

**MINUTES OF A MEETING OF RUSHWICK PARISH COUNCIL HELD ON
WEDNESDAY 11th JANUARY 2012 AT 7.30 PM
IN RUSHWICK VILLAGE HALL**

PRESENT: Mrs V Bennett (Chair), Mrs Haywood, Mrs Rowley, Mrs Wigglesworth, Mr Parker, Mr Lewis, Mr Bufton, Mr Mew & Mr Deakin (arrived at 8.30pm then resumed as Chairman)

IN ATTENDANCE: District Councillors Mr P Swinburn & Mr R Bass

1. **Apologies for absence:** County Councillor Mr A Davies (received)
2. **Declarations of interest in items on the agenda** Mrs Rowley declared an interest in Village Hall matters being a member of the VHC. Mrs Bennett also declared an interest in Village Hall matters, as her husband is a member of the VHC. Mrs Haywood declared her role as representatives on the School Governors.
3. **Minutes:** To consider the adoption of The Parish Council Meeting of Wednesday 14th December 2011. Having been previously circulated, these were signed by the Chairman as a true and correct record.
An amendment was made in respect of agenda item 6.1 (last bullet point). This should read £14.5 million not £145million.
4. **Progress Reports: Matters arising from previous minutes and review of Action Plan.**
No matters arising from previous minutes. The Action Plan was reviewed and updated.
Mr Bufton notified the Parish Council that he had received a further two bags of salt for the grit bins.
5. **Parish Lengthsman Scheme:** Work completed by Mr Moore in the month of December 2011 was reported on.
6. **Reports from representatives:-**
 - 6.1 County Councillor's report: No report available
 - 6.2 District Councillor's report: **Please refer to report attached.**
In addition the following was reported on:-
 - Budget Setting – Freeze on Council Tax
 - Ward visit from CEO Mr Bocoock
 - Localism Act – Neighbourhood Planning
 - Draft Supplementary Planning – Feedback what is important to our community?
 - 6.3 Report from Village Hall Committee: Nothing to report
 - 6.4 Footpath Officer's report: Following the resignation of Mr I Love, Mrs B Webber has officially been appointed in post.
 - 6.5 Report from Playscape: Nothing to report
 - 6.6 School Representative's report: Nothing to report
7. **Finance**
 - 7.1 To authorize payment of accounts as per schedule: all payments on the schedule were authorised. In addition a further cheque was authorised payable to Rushwick Village Hall in respect of Hall Hire for £54.00
 - 7.2 To review comparison of figures 31.12.11 with the budget to 31.03.12 – reviewed

7.3 To consider draft budget from 01.04.12 to 31.03.13 and set precept. The draft budget was reviewed and amended to include £350-May Fayre and £1000- The Queens Jubilee Celebrations.

A proposal was made by Mr Deakin to maintain the budget at £19344 for 2012/13, taking any shortfall of monies from Reserves. This was seconded by Mr Bufton and voted unanimously to accept this proposal.

8. **To consider a donation to Malvern Hills District Citizens Advice Bureau**

As no members from the village were indicated in the statistics provided it was agreed not to make any contribution for the use of these services.

9. **Planning:** To consider planning applications.

No planning applications to review.

10. **Confidential Session** – Clerks Retirement Gratuity – An amendment was made to the Clerk’s contract of employment as a recommendation to NALC/CALC recommendation. Both the Clerk and Mr Deakin signed this document.

11. **Queens Jubilee Celebrations** – The Parish Council felt an action plan should be devised to help organize this Event, taking into consideration food, entertainment, road closure and insurance aspects. The Parish Council agreed to support this event by allocating £1000 into the budget.

12. **Correspondence for Information:**

All items of correspondence noted in the Appendix were included in the Round Robin for information or to provoke further discussion. In addition the following items were included:-

- Budget Consultation Briefing – Wednesday 18 January 6.30pm at County Hall
- Planning Training – Heritage Assets – Elgar Room, Council House, Malvern at 6.30pm
- Clerk & Council’s Direct Magazine – For Information
- Worcester County Council – Change in Countryside Access Team

13. **Councillors’ reports and items for future agendas:** - None

Meeting closed at 9.30pm

S Baxter (Clerk)

24th January 2012

