

Pebworth Parish Council

DRAFT Minutes of an Ordinary Meeting of the Parish Council
Held at the Pebworth Village Hall on Monday 5th December 2011.

Present: Cllrs. John Hyde (Chairman), Pam Veal, June Haycock, Simon Shiers and David Lees
In attendance – John Stedman (Clerk), Ward Members Cllrs. Alistair Adams & Tom Bean and one member of the public.

140. Apologies for absence were accepted from:

Cllrs; David Cranage Albert Jeffrey

141. Register of Interests:

- a. Members were reminded of the need to keep their register of interests updated
- b. Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.

Personal None declared

Personal and Prejudicial None declared

142. Chairman Moved: The meeting be now adjourned for Open Forum

Open Forum – A member of the public reported on the very excessive amount of dog mess on The Close whereby 50 incidents of dog mess had been sprayed yellow to inform the public of the presence of such dangerous pollution. The problems are wide spread with concentrations near, and around the children's play equipment in particular the swings and zip wire. The Chairman confirmed the matter would be considered later in the meeting as other incidents had occurred.

Cllr. Alistair Adams issued his report which is appended to these minutes

Cllr Tom Bean reported that the Hartlebury Waste incinerator public enquiry is underway and the inspector will report to the Secretary of State who will make the final decision on the matter. He has allocated half of the £10k grant fund and has given £600 to a second First Responder in Pebworth. He offered to investigate the lack of action in repairing the pot holes in Back Lane.

143. Chairman Moved: The adjournment was closed at 7.20

144. Confirmation of the Minutes: Council agreed the wording of the minutes of the November 11 meeting and the Chairman signed them as a true record of the meeting.

145. The Clerk's Progress Reports.

- a. Albert Jeffrey Yard development proposals – Having received the formal application for the site too late for inclusion on the agenda an extraordinary meeting will be held on 20th December to receive a further presentation from the developers and invite the public to attend. Clerk to make the arrangements.
- b. Dog fouling signs posted around the parish – The Chairman informed the meeting that extra dog mess warning signs had been placed around the parish but clearly the situation was getting worse. He suggested further signs from the Parish Council and other more permanent signs from the District Council. Cllr Alistair Adams will contract the WDC dog warden requesting a parish visit to carry out enforcement measures if possible. He added his support to the yellow marker spraying to identify the mess. Members confirmed prosecutions would follow any recorded incidences.
- c. Confirmation of responding to the offer to purchase the Broad Marston Woodland
- d. The receipt from SWDP confirming the deposit of the Council response.

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146. Planning – New Applications.

- a. W/11/02427/PP Mrs T Bonham, Charnwood, Back Lane – Replacement Garage (retrospective) - The Parish Council observation: - The Parish Council objects to this retrospective application as its design now constitutes an extension to the main dwelling which potentially could become living space This is clearly a departure from the original granted application as its internal and external design have changed considerably. The Parish Council consider the roof angle and design should be reconstructed to conform to the previously agreed plans as it has now become an incongruous feature on the street scene. If the building is to remain, its use and occupancy should be strictly controlled for vehicular storage only and not living space.

147. Planning Approvals/Refusals -

- a. W/11/02346/PP Mrs Pridham, Pear Tree House, Ullington – two storey extension and conversion of stables to home office and garage. **Granted** with 5 conditions

148. Highways:

- a. **Highway defects to be reported;**
 - a) The subsidence in Chapel Road continues to deteriorate and will be further reported to the highways for action.
 - b) Three potholes at the top end of Back Lane are not repaired – matter to be chased up
- b. **Street Naming:** The Clerk reported that every property in Honeybourne Road had received a letter requesting their opinions on street name signage. A stamp addressed envelope was included with the letter and seven out of nine have responded, all of which confirmed they would like the signs installed. The Clerk was instructed to wait until January before informing the District Council of the outcome to the enquiry and requesting the signs are installed.
- c. The current highway works in Broad Marston Road were reported to the Highways department as the works stopped and the safety barriers were causing traffic problems when no one was on site as they were being blown over in strong winds. The stopped works have now re-started and is on-going.
- d. An issue arising from the above works is a blocked ditch pipe on the bend opposite the old fire station. Investigations are underway to establish the ownership of the ditch to enforce the pipe clearance or removal as a flood preventative measure.

149. Lengthsman/ Handyman:

- a. Matters for the Lengthsman's attention –
 - a) Clear grips in the Verges at Middlesex – no confirmation of this was available
 - b) Rectify verge damage in Back Lane caused by a lorry tyre – not completed but the site has improved and no longer requires attention.
- b. A quotation is to be requested from the Handyman for the replacement of several fence posts supporting the fencing around the Town Pool car park. Cllr. Simon Shiers offered to co-ordinate the works.

150. Public Rights of Way Reports.

- a. Requests for the PPW's attention – None at this time.
- b. A report from the PPW indicated the finger post chevron on PROW 514 was broken and required a replacement. The County Council response to this request was that as it is low priority it would be resolved when resources are available.

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151. Street Lighting –

- a. **Streetlight faults to be reported.** – None
- b. **Part night timers:** Members reported that most have now settled down and are working as designed, monitoring will continue.
- c. It was confirmed that the Broad Marston Road bus shelter light is now working as required

152. The Close.

- a. **Regular Inspection:** The Chairman issued his quarterly inspection report and further reported that all the equipment was in good order. The Clerk confirmed an order was placed with Wicksteed for two swing seat replacements as suggested in the quarterly report.
- b. Council agreed the Clerk's draft terms and conditions for exclusive use for The Close and recreation field. This will now be the adopted policy for future use.

153. Cemetery:

- a. Winter maintenance trim and clean-up of the lower boundary – confirmation of this work was not available and it would be inspected and reported to the next meeting.
- b. The Clerk reported on the purchase of grave no.794 and the interment of Sidney John Taylor
- c. The Clerk reported on the agreement of a Memorial to Peter Barnett Grave no 776

154. Social Housing:

- a. Nigel Potter requested a walkabout meeting to consider suitable exception sites within the parish and it was agreed to arrange this for early February to allow time for the Albert Jeffrey site application to be concluded.

155. Finance

- a. Council considered and agreed the Clerks request for two extra paid hours per month as from 1st December 2011.
- b. Council considered and approved the Payments, Receipts and Balances as appended to the minutes.
- c. Council considered the finance groups budget and precept recommendations for 2012-13. Cllr David Lees proposed the acceptance of the proposed budgets and a precept of £25,700. The proposal was seconded by Cllr Pam Veal and agreed unanimously. It was noted the precept increase is only 2.2%.
- d. Members considered a grant request from the Volunteer Centre and agreed a £50.00 grant to be paid at the next meeting.
- e. Members considered a donation request from the PCC and agreed a £200.00 grant to be paid at the next meeting.
- f. The Clerk suggested an internal audit in the near future to check transactions to date and this will be followed by the final audit in April. As no extra costs will be involved the Council agreed to the request.
- g. Council noted cheque no.1239 was cancelled due to a writing error

156. Correspondence to be considered.

- a. Worcestershire Agreement – it was agreed to delegate the response to the Clerk
- b. Delta Force. Free fundraising paintball cards for Pebworth Parish Discretionary Fund – Council noted the information.

157. Documents to Note –

- a. Volunteer Centre Annual Review 2010-2011
- b. Worcestershire Rural Outreach Project

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158. Matters Raised by Members for the next meeting agenda

- a. **Cllr. David Lees:** Village E-news email list,
It was agreed to publish information in the next Council newsletter, The Piper and Parish Magazine.
- b. **Cllr Simon Shiers:** Consideration of the Britain in bloom committee to install hanging baskets on council assets.

159. Next Meeting:

- a. Council agreed the Clerk's list of meeting dates for 2012
- b. It was confirmed the next Ordinary Meeting is scheduled for the 9th January at 7.00 pm

160. There being no further business the Chairman closed the meeting at 9.05pm

Chairman

Date

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Dec-11

Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1239	Cancelled	Administration error			
1243	Westhill	Stationary	66.49	11.08	55.41
1244	SLCC	Annual Subscription 40%	56.00		56.00
1245	J Stedman	Clerks Salary and Expenses	559.05		559.05
1246	R & P Giddings	Recreation Field maintenance	105.00	17.50	87.50
1247	PD Long	Streetlight Maintenance	69.60	11.60	58.00
1247	PD Long	Streetlight Maintenance	61.20	10.20	51.00
			917.34	50.38	866.96

Transfer

Payments Received		Amount	Banked
Jarvis	Purchase/Interment Taylor Inv 165	220.00	
Total		220.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	18048.20
CURRENT ACCOUNT	12088.26
TOTAL FUND BALANCE	30136.46
Reserve Lighting Fund	4000.00
Reserve Capital Fund	3000.00
Revenue available	23136.46

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District Councillor report - Pebworth

Month: December 2011

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,
Wychavon District Council**

This is my eighth report as District Councillor

This has been a relatively quiet month.

1. The latest on the South Worcestershire Development Plan

The closing date of the public consultation on the SWDP was extended until 25th November. I forwarded copies of the Parish reply and copies of all residents' letters I had received to Fred Davies. His response was "Thank you Alastair. We will be entering your response onto the Limehouse portal (link is on the www.swdevelopmentplan.org website) as soon as possible. A summary and associated officer response will be prepared and published no later than early January"

2. Planning:

Pebworth:

- (a) I liaised with a resident in Ullington who was having trouble obtaining planning permission for extending their house. It was their 2nd planning application and it appeared that it too was going to be rejected just like their 1st application. By discussing the application with the planning officer and the resident, the resident agreed to make some minor tweaks to the plans, and the planning officer agreed to approve the application.

3. Speeding: I have been liaising with Roy Fullee at Worcestershire County Council, and Rod Reynolds at the West Mercia Road Safety Partnership to obtain some "Check your Speed" signs for Middlesex. The latter want some contribution from the Parish Council to supply these signs.

4. Other: I tabled a motion at the Executive Board at Wychavon District Council requesting that free parking was given in all Council car parks to help local shops/business during the festive season. The Board agreed to give special consideration, and have given "free parking" (20p) for all late evening shopping events, and are considering giving "free parking on the 3rd Saturday in December.

End of report.