the the entrance to Bredon Court, particularly the dangers when exiting on to Station Road. Other councillors added weight to this matter regarding other properties along this road which included several residential homes. Councillor Mrs. Eyre stated she would report this matter to the relevant authority at the County Council and would report back accordingly. Councillors suggested that the placing of parking meters might be one way of restricting excessive parking, and the Clerk would add this matter to the agenda for the next meeting.

Councillor Keane reported that several residents had approached him to ask if a seat could be placed on the grassed area at the Cheltenham Road junction. Councillors felt this was a good idea and Councillor Mrs. Eyre offered the sum of £400 from her budget fund towards the cost. The Chairman thanked Councillor Mrs. Eyre for this generous offer, and instructed the Clerk to put this matter in hand.

Councillor Miss Hardiman reported that rubbish was being dumped in the ditch along Station Road and the Clerk would look into the matter and report back accordingly. It was suggested that a letter could be sent to all Station Road residents highlighting the issue.

Councillor Penny reported concerns regarding light pollution emanating from Farncombe Estate supported by Councillor Mrs. Eyre. The Clerk was instructed to follow up this matter.

The Chairman closed the meeting at 08.10 pm and opened ANNUAL PARISH MEETING

*Date /Time Next Meeting / 17<sup>th</sup> May (Annual General Meeting) at 7.00 pm*