

2013/01

Annual Meeting of Cropthorne Parish Council held on Monday 14th May 2012 in the Village Hall 7:30pm.

1. ELECTION OF CHAIR

Cllr Meikle proposed, seconded by Cllr King and the meeting agreed that Cllr Annis would continue as Chair, there being no other nominations.

2. RECEIVE CHAIR'S ACCEPTANCE OF OFFICE AND SIGNATURE

Chair Annis signed the relevant acceptance and thanked his co-councillors for their continued support.

3. APOLOGIES

Present: - Chair R Annis WDC Cllr T McDonald
V/chair T Meikle WCC Cllr E Eyre
Cllr J King Parishioners 0
Cllr E Stoodley
Cllr M West Clerk R Coles

Apologies were received from Cllrs Hardy and Segar.

4. ELECTION OF VICE CHAIR, PLANNING COMMITTEE, FINANCE GROUP, RESPONSIBLE FINANCE OFFICER, INTERNAL AUDITOR AND VILLAGE HALL REPRESENTATIVES.

Chair Annis proposed, seconded by Cllr Stoodley and the meeting agreed that V/chair Meikle would remain as Vice Chair.

Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed that the full council should form the planning committee.

Cllr King proposed, seconded by Cllr West, and the meeting agreed that Chair Annis, V/chair Meikle and the clerk should form the Finance Group.

Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed that the clerk Mr R J Coles would remain the Responsible Finance Officer.

Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed that Mr R Bailey of Wood Norton, Fladbury would continue as internal auditor through to the end of 2012/13 financial cycle at least.

Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed that Cllr King and Cllr Segar would act as Village Hall representatives and both were fully aware of the difficulty of being on both the village hall committee and the parish council and would at all times ensure which 'hat' they were wearing.

5. DECLARATIONS OF INTEREST

Cllr King personal & prejudicial as Chair of the Village Hall committee.

6. CONSIDER GRANTS AND RESERVES

Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed that the Grants budgeted for 2012/13 include £750 for Sheppey maintenance (including mowing) and £900 for playground actual expenditures that may be re-designated to help the Sheppey Play Area be payable in due course.

Chair Annis proposed, seconded by V/chair Meikle that the Council's balances and reserves at the end of 2011/12 being: -

Long Term Reserves	£ 500	10% of precept/regular spend
	£1000	one election
	£3500	legal ability to act quickly – total £5000
Commitments	£1000	Church Wall (to be reviewed for next precept cycle)
	£ 310	2 off dog bins
	£1050	Flood grants to pass on

2013/02

£ 473 Comm 1st /Pplan
£1636.87 LEADER Play Project
£3088.63 Lottery Play Project

Leaving free balances of £191.29 with a precept of £4390 for 2012/13 be accepted as a true and fair reflection of the Parish Council's financial situation going forward.

7. CONSIDER RENEWAL OF INSURANCE FROM 01.06.11 AND AUTHORISE PAYMENT.

Chair Annis proposed, seconded by V/chair Meikle, and agreed by the meeting that the insurance policy be adopted for another year and the sum of £392.51 be paid. The clerk noted that the recent large increase in assets due to the Sheppey Play project would be, and Cllr King in her capacity as Village Hall Chair agreed, insured and maintained by the Village Hall over the next seven years at least as required by the LEADER project rules.

8. APPROVAL OF MINUTES

Cllr Stoodley proposed, seconded by Cllr West, and the meeting agreed to accept the minutes of the meeting on 5th March 2012 for signature by the Chair.

9. FLOODING – JULY 2007 - AFTERMATH

- a) WDC grant of £1,000 is still being considered.
- b) WDC have agreed to go ahead for the additional channel to alleviate flows in the orchard at the bottom of Main St. Cllr Hardy will carry out the work as part of other building activities in due course. V/chair Meikle will progress.

**10. POLICING – contacts are PC Dave Shortell & CSO Simon Hall (03003 333000 Ext 3408/3499)
(Also new less urgent 101 services complement 999 emergencies)
(Neighbourhood Watch contacts are Sue Miller – 860 201, Angela Henderson – 860 683)**

Smokey Lane residents are to receive a leaflet from the police reminding them of the necessity to keep speed down on a rural used road. The clerk was asked to try and get a police presence at the next meeting.

11. CHARITIES

Early feedback on the walk about was disappointing on both the Sunday (down 40%?) and a poor Monday due to the weather.

12. VILLAGE HALL (to include Sheppey Play Projects & Village Shop)

Cllr King reported that snagging is still a problem and is getting to the point where the £7500 payment withheld will have to be used by others to get the job finished. The contractors had started well last July but have now appeared to have lost interest. Chair Annis offered to help finalise the position so a clear decision could be made as the twelve month timescale is quickly running out. The current Sheppey contractors have damaged not only the mower but also the garage door; various actions are underway to sort out both these issues. It was reported that a Charlton resident Donna Saxton was trialling one morning a week coffee/book activity using the shop facility provided in the refurbishment. It is hoped that this could develop into a daily session using this specifically provided facility from the lottery funding. There is concern over the poor trenching quality associated with the ground source heating system together with some additional damage carried out by the walk about activity.

As there were no parishioners the meeting continued.

13. COUNTY COUNCILLOR'S / DISTRICT COUNCILLOR'S REPORTS

WCC Cllr Eyre indicated that she would no longer be producing meeting reports as the situation was always developing and changing. She was adopting blog technology which would allow those with access to keep abreast of her activities at "lizyupdate.blogspot.co.uk". She asked the clerk to progress the bus markings at the sheppey and to try and work out how the picnic area/car park at the Jubilee Bridge could be transferred to local control. Speed stickers are available from the camera safety partnership and could perhaps be used on village bins.

WDC Cllr McDonald report had already been circulated covering predominantly the recent floods where most lessons from 2007 have appeared to have worked but there are still one or two specific issues.

14. MATTERS ARISING

- a) Footpath 525 - The clerk reported that this would take a long time due to WCC not really being interested, he will take it up with the footpath wardens affected.

15. SOCIAL HOUSING – see planning

16. LENGTHSMAN - none

17. PARISH PLAN – priority continues with Sheppey Play Project & Community Projects above.

Chair Annis and V/chair Meikle attended a WDC briefing on Localism and rights to protect aspects of the local community. This is of interest to the Parish Council which is concerned of continued piecemeal development of the Croft as the recent development has highlighted. This type of small development does not afford upgrade of any of the local infrastructure which is sadly lacking.

18. PLANNING

- a) **W/11/02345/PN – Spa Housing Association Ltd –Erection of eight new affordable houses on land off Field Barn Lane (north west)** – Following a Parish Meeting on Friday December 16th 2011 an objection has been filed and the decision from the Planning Committee on Thursday 5th January 2012 was to defer the application on design & siting, after having sympathy for access and infrastructure problems which were not strong enough to overcome affordable housing shortages. Consultation with the Parish Council and neighbours took place on 21st February and the final plans have now been received for 4 off 3 bedroom & 2 off 2 bedroom house plus 2 off 2 bedroom bungalows. A further Parish Meeting on 20th March 2012 decided to continue objecting to the ‘out of place’ design. WDC approved the application subject to s106 restrictions at a Planning Committee Meeting on 26th April 2012. These should be signed shortly and full permission granted.
- b) **W/12/00338/PP – Mr A Russell, The Hawthorns, Main St – Proposed first floor extension –** A no objection response was filed and permission has been granted.
- c) **W/12/00610/CA – Mr J Carver, Southern Court, Main St – Demolition of existing dilapidated greenhouse, boathouse & outbuilding -** A no objection response was filed and permission has been granted.
- d) **W/12/00609/CA – Mr J Carver, Southern Court, Main St – Proposed relocation of garage as approved under planning approval W/09/0849/PP, swimming pool enclosure structure with integrated solar panels on roof, and replacement boat house –** A no objection response was filed and permission has been granted.
- e) **W/12/00909/CU – Ms S Hughes, Lower Haselor House – Application for change of use of existing buildings previously used as kennels & stables into commercial boarding kennels; change of use of adjoining land for commercial exercise & training area -** WDC reply required within 21 days of 03/05/12 (i.e. 24/05/12)
- f) **W/12/00963/PP – Mr & Mrs Meredith, Crophorne Lodge, Main St – Re-roofing, small workshop and part re-cladding of existing garage -** WDC reply required within 21 days of 10/05/12 (i.e. 31/05/12)

19. FINANCE/PRECEPTING

- a) Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed to adopt the Bank/Balance Schedules for 31/03/12 & 14/05/12 for signature by chair.
- b) Payments approved from above

		£	
31/03/12			
611	53	Lengthsman feb mar	87.20 eoy
14/05/12			
612	1	Lottery/Goodhind	2,337.12 early
613	2	CALC sub	227.35
614	3	clerk apr/may sal/all/exp paye	278.90
615	4	Aon Insurance	392.51

20. WEBSITE - none

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21. CORRESPONDENCE

10th March 2012

1	CSE	Workshop 09/03/12 (emailed)
2	CALC	Update 7 16/02/12
3	PHS	Newsletter Jan/Feb
4	WCC Eyre	Report Feb (emailed)
5	WDC	Communicate Feb (emailed)
6	CALC	Update 8 23/02/12
7	Wych Sport	AGM minutes 17/01/12
8	C&C	Direct March
9	Police	Bobby Club grant request
10	CALC	Area meeting 01/03/12 report
11	CALC	Update 9 01/03/12
12	WCC	The New Abbey Bridge & Viaduct
13	WDC McD	Report Mar (emailed)
14	CALC	Update 10 08/03/12

18th April 2012

1	WDC McD	April Round Up (emailed)
2	WCC Eyre	March report (emailed)
3	CALC	Update 11 15/03/12
4	CALC	Update 12 22/03/12
5	WCC	Think Local in Worcs – Consultation
6	CALC	Update 13 29/03/12
7	WDC Chair	Wychavon Bursary Award
8	CAB	Appeal for £500 per Community
9	WCC	Waste Core Strategy – Consultation
10	CALC	Update 14 05/04/12
11	C&M (Rail) Line	News Spring 2012
12	CALC	Update 15 12/04/12
13	WCC	Strategic Partnership and LSPs April 2012 (emailed)
14	WDC	Localism Right to Bid 23/04/12 (emailed)
15	WCC	Think Local in Worcs – Consultation (emailed)

22. ITEMS FOR INFORMATION / DISCUSSION

- a) The future of the Jubilee Picnic area was discussed and the clerk was asked how the transfer of title would work, he will contact WCC.
- b) The issue of providing defibrillators is deferred awaiting developments in a local parish which could be used as an information source.
- c) Cllr West proposed, seconded by Cllr Stoodley, and the meeting agreed to support option B of Rural Rate Relief for New Inn claim, namely:-
 - Option A – WDC £1794.27 CPC £224.28
 - Option B – WDC £897.14 CPC £0
 - Option C – WDC £0 CPC £0

23. DATE OF NEXT MEETING(s)

The next Meeting of Cropthorne Parish Council is on **Monday 18th (NOT 11th due accounts & clerk availability) June 2012** 7:30pm at the Village Hall. Any items for inclusion on the agenda and proposed corrections to the minutes must be with the Clerk by Sunday 3rd June 2012.

Chair closed the meeting at 08:55pm.

Signed(Chair)

Date.....